



**REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Wednesday, April 21, 2021 at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

Governor Abbott's office approved to temporarily suspend a limited number of open meeting laws in response to the Coronavirus disaster. This action allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus. Members of the public may attend in person at 555 Venture Blvd S, masks and social distance protocol required. Members of the public may also participate by joining at:

Join Zoom Meeting

<https://us02web.zoom.us/j/85201902351?pwd=SUhnQ3RWU3ZJRzM2bE1IU1M2dlFrdz09>

Meeting ID: 852 0190 2351

Passcode: Council

Agenda

A. Items Opening Meeting

1. Call to Order
2. Pledge
3. Invocation
4. Roll Call

B. Consent Agenda

1. Approval of minutes March 17, 2021 Regular Council Meeting.
2. Approval of minutes April 14, 2021 Council Workshop.

C. Public Comments

Public comment section to address Council.

Village Council may only make factual responses to specific questions for items on this agenda.

D. Mayor's Report

**E. Travis County Sheriff's Report
Emergency Services Report**

F. Items to Consider

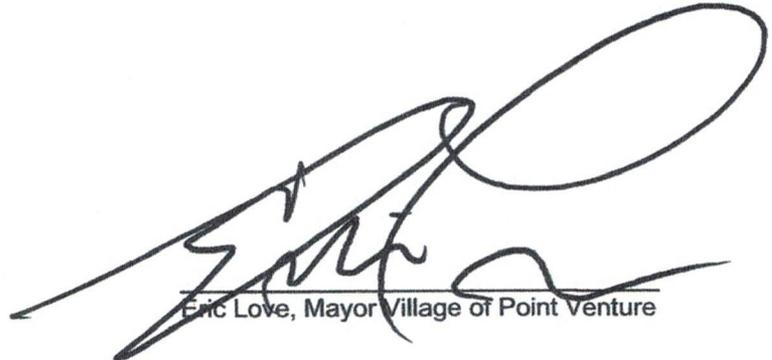
1. Review Planning and Zoning Commission recommendation site plan submittal 18803 Hogan Circle, eight unit townhomes.
2. Discussion and possible approval of MuniCode online self publishing software proposal.
3. Review on status with LED community sign proposal.
4. Discussion short term rental recommendations from April 14, 2021 Council workshop.
5. Discussion and possible action for appointment of Village attorney.
6. Discussion regarding increase to Point Venture homestead property tax exemption rate of 10%.
7. Review and confirm 2021 maximum telecommunications right-of-way access line rates from PUC of Texas.
8. Review and consideration property owner's petition to abandon easement across closed, abandoned roadway at 500 blk of Valley Hill Dr.

G. Council Reports

1. Treasurer's Report
2. Building Department
3. Code Enforcement
4. Animal Control
5. Village Services
6. Public Works
7. P&Z Commission

H. Announcements

I. Adjourn



Eric Love, Mayor Village of Point Venture

Notes to the Agenda:

1. *Consent Agenda items are considered to be non-controversial and will be voted on in one motion unless a council member asks for separate discussion.*
2. *The Council may vote and/or act upon each of the items listed in this Agenda.*
3. *The Council reserves the right to retire into closed executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.*

****This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.***

**REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Wednesday, March 17, 2021 at 6:30 PM
411 Lohmans Ford Rd.
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
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In an effort to mitigate the spread of COVID-19 by avoiding meetings that bring people in group setting, and in accordance with the Texas Governor's Declaration of Disaster enacted March 13, 2020 and guidance provided by the Governor's Office, members of the Village Council will be participating remotely in compliance with the Texas Open Meetings Act, as temporarily modified by the Texas Governor, and Council Rules of Procedure. Members of the public may participate by joining at:

Join Zoom Meeting

<https://us02web.zoom.us/j/85201902351?pwd=SUhnQ3RWU3ZJRzM2bE1IU1M2dIFrdz09>

Meeting ID: 852 0190 2351

Passcode: Council

Minutes

A. Items Opening Meeting

1. Call to order – Mayor Eric Love called the meeting to order at 6:31 PM
2. Pledge – Mayor Eric Love led the Pledge of Allegiance
3. Invocation - Mayor Eric Love
4. Roll Call - Village Secretary called roll: Present were Mayor Eric Love, Mayor ProTem Stephen Perschler, Councilmember Dan Olson, Councilmember Shelly Molina, Councilmember Steve Hafner, Councilmember Don Conyer. A quorum was present.

B. Consent Agenda

1. Approval of minutes February 24, 2021 Regular Council Meeting.
2. Approval of minutes March 3, 2021 Special Called Meeting and Workshop.
Mayor ProTem Stephen Perschler made a motion to approve minutes for February 24, 2021 and March 3, 2021 minutes as presented. Councilmember Dan Olson seconded the motion. All present approved. Motion carried.

C. Public Comments

Mayor Love read communication received from Point Venture property owners regarding short term rental registration or regulations.

D. Mayor's Report

Mayor Eric Love shared responsibilities in the role of Point Venture representative as a Councilmember.

