



**REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
REGULAR COUNCIL MEETING
Wednesday, April 20, 2022, at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

Agenda

A. Items Opening Meeting

1. Call to Order
2. Pledge
3. Roll Call

B. Public Comments

Public comment section to address Council.

Village Council may only make a factual statement or a recitation of existing policy in response to an inquiry regarding subjects not on this agenda.

C. Mayor Pro Tem Report

**D. Travis County Sheriff's Report
Emergency Services Report**

E. Items to Consider

1. Review and approval of minutes March 16, 2022, Regular Called Meeting.
2. Review and discussion Village code Chapter 7 Health and Sanitation Article 7.02 Food Establishments.
3. Review and act upon Planning and Zoning Commission recommendation for MF-1 site plan application Lot 5 18800 Hogan Circle, 7 unit townhouse project.

F. Council Reports

1. Treasurer's Report
YTD March Financials
2. Building Department
March Building Report
Drainage and landscaping requirements for new single family homes.
3. Code Enforcement
Recent activities concerning code enforcement.
4. Animal Control
Recent activities concerning animal control items.

5. Village Services

Review staff recommendation for Firewise/lot maintenance compliance.

6. Public Works

Discuss guidelines/process prior to placement of any additional speed humps
Recent activities concerning Public Works

7. Planning & Zoning Commission

Lot 4 townhouse project should be reviewed by P&Z at May 3, 2022, P&Z meeting.

8. Short Term Rental Registrations

Report on registration status

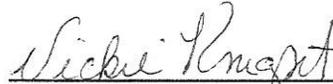
G. Announcements

H. Adjourn



Stephen Perschler, Mayor Pro-Tem Village of Point Venture

I certify that a copy of the above Notice was posted on the Village Office Bulletin Board, in a place convenient to the public, in compliance with Chapter 551 of the Texas Government Code at 3:30 p.m. on 4/15, 2022.



Vickie Knight, Village Secretary
Village of Point Venture

Notes to the Agenda:

- 1. Consent Agenda items are considered to be non-controversial and will be voted on in one motion unless a council member asks for separate discussion.*
- 2. The Council may vote and/or act upon each of the items listed in this Agenda.*
- 3. Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or Village boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the bodies, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.*

****This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.***

**REGULAR MEETING OF THE VILLAGE COUNCIL
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555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
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Draft Minutes

A. Items Opening Meeting

1. Call to Order - Mayor Pro Tem Stephen Perschler called the meeting to order at 6:30 PM.
2. Pledge - Mayor Pro Tem Stephen Perschler led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor Pro Tem Stephen Perschler, Councilmember Dan Olson, Councilmember Shelly Molina and Councilmember Steve Hafner. A quorum was present.

B. Consent Agenda

1. Approval of minutes February 16, 2022, Regular Called Meeting.
2. Approve satisfactory release of commercial site plan conditions for 300 Venture Blvd N as reviewed and submitted by Village engineer, Haynie Consulting, on February 11, 2022. Confirm Commercial Site Plan Development Application for 300 Venture Blvd N. approved. Mayor Pro Tem asked if any councilmember request any item be moved to Items to Consider. **Councilmember Shelly Molina made a motion to approve consent agenda items as presented. Councilmember Steve Hafner seconded the motion. All present approved. Motion carried.**

C. Public Comments

No comments received.

D. Mayor Pro Tem Report

Mayor Pro Tem Stephen Perschler reported on status of Village of Point Venture Special Election to fill seat for mayor and one councilmember. After regular November election period, Village Council had two vacant council seats (mayor and councilmember). Council may only appoint one open seat, Village Council called for election on May 7, 2022, to fill the two vacancies. Received by filing deadline of March 7 was one verified application for mayor and one verified application for councilmember. Candidates unopposed, special election for Village of Point Venture will be canceled. Council will have one council seat to appoint after seating mayor protem as mayor. Village services and office is running smoothly.

E. Travis County Sheriff's Report

Deputy Nick McCauley reported calm start to spring break, have received no complaints or issues regarding ATVs on Point Venture roadways. Deputy monthly coverage hours will increase in May.

