



**REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Wednesday, March 17, 2021 at 6:30 PM
411 Lohmans Ford Rd.
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

In an effort to mitigate the spread of COVID-19 by avoiding meetings that bring people in group setting, and in accordance with the Texas Governor's Declaration of Disaster enacted March 13, 2020 and guidance provided by the Governor's Office, members of the Village Council will be participating remotely in compliance with the Texas Open Meetings Act, as temporarily modified by the Texas Governor, and Council Rules of Procedure. Members of the public may participate by joining at:

Join Zoom Meeting

<https://us02web.zoom.us/j/85201902351?pwd=SUhnQ3RWU3ZJRzM2bE1IU1M2dlFrzd09>

Meeting ID: 852 0190 2351

Passcode: Council

One tap mobile

+13462487799,,85201902351#,,,,*8827739# US (Houston)

Meeting ID: 852 0190 2351

Passcode: 8827739

Find your local number: <https://us02web.zoom.us/u/kgZD1kb0s>

Agenda

A. Items Opening Meeting

1. Call to Order
2. Pledge
3. Invocation
4. Roll Call

B. Consent Agenda

1. Approval of minutes February 24, 2021 Regular Council Meeting.
2. Approval of minutes March 3, 2021 Special Called Meeting and Workshop.

C. Public Comments

Public comment section to address Council.

Village Council may only make factual responses to specific questions for items on this agenda.

D. Mayor's Report

E. Travis County Sheriff's Report Emergency Services Report

F. Items to Consider

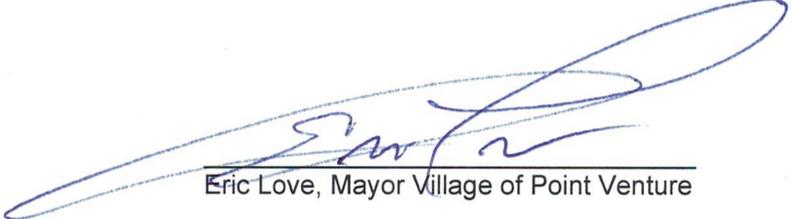
1. Review Planning and Zoning Commission recommendation received for site plan submittal 18803 Hogan Circle, eight unit townhomes.
2. Review on status with LED community sign proposal.
3. Discussion short term rental recommendations from March 3, 2021 Council workshop.

G. Council Reports

1. Treasurer's Report
2. Building Department
3. Code Enforcement
4. Animal Control
5. Village Services
6. Public Works
7. P&Z Commission

H. Announcements

I. Adjourn



Eric Love, Mayor Village of Point Venture

It is hereby certified the above Notice was posted on the Bulletin Board located at Village Office by 3 PM on 3/12, 2021.

Notes to the Agenda:

1. *Consent Agenda items are considered to be non-controversial and will be voted on in one motion unless a council member asks for separate discussion.*
2. *The Council may vote and/or act upon each of the items listed in this Agenda.*
3. *The Council reserves the right to retire into closed executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.*

*** Reasonable modifications and equal access to communications will be provided upon request.**

RESCHEDULED
REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Wednesday, February 24, 2021 at 6:30 PM
411 Lohmans Ford Rd.
Point Venture, TX 78645

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<https://us02web.zoom.us/j/85201902351?pwd=SUhnQ3RWU3ZJRzM2bE1IU1M2dIFrdz09>

Meeting ID: 852 0190 2351

Passcode: Council

Minutes

A. Items Opening Meeting

1. Call to order – Mayor Eric Love called the meeting to order at 6:30 PM
2. Pledge – Mayor Eric Love led the Pledge of Allegiance
3. Invocation - Mayor Eric Love
4. Roll Call - Mayor Love called Council roll in absence of Village Secretary (arrival at 6:38PM). Present were Mayor Eric Love, Mayor ProTem Stephen Perschler, Councilmember Dan Olson, Councilmember Shelly Molina, Councilmember Steve Hafner. Absent: Councilmember Don Conyer. A quorum was present.