E. Travis County Sheriff's Report

Detective Greg Pasak spoke to Council regarding Texas state and current case law pertaining to disorderly conduct (noise/nuisance) complaints and enforcement. The initial complaint and contact is required as notification of noise/nuisance complaint. The accused is allowed a "reasonable time" to comply. A second complaint contact must be filed before a deputy may consider issuance of a citation. Detective Pasak explained that Point Venture makes initial noise complaint contact, but a low percentage of follow up complaint contact is made to deputy. If the noise/nuisance continues

after first complaint is made, a follow up second complaint report must be made for deputy follow-up and possible citation.

Councilmember Don Conyer reported deputy were on-site 29.5 hours and issued 9 citations in February.

Emergency Services Report

Councilmember Don Conyer reported ESD 103 was now open.

F. Items to Consider

1. Review Planning and Zoning Commission recommendation received for site plan submittal 18803 Hogan Circle, eight-unit townhomes.
Mayor ProTem Stephen Perschler made a motion to approve Planning and Zoning Commission recommendation to deny site plan submittal due to lack of necessary information to complete site plan review. Councilmember Molina seconded the motion.
Discussion: Drainage analysis has been received and submitted for engineer and Planning & Zoning review. This project site plan should be submitted with recommendation for the April regular council meeting. **All present approved. Motion carried.**
2. Review on status with LED community sign proposal.
Council reviewed and discussed numerous location sites, Councilmember Steve Hafner requested we request quote for two-sided LED sign, Councilmember Dan Olson asked if Point Venture POA and WCID were supportive of contribution for community electronic sign.
3. Discussion short term rental recommendations from March 3, 2021 Council workshop.
Mayor ProTem Stephen Perschler reported on Council workshop. Short term rental and noise/nuisance were approached as two pieces of code determination. Council determined requirements desired in short term rental regulations: registration with contact information, posting of safety rules (fire extinguisher on site) and helpful contact numbers to cover basic safety, consideration of designated parking at site and overflow. Council consideration of neutral third party for registration process and compliance. Noise/nuisance consideration if further municipal law over Texas State law would be necessary and/or enforceable. Council will schedule workshop to review current code.

G. Council Reports

1. Treasurer's Report – Councilmember Steve Hafner reported on YTD February financials. Property taxes for fiscal year have mostly been received (99%), we are within budget and will continue to monitor budget line items (of note Capital Outlay).
2. Building Department - Councilmember Shelly Molina gave February building report: two (2) new single family home permits were issued, and no certificates of occupancy were issued.
3. Code Enforcement - Councilmember Shelly Molina working with Tommy Low to develop process with steps to consistently address non-compliance violations.
4. Animal Control – Councilmember Dan Olson reported animal registrations are still ongoing and importance of all dog owners to pick up after their dog.
5. Village Services – Councilmember Dan Olson reported 48 residents visited the Community Collection Center on March 6. Councilmember Dan Olson attended webinar with Village Secretary regarding online self-publishing software to assist Village staff to create, amend and draft ordinances with follow through codification. Mayor Eric Love requested this proposal be placed on April agenda for Council consideration.
6. Public Works – Traffic calming device will be installed next week, data sign has been relocated, Mayor ProTem reported contractor was notified of culvert report/drainage easement project on Staghorn had been approved. Waste Connections has experienced heavy pick up loads and multiple day pickup for Point Venture due to amount of debris/trash after our winter storm. Schedules should resume to normal Monday only pickup this upcoming week of March 22.

7. P&Z Commission - P&Z has rescheduled their regular monthly meeting to Tuesday, April 13.

H. **Announcements** – Mayor Eric Love has no additional announcements.

I. **Adjourn** – Councilmember Shelly Molina made a motion to adjourn. Councilmember Don Conyer seconded the motion. **Mayor Eric Love adjourned meeting at 7:52 PM.**

Eric Love, Mayor Village of Point Venture

Attest: Vickie Knight, Village Secretary

DRAFT

**VILLAGE OF POINT VENTURE
COUNCIL WORKSHOP
Wednesday, April 14, 2021 at 5:00 PM
411 Lohmans Ford Rd.
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
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Governor Abbott's office approved to temporarily suspend a limited number of open meeting laws in response to the Coronavirus disaster. This action allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus. Members of the public may attend in person at 411 Lohmans Ford Rd, masks and social distance protocol required. Members of the public may also participate by joining at:

Join Zoom Meeting
<https://us02web.zoom.us/j/85328641336?pwd=RjNWdmJLWDhSQXE3dUIhZkFlZ0lpUT09>
Meeting ID: 853 2864 1336
Passcode: Workshop

Minutes

A. Items Opening Meeting

1. Call to order – Mayor Eric Love called the meeting to order at 5:02 PM
2. Pledge – Mayor Eric Love led the Pledge of Allegiance
3. Invocation - Mayor Love
4. Roll Call - Vickie Knight called roll. Present were Mayor Eric Love, Councilmember Dan Olson, Councilmember Shelly Molina, Councilmember Steve Hafner, Councilmember Don Conyer. Quorum was present. Mayor ProTem Stephen Perschler arrived at 5:06 PM.