Emergency Services Report

No recent activity to report.

F. Items to Consider

1. Approval of Certification of Unopposed Candidates for Village of Point Venture mayor and councilmember for period of May 2022 till term expires November 2023. Certification of Unopposed Candidates attached and will be made part of official minutes of this meeting.
Councilmember Dan Olson made a motion to approve certification of unopposed candidates as presented and made part of official minutes. Councilmember Shelly Molina seconded the motion. All present approved. Motion carried.
2. Authorize Order of Cancellation of Special Election to fill vacancies to be held May 7, 2022, as candidates have been certified as unopposed and are hereby elected as follows:
Steve Perschler Mayor term May 2022 - November 2023
Cliff McInnis Councilmember term May 2022 – November 2023
Councilmember Steve Hafner made a motion to authorize order of cancellation of Special Election May 7, 2022, and accept unopposed candidates certification. Councilmember Dan Olson seconded the motion. All present approved. Motion carried.
3. Review and act upon Resolution 2022-03-16 to dedicate for public use the 2006 Ford Econoline Van to Travis County ESD No. 1.
Mayor Pro Tem Stepten Perschler read resolution 2022-03-16 preamble.
Councilmember Shelly Molina made a motion to approve resolution 2022-03-16 to dedicate 2006 Ford Econoline Van to Travis County Emergency Service Division No. 1 Councilmember Steve Hafner seconded the motion. All present approved. Motion carried.
4. Authorize Stephen Perschler, Mayor ProTem, to sign agreement between the Village of Point Venture and Travis County ESD No. 1 for transfer of the 2006 Ford Econoline Van.
Councilmember Shelly Molina made a motion to authorize Mayor Pro Tem Stephen Perschler to sign agreement between Village of Point Venture and Travis County ESD No. 1 for transfer of 2006 Ford Econoline Van. Councilmember Dan Olson seconded the motion. All present approved. Motion carried.
5. Review and discussion of Village code Chapter 7 Health and Sanitation Article 7.02 Food Establishments.
Ordinance adopted July 6, 2004, providing Village of Point Venture authority to require permit for food establishments; exempting nonprofit organization from permitting requirements but requiring compliance with state rules. Council will revisit Texas state rules, Austin/Travis County Health Department permit and inspection requirements prior to discussing future direction for this food establishment ordinance.

G. Council Reports

1. Treasurer's Report
Councilmember Dan Olson reported on YTD February Financials. Village is 5 months through 12 month fiscal year, 99% of property tax revenue has been received, Village banks maintain \$1.6 million balance, FY21 audit is being prepared.
Councilmember Dan Olson also reported on update to 2017 Travis County Hazard Mitigation Plan. Village of Point Venture is one of numerous participating jurisdictions in Travis County Hazard Mitigation Plan which requires an update every 5 years. 2017 was the last published plan and now the 2022 updates are underway, FEMA grant funding is pending and once approved the Village of Point Venture will sign ILA with other participating jurisdictions in Travis County for the 2022 updated plan. Our jurisdiction contribution match is \$500.
2. Building Department
Councilmember Shelly Molina gave the February Building Report. There were 3 permits issued for new single family homes and 8 permits issued for single family townhouse properties. There were no certificates of occupancy issued in February.

3. Code Enforcement
No report submitted.

4. Animal Control
Councilmember Steve Hafner reported there have been approximately 2 to 3 dead deer removal weekly. Residents feeding our local deer are asked to educate themselves on what foods can safely be feed to the deer. We will be in fawn season soon, keep speed down and watch for deer.

5. Village Services
Council request Village staff to provide plan options and/or events for promoting Firewise community standards.
Village Council will begin review of staff job descriptions. Council will incorporate discussion during FY2023 budget workshops of staff job descriptions, staff performance objectives, production expectations, all Village services and affordability within our tax base.

