



**REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Wednesday, March 19, 2025, at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment."*

Minutes

A. Items Opening Meeting

1. Call to Order - Mayor Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor Justin Hamilton, Mayor ProTem Scott Staeb, Councilmember Daniel Mershon, Councilmember Bobby Amidon, Councilmember Kevin Davis, and Councilmember Jeff Schroeder. A quorum was present. Village attorney Caroline Kelley, Hyde Kelley LLP, in attendance.

B. Consent Agenda

1. Approval of Minutes February 19, 2025, Regular Council Meeting.
2. Approval of Minutes March 11, 2025, Council Workshop.

Mayor ProTem Scott Staeb made a motion to approve minutes of February 19, 2025, and March 11, 2025, as presented. Councilmember Bobby Amidon seconded the motion. Councilmembers vote in agreement. Motion carries.

C. Mayor Report – No report

Public Comments – No comments

D. Travis County Sheriff's Report

Deputy Nick McCaughey had no concerns within the community to report. There has been an uptick in automobile burglaries in Travis County but not in our North Shore area at this time. Mayor ProTem Scott Staeb asked if Travis County deputys could also occasionally patrol through our Point Venture park. Mayor Hamilton will inquire with Point Venture POA regarding installation of a number keypad at park gate for all emergency personnel entrance to POA park – Travis County deputy and Travis County Fire/ESD.

Emergency Services and Code Enforcement Report

Greg Johnston, with Travis County ESD No. 1, offered to add POA park patrol while code enforcement is performing weekly on-site patrol. Fire Marshall Chris Colunga submitted list of Village of Point Venture lots that have been inspected, observed and documented as possible non-compliant with Chapter 7 Article 7.05.006. Village will send courtesy letters to all property owners listed to hopefully solicit compliance. Travis County Fire/ESD No. 1 will begin compliance notices for properties remaining out of compliance.

Animal Control Report

Tony Reynolds, Animal Control Officer, presented February engagement summary:

- 2 Deceased Animal Response/Removal (-)
- 2 At Risk Animal Response (-)
- 2 Nuisance Animal Response/Consultation (flat)
- 6 Dog at Large/General Dog Calls (-)
- 6 Complaints (unreasonable noise/aggressive dog/other) (+)
- 2 General Inquiry/Research Ask (flat)

Urban and Wildlife Biologists on site Wednesday 2/26 with follow up to our deer survey.
Speed data sign has been moved, data reports will be shared with Travis County deputy.

E. Items to Consider

1. Discuss and possibly act upon application for replat of lots 398 and 399.
Mayor Justin Hamilton introduced this item. Property owner is requesting these adjacent lots be replatted as one larger lot, owner intends to construct a new single-family home.
Mayor ProTem Scott Staeb made a motion to approve application for replat of lots 398 and 399 to become one lot 398A as presented. Councilmember Jeff Schroeder seconded the motion. Councilmembers vote in agreement. Motion carries.
2. Discuss and possibly act on regulations and enforcement of Village Code Chapter 4 Article 4.08 Outdoor/Exterior Lighting.
Caroline Kelley provided Council confidential information considered attorney-client privileged communication.
Mayor ProTem Scott Staeb made a motion to waive attorney-client privileged communication to speak with Caroline Kelley in open meeting. Councilmember Kevin Davis seconded the motion. Councilmembers vote in agreement. Motion carries.
The Village outdoor/exterior lighting ordinance was adopted in 2021. This ordinance contains some elements which require technical expertise and evidence must be proven to establish a violation of this ordinance. To vigorously enforce this outdoor/exterior lighting ordinance the Village will need equipment to measure lumen output and training of staff in providing calculation of square footage and measurement of lumen output. Otherwise, civilian complaint mechanism would be required. It is not impossible for a civilian to provide this type of technical data, but it would be quite challenging.
Councilmember Kevin Davis made a recommendation to repeal Ordinance 2021-02-17 regulations for single-family and two-family residential outdoor lighting requirements. Mayor ProTem Scott Staeb seconded the motion. Councilmembers vote in agreement. Motion carries.
Council will review updates to this ordinance for amending at future Council meeting.
3. Discuss and possible determination of traffic bump material and re-installation post road maintenance project completion.
Council discussed replacement of the four speed bumps that will be removed for roadway project.
Mayor ProTem Scott Staeb made a motion to approve expenditure of \$1,800 for asphalt speed bump to be replaced at the entrance of Point Venture after completion of the roadway project. Councilmember Kevin Davis seconded the motion. Councilmembers vote in agreement. Motion carries.
4. Discuss planning and possible dates for National Night Out.
Mayor ProTem Scott Staeb made a motion to postpone this item discussion until the April Council meeting. Councilmember Bobby Amidon seconded the motion. Councilmembers vote in agreement. Motion carries.

F. Council Reports

1. Financial Report

Mayor Justin Hamilton reported February monies in bank:

Security State Bank & Trust – Money Market	\$ 94,981.03
Security State Bank & Trust – Operating Account	\$1,116,477.36
TexPool- Money Market	\$328,588.43
TexPool – Road Fund	\$1,005,796.18
TexPool – Time Warner	\$ 38,725.25
Total cash in banks	\$2,584,568.25

2. Building Department

Mayor Justin Hamilton reported on February building project activities. There were no permits issued for single-family home in February. There were no Certificates of Occupancy issued in

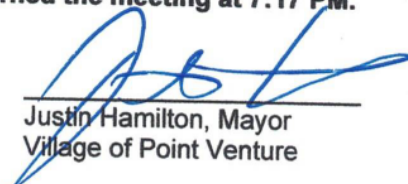
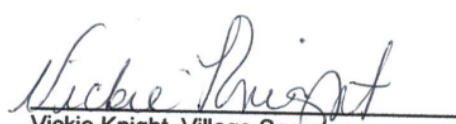
February.

3. Village Services – No report

4. Public Works – Roadway project to begin first of April.

G. Adjourn

Mayor ProTem Scott Staeb made a motion to adjourn. Councilmember Daniel Mershon seconded motion to adjourn. **Mayor Justin Hamilton adjourned the meeting at 7:17 PM.**


Justin Hamilton, Mayor
Village of Point Venture
Vickie Knight, Village Secretary
Village of Point Venture

**This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*