B. Ordinance Review Workshop

1. Discuss recommendations for STR draft ordinance, 3rd party management of STR registration and compliance. Bruce McCaskill, Granicus Host Compliance, shared a presentation of services offered for solutions to address Point Venture's short-term rental related challenges. Council further discussed STR ordinance to address registration of short term rentals in Point Venture. Council hopes to present ordinance for review at May Council meeting.
2. Review and discuss Village established ordinances. Council discussion of Article 7.03 Swimming Pool; Article 7.02 Food Establishments; Article 7.04.007 Lot Maintenance Program; Article 3.03.014 Unreasonable Noise (animal control); numerous incidental adjustments to Chapter 4 Building Regulations. Recommended changes will be fully researched to submit to Village attorney for review.

C. Adjourn Councilmember Shelly Molina made a motion to adjourn the meeting. Councilmember Dan Olson seconded the motion. **Mayor ProTem Stephen Perschler adjourned the meeting at 6:50 PM.**

Eric Love, Mayor Village of Point Venture

Attest: Vickie Knight, Village Secretary

April 14, 2021

Item
F 1

**VILLAGE OF POINT VENTURE
411 LOHMANS FORD RD
POINT VENTURE, TX 78656**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

**NOTICE OF CALLED MEETING
POINT VENTURE PLANNING & ZONING COMMISSION
TUESDAY, APRIL 13, 2021 @ 6:00 pm
VIA VIDEOCONFERENCING AS DESCRIBED BELOW**

NOTICE IS HEREBY GIVEN that the Point Venture Planning & Zoning Commission held a meeting on the above date and time for discussion and action on agenda items. Items do not have to be taken in the same order as shown. Members may vote and/or act upon each of the items listed in this agenda.

This meeting was conducted utilizing online videoconferencing. Planning & Zoning Commission members, staff and citizens may participate in this manner only. Meeting joined from your computer, tablet or smartphone using the below link:

<https://us02web.zoom.us/j/82759014453?pwd=SHpVZFpVTm90THZrM0FhTEVjSis3dz09>

Meeting ID: 827 5901 4453

Passcode: 098650

Minutes

A. Open Meeting

Call to Order – Chair Gary Abbott called the meeting to order at 6:01 PM

Roll Call – Vickie Knight called roll:

Members Present: Gary Abbott, Duane Gatlin, Cody Dumas, Niki Zezulka

Members Absent: Carl Eckhardt

Quorum is present.

B. Public Comment – No comment

Public comment section to address P&Z Commission members.

C. Chair comments and announcements

Gary Abbott apologized to P&Z members and Ameritex Builders for the late submitted Village engineer comments with responses leaving little time for review by members. It is not P&Z intended procedure for site plan reviews. Thank you Ameritex for timely responses.

D. Business and/or Discussion Items

1. Approval of minutes for March 2, 2021 Called Meeting

Niki Zezulka made a motion to approve minutes of the March 2, 2021 meeting as presented. Duane Gatlin seconded the motion. Call vote: Cody Dumas approved. Motion carried. Gary Abbott not present at March 2, 2021 meeting.

2. Review site plan submittal for 18803 Hogan Cr.

This site plan was reviewed on March 2 and received no recommendation for approval due to drainage study requirements not satisfied. A full drainage analysis was received, has been reviewed and received late submitted comments from Village engineer. Response to open items was received late this date, April 13, 2021. Chair Gary Abbott asked each member to review comments received and asked if there was member discussion. **Duane Gatlin made a motion to recommend approval of site plan submittal for 18803 Hogan Cr to the Village Council. Cody Dumas seconded the motion. Call vote: Niki Zezulka approve, Gary Abbott approve. Motion carried.**

Item F 2 submitted by Vickie Knight

I have reviewed this online product a couple of times as it seems to answer the costly and time consuming event of amending, writing and codifying Village ordinances; attorney fees to research, guide and write draft language code; editing back and forth with Council and attorney and then the time (2-3 months) for codification at \$20 PER PAGE.

For these reasons I would like to establish **MuniCode online self-publishing software service**:

- * Control of code (and resolution) writing - allow Village Secretary to propose, amend, write new or repeal code. Controls for attorney review, Council review. Once Council adopts by vote, real time updates to our online code. No more paying an attorney for research and first drafts but for review and approval only. No more waiting for codification, no more \$20 per page to codify.
- * Ability for legislative history of all code (with link to historical code).
- * Ability to add additional books (services) at any time (see MuniDocs and MuniPro below).
- * Fixed annual rate, regardless of the number of ordinances we may write or amend.

A proposal for the Village of Point Venture is attached. Our annual cost for self-publishing software

MuniDocs for transparency to city documents, fully searchable and dual server back up for record management.

MuniPro - Municipal law (ordinance) research tool.

I feel strongly this will be very advantageous to the Village of Point Venture.