6. Public Works
Councilmember Steve Hafner noted the Council is still considering the larger size traffic calming device opposed to the small speed humps.
Councilmember Steve Hafner reported the Community Collection Center continues to be a very utilized Village service. There were 68 drops on Saturday, March 5. The Council will review expenditures for FY2023 budget with increased level of brush and limb removal when encouraging and enforcing community Firewise standards.

7. Planning & Zoning Commission
Carol Bubak has resigned from the P&Z Commission. The P&Z has only four members and one member is remote. Appointments and reappointments by Council are scheduled for June.

8. Short Term Rental Registrations
Village has received 70 registrations, there are approximately 13 properties needing further research for owner/current mailing address and 14 properties that are noncompliant. Second letters have been sent, further action for noncompliance will be forwarded to Village attorney for further notification instructions.

H. Announcements

Mayor ProTem Stephen Perschler wished all safe Spring Break and thanked the Council for continuing to meet and work through this period of time with a four member council.

I. Adjourn

Councilmember Shelly Molina made a motion to adjourn. Councilmember Dan Olson seconded the motion. **Mayor ProTem Stephen Perschler adjourned the meeting at 7:16 PM.**

Stephen Perschler, Mayor Pro-Tem Village of Point Venture

*Attest: Vickie Knight, Village Secretary
Village of Point Venture*

****This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.***

P & Z March 31, 2022 Regular Called Meeting

2. Review MF-1 Site Plan Development Application submittal for Lot 5 18800 Hogan Circle, 7 unit townhouse project, and provide recommendation for Village Council consideration. Members reviewed drainage study and plan, discussed flows for all four lot (4, 5, 8, 9) completed project. Reviewed impact to golf course addressed by drainage plan tiered curbs, retention pond and bull rock level spreaders.
Curt Webber made a motion to recommend approval MF-1 site plan application for Lot 5, 18800 Hogan Circle for 7 unit townhouse project. Vicky Lockwood seconded the motion. all vote: Duane Gatlin, agree. Motion carried.

On 2022-03-23 14:35, Tim Haynie Jr. wrote:

Hello Vickie Knight,

We have reviewed the Site Plan submittal for the proposed Townhomes at 18800 Hogan Circle (Lot 5) and have the following comments.

It appears Lot 5 may be exceeding the 40% impervious cover (IC) limit as noted for Multifamily Development.

Thus, we request an IC breakdown be provided per the following:

- * Existing IC for Lot 5 and the other three lots (4, 8, & 9).
- * Proposed IC for Lot 5 and the other three lots (4, 8, & 9).

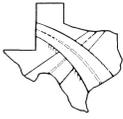
We look forward to receiving the design Engineer's response.

VR,

Tim Haynie (Jr.), P.E.

Haynie Consulting, Inc.

CIVIL ENGINEERS & LAND SURVEYORS



Firm # 17877

MEMORANDUM

TO: VILLAGE OF POINT VENTURE
FROM: GARY ELI JONES, P.E.
SUBJECT: POINT VENTURE PROPERTIES IMPERVIOUS COVER QUANTITIES
DATE: MARCH 25, 2022
CC: N/A

To whom it may concern:

Regarding the four lots associated with the "Point Venture Properties" development, each lot's proposed impervious cover is quantified below:

Lot 4: Proposed I.C. – 7,187 SF;	Lot Size – 19,963 SF	% I.C. – 36.00
Lot 5: Proposed I.C. – 11,377 SF;	Lot Size – 25,397 SF	% I.C. – 44.80
Lot 8: Proposed I.C. – 6,013 SF;	Lot Size – 13,930 SF	% I.C. – 43.17
Lot 9: Proposed I.C. – 10,536 SF;	Lot Size – 28,505 SF	% I.C. – 36.96
Total: Proposed I.C. – 35,113 SF;	Lot Size – 87,795 SF	% I.C. – 39.99

As shown above, the cumulative "Point Venture Properties" development does not exceed 40% impervious cover. If you need any additional information from me, please do not hesitate to contact my office.