B. Public Comments

Laurie Engels addressed the Council regarding pressing need to establish Village code regarding short term rentals in Point Venture.

C. Mayor's Report

Mayor Love thanked all the many who stepped up and gladly volunteered to help during winter Storm 2021:

Curt Webber, John Lundin, Lee Blum, Bryan Murphy and Rod Durham
Ray Martinez, Stacie Godfrey, Chris and Samantha Firmstone, John & Tracy Skrasek
Village office staff Tommy Low and Vickie Knight
WCID Board Member Manuel Macias

D. Travis County Sheriff's Report – Detective Pasak was not in attendance

Emergency Services Report - Chief Norman reported there were between 350-400 calls per day for Travis County emergency assistance over a four-day period during the winter storm. Mayor Love reported there will be a sit down planned soon to review emergency response procedures with all Point Venture entities.

E. Items to Consider

1. Approval of minutes January 20, 2021 Regular Council Meeting.
Councilmember Steve Hafner made a motion to approve minutes of January 20, 2021

Regular Council meeting. Mayor ProTem Stephen Perschler seconded the motion. No discussion. All present approved. Motion carried.

2. Final reading and adoption of ordinance amending Chapter 4, Building Regulations, of the Village's Code of Ordinance, to add Article 4.08, Outdoor/Exterior Lighting.
Mayor ProTem Stephen Perschler made a motion to approve final reading and adoption of Ordinance 2021-02-17 Outdoor/Exterior Lighting. Councilmember Shelly Molina seconded the motion. No discussion. All present approved. Ordinance 2021-02-17 adopted.
3. Reading and adoption of ordinance amending Chapter 11, Section 11.03.001 (b), of the Village's Code of Ordinance, to lower speed limit on all streets within the Village to 25 MPH.
Councilman Dan Olson made a motion adopt Ordinance 2021-02-24 amending speed limit on all streets within the Village to 25 MPH. Councilmember Steve Hafner seconded the motion. No discussion. All present approved. Ordinance 2021-02-24 adopted.
4. Review proposals and bids received for LED sign.
Proposal presented by Focus Digital Displays and placement options were discussed. Mayor Love will have discussion with WCID and POA for potential cost sharing of community LED sign and report to Council.
5. Discuss request to erect 4-way stop at the corner of Whispering Hollow and Deckhouse.
This concern was brought to Council by a concerned resident. The intersection at Whispering Hollow and Deckhouse can have very busy times on holidays, weekends and does present a safety issue. Council request speed data sign be moved to this location to provide data for Village to quantify the need, findings of fact to safety issue and need. Data and any resident responses and input will be gathered and reviewed, if available, at March Regular Council Meeting.
6. Discussion regarding Village wide noise/nuisance ordinance with STR registration proponent.
Council has received comments and had several conversations with individuals, whether STR owner or not. Councilmember Steve Hafner wished to recognize that noise/nuisance and STR registration were two separate code items to discuss. Council desire for additional time to consider and make recommendations, feel having this item for discussion at upcoming special workshop meeting would be beneficial. Council will develop recommendations, present to Village attorney for review and comments in developing Village ordinance(s). Mayor Love asked for review at March Regular Council Meeting.
7. Review and discussion of variance request for setback encroachment at 18801 Venture Drive.
Councilman Shelly Molina made a motion to approve variance request for back yard 20' set back encroachment. Councilmember Dan Olson seconded the motion. No discussion. All present approved.

F. Council Reports

1. Treasurer's Report - October 2020 to January 2021 financial reports in posted digital packet.
2. Building Department – Councilmember Shelly Molina gave January building report of six new build permits issued (five were townhouse development), two lot clearing permits and one certificate of occupancy for a major remodel.
3. Code Enforcement – No pending citations, working with recent warnings issued.
Mayor Love and Councilmember Dan Olson make weekly drive arounds with Tommy Low to note any outstanding or new code violations.
4. Animal Control – 202 dogs have been registered for 2021.
5. Village Services – there were 86 trips to the Community Collection Center in January.
6. Public Works - Mayor ProTem Stephen Perschler discussed the plan and expenditure request for drainage easement improvements on Staghorn location that will be presented for review at the

upcoming special workshop meeting.