Item F 5

For consideration:

Current Village Attorney

Messer Fort McDonald

Austin Office

www.txmunicipallaw.com

Cynthia Kirchoff

\$140 hour billing rate

Interview with Eric Love and Vickie Knight - November 2020

Anderson/Roberts

Austin Office

www.andersonroberts.com

Ben Falk

\$150 hour billing rate

Interview with Eric Love and Dan Olson – Zoom – March 2021

Denton Navarro Rocha Bernal & Zech

Austin Office

www.rampagelaw.com

Charles Zech

Billing rate not known

Interview with Eric Love and Dan Olson – Zoom – March 2021

Bovey & Cochran

Round Rock Office

www.boveycochran.com

Luke Cochran and Carl Bovey

Billing rate not known

Interview with Eric Love and Dan Olson – March 2021

Russell Rodriguez Hyde and Bullock

Councilmember Olson forwarded information regarding this attorney firm. Billing rate not known.

Item F 6

2020 CERTIFIED TOTALS

Exemption Breakdown

Exemption	Count	Local	State	Total
DV1	1	0	5,000	5,000
DV2	3	0	27,000	27,000
DV2S	1	0	7,500	7,500
DV3	2	0	12,000	12,000
DV4	4	0	36,000	36,000
DV4S	1	0	12,000	12,000
DVHS	7	0	1,924,294	1,924,294
EX-XV	13	0	148,491	148,491
EX366	1	0	77	77
HS	484	14,295,744	0	14,295,744
SO	3	33,618	0	33,618
Totals		14,329,362	2,172,362	16,501,724

484 Homestead Exemp. @ 10% = \$15,722 reduction in
 (1120 properties) property tax revenue
 2020



Public Utility Commission of Texas

1701 N. Congress Ave., PO Box 13326, Austin, TX 78711-3326

Item F 7

2021 CONSUMER PRICE INDEX (CPI) ADJUSTMENT TO MUNICIPAL TELECOMMUNICATIONS RIGHT-OF-WAY ACCESS LINE RATES

March 9, 2021

PURPOSE

This letter is to notify you that your city's 2021 maximum access line rates have increased by 0.4820% due to inflation, as measured by the CPI. This adjustment has been made pursuant to Chapter 283 of the Local Government Code (House Bill 1777).

DEFAULT RATES FOR 2021: INCREASE

Based on the choices made by your city in April 2021, your city's 2021 rate will either be adjusted for inflation, or will remain the same as your 2020 rate. According to our records, when similar CPI adjustments were made in April 2020, your city chose the MAXIMUM allowable CPI-adjusted rates. Therefore, your 2021 rates will reflect an increase of 0.4820% from your 2020 rates. You have the option to decline this increase in rates by taking the action explained below.

ACTION BY CITY: TO REFUSE THE INCREASE

(1) You do not have to respond to accept the increased access line rates. (2) Respond ONLY if you want to DECLINE the increase in access line rates. (3) To decline, notify the PUC using page 2 of this letter no later than April 30, 2021. (4) The PUC does not require City council authorization; however, if your city charter requires it, please do so immediately. (5) Verify your contact information and highlight any changes. (6) Make a copy of this document.

WHAT HAPPENS IF A CITY DOES NOT RESPOND BY APRIL 30, 2021?

If a city does not respond by April 30, 2021, the rates for your city will increase from 2020 levels to the newly established 2021 levels. The next opportunity to adjust your rates will be September 1, 2021.

WHAT HAPPENS NEXT?

The PUC will notify telephone companies of your desired rates and you will be compensated accordingly no later than July 1, 2021.

FUTURE REVISIONS TO CPI

The access line rates will be revised annually in March depending on whether the CPI changes for the previous year. If the CPI changes for the year 2021, you will receive a similar letter in March 2022.

See over...