Best Regards,

Gary Eli Jones, P.E.
Member



03/25/2022

Subject **RE: Point Venture Properties Impervious Coverage Memorandum 3-25-22**
From Tim Haynie Jr. <thaynie@haynieconsulting.com>
To Village Building Services <buildingdept@vopv.org>
Cc Bonnye Brewington <bbrewington@haynieconsulting.com>, Kevin Mercer <kmercer@haynieconsulting.com>
Date 2022-03-25 14:26



-
- Point Venture Properties Impervious Coverage Memorandum 3-25-22.pdf(~315 KB)
-

Hi Vickie,

The attached memorandum sufficiently answers the Site Plan comments we had for Lot 5; comments cleared.

We have no additional comments for Lot 5

VR,

Tim Haynie (Jr.), P.E.

HAYNIE CONSULTING, INC.

CIVIL ENGINEERS & LAND SURVEYORS



1010 Provident Lane
Round Rock, Texas 78664-3276
O – 512.837.2446 ext. 205
C – 512.422.1226

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From: Village Building Services <buildingdept@vopv.org>
Sent: Friday, March 25, 2022 2:29 PM
To: Tim Haynie Jr. <thaynie@haynieconsulting.com>
Subject: Fwd: Point Venture Properties Impervious Coverage Memorandum 3-25-22

CAUTION: This email originated from outside of the organization. DO NOT click links, open attachments or provide credentials unless you can validate the sender. **ALWAYS HOVER OVER LINKS TO VERIFY DESTINATION.**

Tim,
Here you go!

--

Vickie Knight
Village Building Services
(512) 267-5511

Village of Point Venture
YTD March 2022
Budget to Actual
October 2021 through
March 2022

	<u>Oct '21 - Mar '22</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Cap Metro	39,000.00	38,000.00	102.63%
Fines	0.00	5,000.00	0.0%
Franchise Fees	40,572.88	74,400.00	54.53%
Inspection Fees	23,550.00	60,000.00	39.25%
Permits	37,928.00	42,500.00	89.24%
Trash and Recycling Service	16,457.79	32,400.00	50.8%
Tax Income			
Property Taxes	311,614.77	306,600.00	101.64%
Other Taxes			
4085 · Mixed Beverage Tax	1,979.36	6,000.00	32.99%
4135 · Sales & Use Tax Revenue	42,626.51	76,000.00	56.09%
Total Other Taxes	<u>44,605.87</u>	<u>82,000.00</u>	<u>54.4%</u>
Total Tax Income	<u>356,220.64</u>	<u>388,600.00</u>	<u>91.67%</u>
Interest Earned - Bank	617.72	800.00	77.22%
Miscellaneous	0.00	0.00	0.0%
Total Income	<u>514,347.03</u>	<u>641,700.00</u>	<u>80.15%</u>
Gross Profit	514,347.03	641,700.00	80.15%
Expense			
Capital Outlay	45,225.60	70,000.00	64.61%
Maintenance and Repair	11,571.31	36,500.00	31.7%
Trash and Other Muni Expense	21,155.36	48,650.00	43.49%
Professional Expenses			
Attorney	11,485.54	42,000.00	27.35%
6595 · Engineering	17,677.50	20,000.00	88.39%
6590 · Audit	0.00	5,800.00	0.0%
Total Professional Expenses	<u>29,163.04</u>	<u>67,800.00</u>	<u>43.01%</u>
Education and Training	375.00	2,000.00	18.75%
Insurance Expense	9,011.60	16,400.00	54.95%
Animal Control Costs	1,589.83	6,600.00	24.09%
Administration Expenses	2,523.76	27,300.00	9.25%
Dues Fees and Subscriptions	23,532.94	44,800.00	52.53%
Contracted Services			
Security Expenses			
Total Security Expenses	12,530.00	42,000.00	29.83%
Other Contracted Services	15,770.00	41,000.00	38.46%
Total Contracted Services	<u>28,300.00</u>	<u>83,000.00</u>	<u>34.1%</u>
Wages, Benefits and Payroll Exp	95,433.50	225,000.00	42.42%
Bank related charges and fees	54.00	500.00	10.8%
Travel	1,461.35	3,700.00	39.5%
Utilities	2,223.64	5,280.00	42.11%
Total Expense	<u>271,620.93</u>	<u>637,530.00</u>	<u>42.61%</u>
Net Ordinary Income	<u>242,726.10</u>	<u>4,170.00</u>	<u>5,820.77%</u>
Net Income	<u><u>242,726.10</u></u>	<u><u>4,170.00</u></u>	<u><u>5,820.77%</u></u>