7. P&Z Commission - The P&Z Commission has approved standardized guidelines for required drainage plan/study for MF-1 (townhome) and commercial site plan submittals.

G. Announcements – Discussion of date for special called meeting and ordinance review workshop. Wednesday, March 3, 2021 at 5 PM was determined as called meeting date and time. This special called meeting and workshop will be held (with limited attendance available, mask and social distancing required) at Village Office 411 Lohmans Ford. This meeting will also be scheduled Zoom meeting.

H. Adjourn

Councilmember Shelly Molina made a motion to adjourn the meeting. Mayor ProTem Stephen Perschler seconded the motion. **Mayor Love adjourned the meeting at 7:46 PM.**

Eric Love, Mayor Village of Point Venture

Attest: Vickie Knight, Village Secretary

VILLAGE OF POINT VENTURE
SPECIAL CALLED COUNCIL MEETING AND WORKSHOP
Wednesday, March 3, 2021 at 5:00 PM
411 Lohmans Ford Rd.
Point Venture, TX 78645

*"Partnership with the community. Foster community pride.
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Governor Abbott's office approved to temporarily suspend a limited number of open meeting laws in response to the Coronavirus disaster. This action allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus. Members of the public may attend in person at 411 Lohmans Ford Rd, masks and social distance protocol required. Members of the public may also participate by joining at:

Join Zoom Meeting
<https://us02web.zoom.us/j/85328641336?pwd=RjNWdmJLWDhSQXE3dUIhZkFlZ0pUT09>
Meeting ID: 853 2864 1336
Passcode: Workshop

Minutes

A. Items Opening Meeting

1. Call to order – Mayor ProTem Stephen Perschler called the meeting to order at 5:00 PM
2. Pledge – Mayor ProTem Stephen Perschler led the Pledge of Allegiance
3. Invocation - No invocation was delivered
4. Roll Call - Vickie Knight called roll. Present were Mayor ProTem Stephen Perschler, Councilmember Dan Olson, Councilmember Shelly Molina, Councilmember Steve Hafner, Councilmember Don Conyer. Absent: Mayor Eric Love. A quorum was present.

B. Items to Consider

1. Review and discussion regarding improvement project to address water releasing from drainage culvert on Staghorn.
Councilmember Dan Olson made a motion to approve improvement project for drainage easement between 18515 and 18517 Staghorn and the cost estimate submitted by MCD Construction. Councilmember Don Conyer seconded the motion. Discussion regarding contractor attention to erosion control and staging of work to keep ROW clear. **All present approved. Motion carried.**

C. Ordinance Review Workshop

Mayor ProTem requested discussion of item 2 at this time, to be followed by item 1 discussion.

2. Discuss recommendations from STR task force and input received from Point Venture residents to determine considerations applicable for Village attorney review for effective future ordinance. Council discussion to address short term rental objectives. Mayor ProTem polled each councilmember for top objectives. Registration of current owner/operator contact information is imperative, with or without a minimal registration fee. Placing limits on number of short term rentals allowed (density percentage of short term rentals in Point Venture); minimum stay requirement; occupancy limit requirement to match Texas occupancy rate law; health and safety code inspection report requirement; emergency/fire exit plan posting requirement; require each short term rental property owner signed affidavit of fire extinguisher on site, Point Venture rules, regulations and emergency numbers posted; designated parking areas (what about occasional overflow) to allow no parking on Point Venture streets were discussed. Council desire to not over reach ordinance recommendations and determine how to enforce recommendations for this

ordinance. Mayor ProTem Stephen Perschler recapped discussion points: registration of short term rentals in Point Venture is desired; consideration of designated parking, safety rules posted, enforcement/fines/penalties; Village Secretary requested to contact third party for short term rental property registration and compliance management to speak with Council at upcoming workshop meeting.