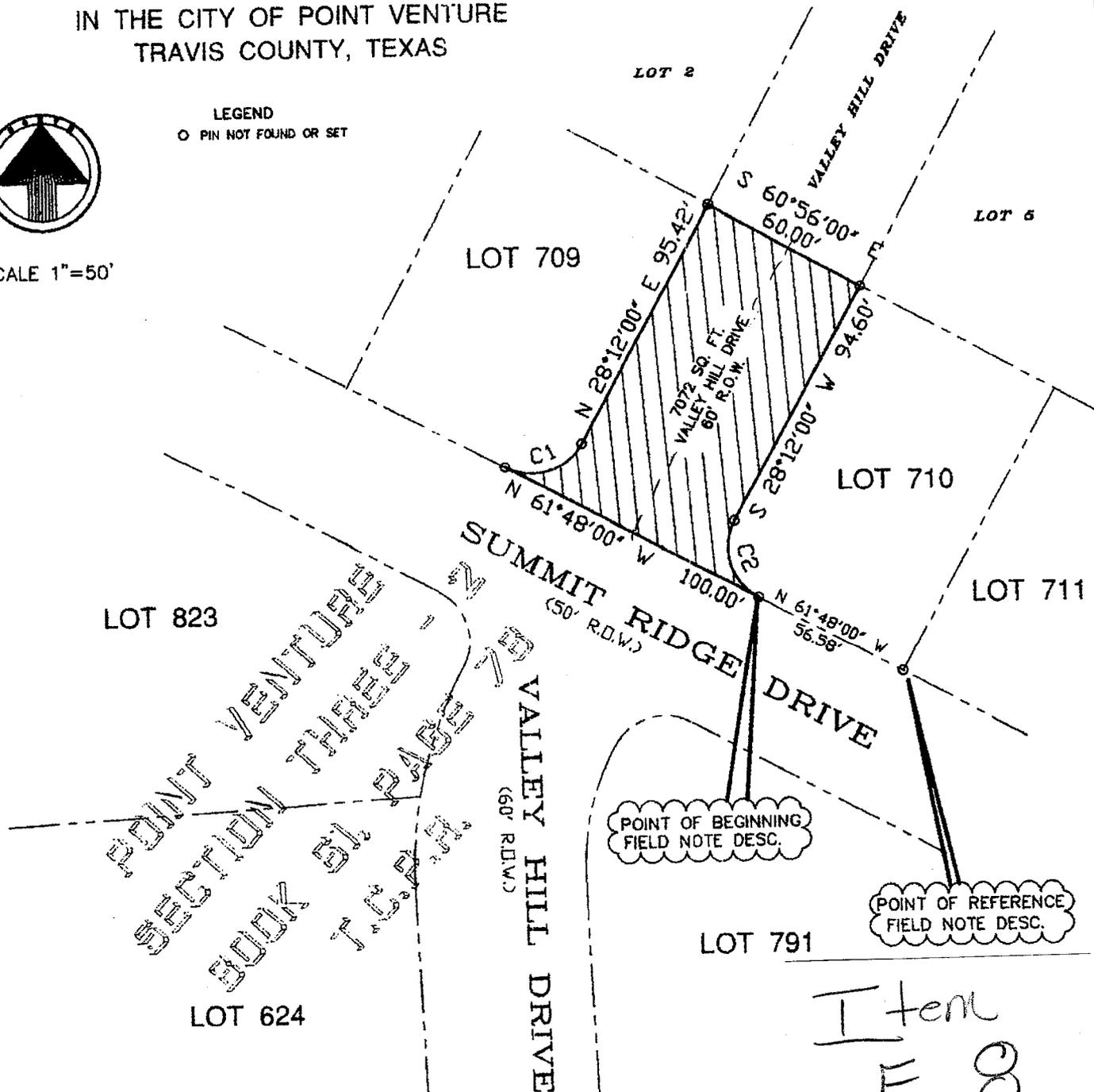
SKETCH TO ACCOMPANY FIELD NOTES
 OF A 7072 SQ. FT. TRACT OF LAND
 BEING A PORTION OF VALLEY HILL DRIVE
 IN THE CITY OF POINT VENTURE
 TRAVIS COUNTY, TEXAS

POINT VENTURE SECTION 1
 T.C.P.R.



LEGEND
 O PIN NOT FOUND OR SET

SCALE 1"=50'



Item
 F 8

NUMBER	DELTA ANGLE	CHORD DIRECTION	TANGENT	RADIUS	ARC LENGTH	CHORD LENGTH
C1	90°00'00"	N 73°12'00" E	20.00	20.00	31.42	28.28
C2	90°00'00"	S 16°48'00" E	20.00	20.00	31.42	28.28

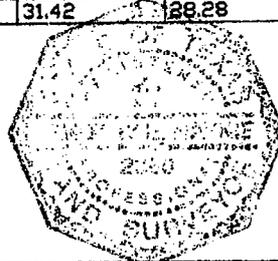
AS SURVEYED BY:

[Signature]

01-30-02

TIMOTHY E. HAYNIE
 REGISTERED PROFESSIONAL LAND SURVEYOR No. 2380

DATE



HAYNIE CONSULTING, INC.

Civil Engineers and Land Surveyors
 1010 Provident Lane
 Round Rock, Texas 78664 512-837-2446

REFERENCE POINT VENTURE
 JOB NO. 02-12 FIELD BOOK

Village of Point Venture
March YTD Budget to Actual
 October 2020 through March, 2021

	<u>Oct '20 - Mar 21</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Cap Metro	0.00	58,500.00	0.0%
Fines	0.00	5,200.00	0.0%
Franchise Fees	30,564.99	74,600.00	40.97%
Inspection Fees	45,760.00	53,200.00	86.02%
Permits	10,032.00	7,700.00	130.29%
Trash and Recycling Service	15,012.54	32,160.00	46.68%
Tax Income			
Property Taxes	290,111.25	287,000.00	101.08%
Other Taxes	45,437.55	82,000.00	55.41%
Total Tax Income	<u>335,548.80</u>	<u>369,000.00</u>	<u>90.94%</u>
Interest Earned - Bank	589.41	6,000.00	9.82%
Miscellaneous	250.00		
Total Income	<u>437,757.74</u>	<u>606,360.00</u>	<u>72.19%</u>
Gross Profit	437,757.74	606,360.00	72.19%
Expense			
Capital Outlay	9,736.00	116,000.00	8.39%
Maintenance and Repair	5,122.74	23,000.00	22.27%
Trash and Other Muni Expense	18,413.42	52,650.00	34.97%
Professional Expenses	8,211.00	35,500.00	23.13%
Education and Training	1,080.00	2,000.00	54.0%
Insurance Expense	11,228.78	16,400.00	68.47%
Animal Control Costs	980.69	4,850.00	20.22%
Administration Expenses	6,614.50	27,150.00	24.36%
Dues Fees and Subscriptions	7,192.12	20,000.00	35.96%
Contracted Services	26,200.00	99,100.00	26.44%
Wages, Benefits and Payroll Exp	94,516.37	195,942.36	48.24%
Bank related charges and fees	395.21	500.00	79.04%
Travel	597.53	3,050.00	19.59%
Utilities	2,146.75	5,180.00	41.44%
Total Expense	<u>192,435.11</u>	<u>601,322.36</u>	<u>32.0%</u>
Net Ordinary Income	<u>245,322.63</u>	<u>5,037.64</u>	<u>4,869.79%</u>
Net Income	<u><u>245,322.63</u></u>	<u><u>5,037.64</u></u>	<u><u>4,869.79%</u></u>

