



**REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Tuesday, March 17, 2026, at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment."*

Minutes

A. Items Opening Meeting

1. Call to Order - Mayor Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor Justin Hamilton, Mayor ProTem Scott Staeb, Councilmember Kevin Davis, Councilmember Alex Broughton, Councilmember Daniel Mershon. Absent: Councilmember Bobby Amidon. A quorum was present.

B. Mayor Report

*The mayor serves as emergency management director for the Village of Point Venture and Mayor Hamilton designates Vickie Knight as emergency management coordinator and Tony Reynolds as assistant emergency management coordinator. We will update our TDEM-147 on file with Travis County.

*PUC telecommunications right-of-way CPI adjustment 1.1157% effective April 2026.

*November will bring three open council seats.

C. Public Comments

No comments received.

D. Travis County Sheriff's Report

Deputy Nick McCaughey had no concerns to report. Travis County Sheriffs that regularly patrol Point Venture have been notified to be aware of activities that have resulted in fires at the Point Venture Property Owner's park.

Animal Control/Public Works Report

Tony Reynolds, Animal Control Officer, presented February engagement summary.

- 6 Deceased Animal Response/Removal
- 3 At Risk Animal Response
- 6 Nuisance Animal Response/Consultation
- 9 Dog at Large/General Dog Calls
- 3 Complaints (unreasonable noise/aggressive dog/other)
- 6 General Inquiry/Other

There were 108 visits to the Community Collection Center in February.

Public Works worked to clear debris overflow across Venture Blvd South from Caddie Shack driveway culvert.

E. Items to Consider

1. Approval of minutes February 17, 2026, Regular Council Meeting.
Mayor ProTem Scott Staeb made a motion to approve minutes of February 17, 2026, as presented. Councilmember Kevin Davis seconded the motion. Councilmembers vote in agreement. Motion carried.

2. Review 2006 Standard Operating Procedures for Emergency Operations within the Village Point Venture.

Village of Point Venture is covered through interjurisdictional Travis County Comprehensive Emergency Management Plan. The Village will continue to be covered through this interjurisdictional plan. Council review of 2006 developed standard operating procedures for emergency operations **within** the Village of Point Venture. Mayor ProTem Scott Staeb suggested Council discussion in a workshop at a later date.

3. Review and discussion for first reading Village code Chapter 10 Section 10.02.031 construction standards for right-of-way management.

Council review and discussion of updates to Village code article 10.02. Updates include, but not limited to, designation of required permit application and requirements for any persons wishing to construct, install, repair or maintain facilities upon, over or under the Village's rights-of-way. Council will continue discussion at second reading on April 21, 2026.

F. Executive Session

The Council reserves the right to retire into closed executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally authorized under the Open Meetings Act, Chapter 551 of the Texas Government Code, and to seek legal advice pursuant to Section 551.071 of the Texas Government Code regarding damage to municipal streets.

Mayor Justin Hamilton called for Executive session at 7:06 PM.

Caroline Kelley, attorney, and Village Secretary were invited to join Executive Session.

G. Reconvene

Mayor Justin Hamilton reconvened Council into regular open session at 7:41 PM.

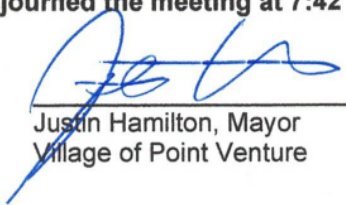
Mayor ProTem Scott Staeb made a motion to direct Village attorney to take all steps necessary to recover damages to municipal streets including litigation. Councilmember Daniel Mershon seconded the motion. Councilmembers vote in agreement. Motion carried.

H. Council Reports – reports not presented

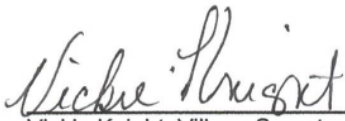
1. Financial Report
Preliminary Statement of Financial Position February YTD
January YTD budget to actual
2. Building Department
February building report

I. Adjourn

Councilmember Kevin Davis made a motion to adjourn. Councilmember Alex Broughton seconded motion to adjourn. **Mayor Justin Hamilton adjourned the meeting at 7:42 PM.**



Justin Hamilton, Mayor
Village of Point Venture



Vickie Knight, Village Secretary
Village of Point Venture

**This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*