1. Review and discuss Village established ordinances.

Noise and Nuisance ordinance will be discussed and developed separate from a short term rental properties ordinance. Council request open discussion with Detective Pasak, Travis County Sheriff's Office, regarding state law regarding disorderly conduct which includes noise/nuisance and how Travis County Sheriff responds to noise/nuisance complaints. Council discussion regarding dissolution of Sec 7.04.007 Lot Maintenance Program and Limb Chipping Service as Village unable to provide this service and Sec 3.03.014 Animal Control and preferred definition for "unreasonable noise". Mayor ProTem Stephen Perschler recapped discussion: Sections of codification to be reviewed and ready for further discussion of updates for Chapter 7 Health and Sanitation and Chapter 11 Traffic and Vehicles Mayor ProTem Stephen Perschler; Sec 9.02 Lot Clearing and Firewise concerns Councilmember Steve Hafner; Chapter 4 Building Regulations and Planning & Zoning Councilmember Shelly Molina; Chapter 12 Utilities Councilmember Dan Olson. Council to determine workshop date in early April.

D. Adjourn Councilmember Shelly Molina made a motion to adjourn the meeting. Councilmember Don Conyer seconded the motion. **Mayor ProTem Stephen Perschler adjourned the meeting at 6:49 PM.**

Stephen Perschler, Mayor ProTem Village of Point Venture

Attest: Vickie Knight, Village Secretary

Village of Point Venture
Feb YTD Budget to Actual
 October 2020 through February, 2021

	<u>Oct '20 - Feb 21</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Cap Metro	0.00	58,500.00	0.0%
Fines	0.00	5,200.00	0.0%
Franchise Fees	30,314.95	74,600.00	40.64%
Inspection Fees	40,520.00	53,200.00	76.17%
Permits	8,548.00	7,700.00	111.01%
Trash and Recycling Service	12,011.70	32,160.00	37.35%
Tax Income			
Property Taxes	286,286.89	287,000.00	99.75%
Other Taxes	40,778.62	82,000.00	49.73%
Total Tax Income	<u>327,065.51</u>	<u>369,000.00</u>	<u>88.64%</u>
Interest Earned - Bank	521.70	6,000.00	8.7%
Miscellaneous	250.00		
Total Income	<u>419,231.86</u>	<u>606,360.00</u>	<u>69.14%</u>
Gross Profit	419,231.86	606,360.00	69.14%
Expense			
Capital Outlay	9,736.00	116,000.00	8.39%
Maintenance and Repair	4,561.86	23,000.00	19.83%
Trash and Other Muni Expense	15,817.38	52,650.00	30.04%
Professional Expenses	6,514.00	35,500.00	18.35%
Education and Training	250.00	2,000.00	12.5%
Insurance Expense	11,228.78	16,400.00	68.47%
Animal Control Costs	980.69	4,850.00	20.22%
Administration Expenses	4,877.52	27,150.00	17.97%
Dues Fees and Subscriptions	4,352.47	20,000.00	21.76%
Contracted Services	21,120.00	99,100.00	21.31%
Wages, Benefits and Payroll Exp	80,116.11	195,942.36	40.89%
Bank related charges and fees	377.78	500.00	75.56%
Travel	552.42	3,050.00	18.11%
Utilities	2,007.14	5,180.00	38.75%
Total Expense	<u>162,492.15</u>	<u>601,322.36</u>	<u>27.02%</u>
Net Ordinary Income	<u>256,739.71</u>	<u>5,037.64</u>	<u>5,096.43%</u>
Net Income	<u><u>256,739.71</u></u>	<u><u>5,037.64</u></u>	<u><u>5,096.43%</u></u>