Village of Point Venture
All Department
October 2020 through March 2021

	Animal Control	Building Admin	Code Enforce	General Admin	General Fund	Public Works	Sheriff's	TOTAL
Income								
Franchise Fees	0.00	0.00	0.00	0.00	30,564.99	0.00	0.00	30,564.99
Inspection Fees	0.00	45,760.00	0.00	0.00	0.00	0.00	0.00	45,760.00
Permits	1,172.00	8,860.00	0.00	0.00	0.00	0.00	0.00	10,032.00
Trash and Recycling Service	0.00	0.00	0.00	0.00	0.00	15,012.54	0.00	15,012.54
Tax Income	0.00	0.00	0.00	0.00	335,548.80	0.00	0.00	335,548.80
Interest Earned - Bank	0.00	0.00	0.00	0.00	589.41	0.00	0.00	589.41
Miscellaneous	0.00	0.00	0.00	0.00	0.00	250.00	0.00	250.00
Total Income	1,172.00	54,620.00	0.00	0.00	366,703.20	15,262.54	0.00	437,757.74
Expense								
Capital Outlay	0.00	0.00	0.00	0.00	0.00	9,736.00	0.00	9,736.00
Maintenance and Repair	522.22	0.00	84.87	30.18	0.00	4,485.47	0.00	5,122.74
Trash and Other Muni Expense	0.00	0.00	0.00	0.00	0.00	18,413.42	0.00	18,413.42
Professional Expenses	0.00	6,966.00	0.00	770.00	0.00	475.00	0.00	8,211.00
Education and Training	175.00	0.00	225.00	680.00	0.00	0.00	0.00	1,080.00
Insurance Expense	0.00	0.00	0.00	11,228.78	0.00	0.00	0.00	11,228.78
Animal Control Costs	980.69	0.00	0.00	0.00	0.00	0.00	0.00	980.69
Administration Expenses	50.00	0.00	3.86	6,351.23	0.00	209.41	0.00	6,614.50
Dues Fees and Subscriptions	50.00	10.59	25.00	4,961.64	2,144.89	0.00	0.00	7,192.12
Contracted Services	0.00	11,020.00	0.00	0.00	0.00	0.00	15,180.00	26,200.00
Wages, Benefits and Payroll Exp	0.00	0.00	0.00	94,516.37	0.00	0.00	0.00	94,516.37
Bank related charges and fees	0.00	0.00	0.00	395.21	0.00	0.00	0.00	395.21
Travel	0.00	0.00	0.00	55.73	0.00	541.80	0.00	597.53
Utilities	163.89	0.00	0.00	1,982.86	0.00	0.00	0.00	2,146.75
Total Expense	1,941.80	17,996.59	338.73	120,972.00	2,144.89	33,861.10	15,180.00	192,435.11
Net Income	-769.80	36,623.41	-338.73	-120,972.00	364,558.31	-18,598.56	-15,180.00	245,322.63

Village of Point Venture
Statement of Financial Position
 As of March 31, 2021

	Mar 31, 21	Mar 31, 20
ASSETS		
Current Assets		
Checking/Savings		
Banks		
1010 · Security State - Money Market	94,609.89	94,515.52
1015 · Security State - Operating Fund	530,705.07	393,348.37
1030 · TexPool - Money Market	290,101.31	289,627.18
1046 · TexPool - Road Fund	558,907.51	490,075.53
1047 · TexPool TimeWarner	25,699.08	21,290.14
Total Banks	1,500,022.86	1,288,856.74
Total Checking/Savings	1,500,022.86	1,288,856.74
Accounts Receivable		
1100 · Accounts Receivable	2,508.34	3,456.58
Total Accounts Receivable	2,508.34	3,456.58
Other Current Assets		
Accounts Receivable - Misc		
1105 · A/R - Taxes	7,132.56	7,132.56
Total Accounts Receivable - Misc	7,132.56	7,132.56
1499 · Undeposited Funds	8,922.50	2,300.00
Total Other Current Assets	16,055.06	9,432.56
Total Current Assets	1,518,586.26	1,301,745.88
TOTAL ASSETS	1,518,586.26	1,301,745.88
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
1500 · Accounts Payable	14,097.79	21,840.16
Total Accounts Payable	14,097.79	21,840.16
Credit Cards		
1605 · SSBT MasterCard VKnight	462.92	0.00
1606 · SSBT-MasterCard T Low	277.23	0.00
1610 · SSBT MasterCard LClinton	0.00	119.19
1615 · SSBT MasterCard Eric Love	0.00	374.86
Total Credit Cards	740.15	494.05
Other Current Liabilities		
2010 · Building Contractors Bond	58,553.00	31,953.00
2100 · Payroll Liabilities	3,777.73	2,742.50
2230 · Deferred Revenue - Taxes	7,132.56	7,132.56
Council Reserved Funds		
2241 · Deferred Revenue - PEG Revenue	27,607.06	23,296.79
2011 · Dedicated Road Fund	554,246.65	486,246.65
Total Council Reserved Funds	581,853.71	509,543.44
Total Other Current Liabilities	651,317.00	551,371.50
Total Current Liabilities	666,154.94	573,705.71
Total Liabilities	666,154.94	573,705.71