Village of Point Venture
March YTD All Dept
October 2021 through March 2022

	Building Code			Short Term Rental					TOTAL
	Animal Control	Admin	Enforcement	General Admin	General Fund	Public Works	Sheriff's	Reg	
Income									
Cap Metro	0.00	0.00	0.00	0.00	0.00	39,000.00	0.00	0.00	39,000.00
Franchise Fees	0.00	0.00	0.00	0.00	40,572.88	0.00	0.00	0.00	40,572.88
Inspection Fees	0.00	23,550.00	0.00	0.00	0.00	0.00	0.00	0.00	23,550.00
Permits	568.00	15,760.00	0.00	0.00	0.00	0.00	0.00	21,600.00	37,928.00
Trash and Recycling Service	0.00	0.00	0.00	0.00	0.00	16,457.79	0.00	0.00	16,457.79
Tax Income	0.00	0.00	0.00	0.00	356,220.64	0.00	0.00	0.00	356,220.64
Interest Earned - Bank	0.00	0.00	0.00	0.00	617.72	0.00	0.00	0.00	617.72
Total Income	568.00	39,310.00	0.00	0.00	397,411.24	55,457.79	0.00	21,600.00	514,347.03
Expense									
Capital Outlay	0.00	0.00	0.00	0.00	0.00	45,225.60	0.00	0.00	45,225.60
Maintenance and Repair	602.30	0.00	129.99	6,969.61	0.00	3,869.41	0.00	0.00	11,571.31
Trash and Other Muni Expense	0.00	0.00	0.00	0.00	0.00	21,155.36	0.00	0.00	21,155.36
Professional Expenses	513.90	20,689.13	0.00	5,337.90	0.00	855.00	0.00	1,767.11	29,163.04
Education and Training	175.00	0.00	75.00	125.00	0.00	0.00	0.00	0.00	375.00
Insurance Expense	0.00	0.00	0.00	9,011.60	0.00	0.00	0.00	0.00	9,011.60
Animal Control Costs	1,577.94	0.00	0.00	11.89	0.00	0.00	0.00	0.00	1,589.83
Administration Expenses	45.00	0.00	0.00	2,478.76	0.00	0.00	0.00	0.00	2,523.76
Dues Fees and Subscriptions	94.95	0.00	75.00	9,699.66	2,165.46	0.00	0.00	11,497.87	23,532.94
Contracted Services	0.00	15,770.00	0.00	0.00	0.00	0.00	12,530.00	0.00	28,300.00
Wages, Benefits and Payroll Exp	0.00	0.00	0.00	95,433.50	0.00	0.00	0.00	0.00	95,433.50
Bank related charges and fees	0.00	0.00	0.00	54.00	0.00	0.00	0.00	0.00	54.00
Travel	622.40	0.00	6.07	0.00	0.00	832.88	0.00	0.00	1,461.35
Utilities	0.00	0.00	0.00	2,223.64	0.00	0.00	0.00	0.00	2,223.64
Total Expense	3,631.49	36,459.13	286.06	131,345.56	2,165.46	71,938.25	12,530.00	13,264.98	271,620.93