04/13/21
Accrual Basis

Village of Point Venture
Statement of Financial Position
As of March 31, 2021

	<u>Mar 31, 21</u>	<u>Mar 31, 20</u>
Equity		
3000 · Opening Bal Equity	26,368.59	26,368.59
3200 · Retained Earnings	580,740.10	489,316.79
Net Income	245,322.63	212,354.79
Total Equity	<u>852,431.32</u>	<u>728,040.17</u>
TOTAL LIABILITIES & EQUITY	<u>1,518,586.26</u>	<u>1,301,745.88</u>

FY21 VILLAGE FINANCIALS

(6 Fiscal months completed as of March 31st 2021)

PRIMARY SOURCES OF INCOME TO DATE:

- **290,111.25 PROPERTY TAX INCOME**
- **45,760.00 BUILDING INSPECTION FEES**
- **30,564.99 FRANCHISE FEES (Quarterly only)**
- **45,437.55 SALES/BEVERAGE TAX (Quarterly only)**
- **10,032.00 PERMITS (Building/Pet)**

\$437,757.74

MAJOR EXPENDITURES TO DATE:

- **94,516.37 WAGES, BENEFITS & PAYROLL EXPENSES**
- **9,736.00 CAPITAL EXP.**
(Road & Drainage total budget 116,000)
- **8,211.00 PROFESSIONAL EXPENSES (Attorney & Eng.)**
- **11,228.78 INSURANCE EXPENSES (Prop. & Worker Comp.)**
- **26,200.00 CONTRACTED SERVICES (ATS & Sheriff Deputies)**

\$192,435.11

NOTE:

The FY21 Budget expects to receive: \$606,360.00

The FY21 Budget expects to spend: \$601,322.36

**Village of Point Venture
Building Department – March 2021**

In the month of March, there were three (3) permits issued for single family dwelling, two (2) permits for inground pool, two (2) permits for deck extension/addition, one (1) permit for garage addition and two (2) quick permits for foundation repair and outdoor deck stairs. There were two (2) certificates of occupancy issued.

NEW HOMES ISSUED PERMITS

2010	8
2011	8
2012	6
2013	12
2014	23
2015	18
2016	36
2017	53
2018	30
2019	31
2020	28
2021	11

CERTIFICATE OF OCCUPANCIES ISSUED

2010	11
2011	6
2012	4
2013	5
2014	15
2015	18
2016	38
2017	33
2018	58
2019	24
2020	34
2021	3

Notes from meeting April 5, 2021

Mayor Love
Councilmember Olson
Councilmember Molina
Tommy Low
Vickie Knight

Seek standard process of notification, documentation and notice of violation for non-compliance with Village code.

Keep process simple and consistent:

- 1) Code enforcement have a face to face or phone call with possible violator. EDUCATE regarding Village code. Verbal warning. Pictures (if possible) of violation.
- 2) Follow up within 48 hours from Village administration confirming code violated and verbal warning received – once again EDUCATE regarding Village Code.
- 3) Violation continued and/or repeated will receive **written notice of violation**. Notice will outline code violated and possible penalties and fines. Notice will also state time frame to remedy code violation.
- 4) Violation continued, citation will be issued demanding compliance by set date.
- 5) Violation continues, notice to appear issued. This is when violation is not resolved, violator does not communicate, Village attorney will press with prosecution and municipal court date will be set.

Building construction sites:

- 1) Warning to builder of site violation(s).
- 2) Upon site check, second warning to builder of site violation(s),
- 3) Upon site check, third warning is a STOP WORK ORDER until verified site is in compliance.

Animal control violations:

- 1) Animal Control have a face to face or phone call regarding possible violation. EDUCATE regarding Village code. Verbal warning. Pictures (if possible) of violation.
- 2) Follow up from Village administration confirming verbal warning received – once again EDUCATE regarding Village Code.
- 3) Violation continued and/or repeated, citation will be issued with set fine for violation.
- 4) Fines not remitted, notice to appear issued. Village attorney will press with prosecution and municipal court date will be set.

Other discussion points:

Construction sites required to have minimum 20 yd metal trash container.
Provide “rules of the game” regarding site condition during construction, have builders sign.
What constitutes abandonment of construction project.

Staff request:

Fine schedule for building code violations
Require LOSS OF GENERAL BOND with ‘re-permit’

Village Council
Council Notes and Procedures
Village of Point Venture, Texas

All meetings of the Village Council will be held in compliance with State statutes and the Texas Open Meetings Act. Newly elected or appointed councilmembers are required to complete Public Information Act and Open Meetings Act training not later than the 90th day after taking oath of office. Copies of Certificates of Completion for both required trainings are submitted to Village Secretary.

Meetings

Texas Government Code Sec 551.041 requires: "A governmental body shall give written notice of the date, hour, place, and subject of each meeting held by the governmental body".

Regular Meetings – The Village Council will schedule a meeting once each month. The Council will determine regular called meeting dates each December for the following calendar year. These meetings should be scheduled on consistent basis, for example third Wednesday each month.

Special Meetings – Either the Mayor or written request of three (3) councilmembers may call a special meeting.

Executive Sessions – The Village Council may convene into an executive meeting when it is scheduled by agenda item or when in compliance with the Texas Open Meetings Act. The Village Secretary may attend Executive Session if invited by Council.

Public Notice - Agenda for each called meeting must be posted 72 hours prior to called meeting. The agenda will be posted physically at the Village Office outdoor bulletin board and Village of Point Venture website.

Emergency Meetings – In an emergency or urgent public necessity a meeting may be called by the Mayor with one hour posted notice. At this meeting the Council may not deliberate on any topic but emergency or urgent public necessity.

Quorum – General Law Type A

Regular meetings: three (3) councilmembers constitute a quorum

Special meetings or meetings to impose taxes: two-thirds (2/3) of council members (4)

Citizen Participation

Texas Government Code [TGC 551.007(b)] requires members of the public interested in speaking on an item on the agenda be allowed to do so before or during the governmental body's discussion of that item.

Citizens shall 'sign in' before beginning of meeting to address the council. Mayor will recognize speaker, only one speaker at a time, three (3) minute time limit per speaker.

Citizens attending council meetings shall observe the same rules of decorum and good conduct applicable to members of the Village Council.

Council Member's Duties

Attendance – Serving on the Village council is a privilege freely sought by nominee. It carries with it the responsibility to participate in council meetings and decisions to represent the residents of the Village.

Attendance at council meetings is critical to fulfilling this responsibility. Per Texas Local Government Code Chapter 22 if a councilmember is absent for three regular consecutive meetings, the councilmember's office is considered vacant unless councilmember is sick or has obtained a leave of absence at a regular meeting.

Punctuality – It is very important for each councilmember to be in attendance at each called meeting and arrive to be seated before scheduled time for the meeting to begin. If a quorum of councilmembers has not arrived within 15 minutes after scheduled starting time of meeting, the Mayor may cancel the meeting.

Seating Arrangement - Councilmembers may occupy seats available or seating may be determined by Mayor or Village Secretary.

Preserve order and decorum – by conversation and manner, delay interrupting, personal or verbal attacks.

Right to Floor – Councilmember whom desires to speak must address the Mayor to be recognized. Confine discussion to the item or question under debate.

Mayor

The Mayor shall preside as chair at all meetings for the Village Council. In the event the Mayor is unable to attend meeting, the mayor protem shall preside as chair.

The Mayor shall call each meeting to order. The Mayor shall preserve order and decorum at each meeting, calling upon deputy to enforce compliance with rules of conduct if necessary.

The Mayor shall state each item on the table, call for motion, discussion and final vote.

The Mayor shall adjourn each meeting.

Village Secretary

The Village Secretary shall attend all Village Council meetings and shall keep accurate records of all actions taken by the Village Council.

Agenda

Draft agenda is approved by Mayor and submitted for Council review seven (7) days prior to meeting.

Final agenda is posted 72 hours (business day hours) in advance of scheduled meeting at the Village Office bulletin board and to the Village website.

Consent Agenda allows Council to act on numerous administrative or non-controversial items at one time with one motion. Upon request by any member of the council, an item shall be removed from the consent agenda and placed under items on agenda for discussion.

Items for Council consideration shall be posted on agenda to sufficiently alert the public, in general terms, of the subjects that will be considered at the meeting. The more important the subject is to the community, the more specific the posted notice must be.

Annual Budget and Tax Rate – fiscal year October 1 – September 30

July certified estimate of taxable value issued by chief appraiser.

August (7-10th) no-new-revenue and voter approval tax rates submitted by treasurer to the council

August (20-29th) council approve and file proposed budget with Village Secretary.

September (10-18th) Village Secretary publish notice of meeting to adopt tax rate.

September (20-29th) council adopt by ordinance annual budget and adopt tax rate.

Elections

General election of council members on first Tuesday of November. Staggered terms on council, even year two (2) council seats, odd year two (2) council seat and mayor.

June (10-18th) publish 30 day notice for first day to apply for place on ballot.

July (10-18th) first day to file for place on ballot.

July (18-Aug 5th) council approve Order of Election.

Nov (6-17th) council accept election certified canvas results.