Village of Point Venture
Statement of Financial Position
As of March 31, 2022

	Mar 31, 22	Mar 31, 21
ASSETS		
Current Assets		
Checking/Savings		
Banks		
1010 · Security State - Money Market	94,704.55	94,609.89
1015 · Security State - Operating Fund	635,517.80	530,705.07
1030 · TexPool - Money Market	290,215.15	290,101.31
1046 · TexPool - Road Fund	582,134.04	558,907.51
1047 · TexPool TimeWarner	29,936.35	25,699.08
Total Banks	1,632,507.89	1,500,022.86
Total Checking/Savings	1,632,507.89	1,500,022.86
Accounts Receivable		
1100 · Accounts Receivable	46,291.09	2,508.34
Total Accounts Receivable	46,291.09	2,508.34
Other Current Assets		
Accounts Receivable - Misc		
1105 · A/R - Taxes	8,103.48	8,103.48
Total Accounts Receivable - Misc	8,103.48	8,103.48
1499 · Undeposited Funds	0.00	8,922.50
Total Other Current Assets	8,103.48	17,025.98
Total Current Assets	1,686,902.46	1,519,557.18
TOTAL ASSETS	1,686,902.46	1,519,557.18
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
1500 · Accounts Payable	11,327.11	14,172.48
Total Accounts Payable	11,327.11	14,172.48
Credit Cards		
1605 · SSBT MasterCard VKnight	229.00	1,047.87
1606 · SSBT-MasterCard T Low	184.92	-6.98
1615 · SSBT MasterCard Eric Love	0.00	621.05
Total Credit Cards	413.92	1,661.94
Other Current Liabilities		
2010 · Building Contractors Bond	62,253.00	58,553.00
2100 · Payroll Liabilities	4,818.34	3,777.73
2230 · Deferred Revenue - Taxes	8,103.48	8,103.48
Council Reserved Funds		
2241 · Deferred Revenue - PEG Revenue	31,793.92	27,607.06
2011 · Dedicated Road Fund	581,679.49	558,679.49
Total Council Reserved Funds	613,473.41	586,286.55
Total Other Current Liabilities	688,648.23	656,720.76
Total Current Liabilities	700,389.26	672,555.18
Total Liabilities	700,389.26	672,555.18
Equity		
3000 · Opening Bal Equity	26,368.59	26,368.59
3200 · Retained Earnings	717,418.51	571,973.09
Net Income	242,726.10	248,660.32
Total Equity	986,513.20	847,002.00
TOTAL LIABILITIES & EQUITY	1,686,902.46	1,519,557.18

FY22 VILLAGE FINANCIALS

(6 Fiscal months completed as of March 31, 2022)

PRIMARY SOURCES OF INCOME TO DATE:

- **311,614.77 PROPERTY TAX INCOME**
- **23,550.00 BUILDING INSPECTION FEES**
- **40,572.88 FRANCHISE FEES (Quarterly only)**
- **44,605.87 SALES/BEVERAGE TAX (Quarterly only)**
- **37,928.00 PERMITS (Building/Pet)**

\$514,347.03 YTD Total

MAJOR EXPENDITURES TO DATE:

- **95,433.50 WAGES, BENEFITS & PAYROLL EXPENSES**
- **45,225.60 CAPITAL EXP.**
(Road & Drainage total budget 70,000)
- **29,163.04 PROFESSIONAL EXPENSES (Attorney & Eng.)**
- **9,011.60 INSURANCE EXPENSES (Prop. & Worker Comp.)**
- **28,300.00 CONTRACTED SERVICES (ATS & Sheriff Deputies)**

\$271,620.93 YTD Total

NOTE:

The FY22 Budget expects to receive: \$641,700.00

The FY22 Budget expects to spend: \$637,530.00

**Village of Point Venture
Building Department – March 2022**

In the month of March, there was 1 permit issued for single family home. There was 1 permit issued for pool and 1 permit for solar panels. There were 5 certificates of occupancy issued.

NEW HOMES ISSUED PERMITS

2010	8
2011	8
2012	6
2013	12
2014	23
2015	18
2016	36
2017	53
2018	30
2019	31
2020	28
2021	39

CERTIFICATE OF OCCUPANCIES ISSUED

2010	11
2011	6
2012	4
2013	5
2014	15
2015	18
2016	38
2017	33
2018	58
2019	24
2020	34
2021	25