Village of Point Venture
All Department
October 2020 through February 2021

	Code							TOTAL
	Animal Control	Building Admin	Enforcement	General Admin	General Fund	Public Works	Sheriff's	
Income								
Franchise Fees	0.00	0.00	0.00	0.00	30,314.95	0.00	0.00	30,314.95
Inspection Fees	0.00	40,520.00	0.00	0.00	0.00	0.00	0.00	40,520.00
Permits	828.00	7,720.00	0.00	0.00	0.00	0.00	0.00	8,548.00
Trash and Recycling Service	0.00	0.00	0.00	0.00	0.00	12,011.70	0.00	12,011.70
Tax Income	0.00	0.00	0.00	0.00	327,065.51	0.00	0.00	327,065.51
Interest Earned - Bank	0.00	0.00	0.00	0.00	521.70	0.00	0.00	521.70
Miscellaneous	0.00	0.00	0.00	0.00	0.00	250.00	0.00	250.00
Total Income	828.00	48,240.00	0.00	0.00	357,902.16	12,261.70	0.00	419,231.86
Expense								
Capital Outlay	0.00	0.00	0.00	0.00	0.00	9,736.00	0.00	9,736.00
Maintenance and Repair	522.22	0.00	84.87	30.18	0.00	3,924.59	0.00	4,561.86
Trash and Other Muni Expense	0.00	0.00	0.00	0.00	0.00	15,817.38	0.00	15,817.38
Professional Expenses	0.00	5,591.00	0.00	448.00	0.00	475.00	0.00	6,514.00
Education and Training	0.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00
Insurance Expense	0.00	0.00	0.00	11,228.78	0.00	0.00	0.00	11,228.78
Animal Control Costs	980.69	0.00	0.00	0.00	0.00	0.00	0.00	980.69
Administration Expenses	50.00	0.00	3.86	4,805.40	0.00	18.26	0.00	4,877.52
Dues Fees and Subscriptions	50.00	10.59	25.00	2,121.99	2,144.89	0.00	0.00	4,352.47
Contracted Services	0.00	8,600.00	0.00	0.00	0.00	0.00	12,520.00	21,120.00
Wages, Benefits and Payroll Exp	0.00	0.00	0.00	80,116.11	0.00	0.00	0.00	80,116.11
Bank related charges and fees	0.00	0.00	0.00	377.78	0.00	0.00	0.00	377.78
Travel	0.00	0.00	0.00	55.73	0.00	496.69	0.00	552.42
Utilities	163.89	0.00	0.00	1,843.25	0.00	0.00	0.00	2,007.14
Total Expense	1,766.80	14,201.59	113.73	101,277.22	2,144.89	30,467.92	12,520.00	162,492.15

Village of Point Venture
Statement of Financial Position
As of February 28, 2021

	Feb 28, 21	Feb 29, 20
ASSETS		
Current Assets		
Checking/Savings		
Banks		
1010 · Security State - Money Market	94,601.86	94,507.52
1015 · Security State - Operating Fund	517,419.08	383,994.96
1030 · TexPool - Money Market	290,096.70	289,380.62
1046 · TexPool - Road Fund	558,898.61	489,658.26
1047 · TexPool TimeWarner	25,698.67	21,272.01
Total Banks	1,486,714.92	1,278,813.37
Total Checking/Savings	1,486,714.92	1,278,813.37
Accounts Receivable		
1100 · Accounts Receivable	27,306.34	31,926.56
Total Accounts Receivable	27,306.34	31,926.56
Other Current Assets		
Accounts Receivable - Misc		
1105 · A/R - Taxes	7,132.56	7,132.56
Total Accounts Receivable - Misc	7,132.56	7,132.56
1499 · Undeposited Funds	490.00	2,564.00
Total Other Current Assets	7,622.56	9,696.56
Total Current Assets	1,521,643.82	1,320,436.49
TOTAL ASSETS	1,521,643.82	1,320,436.49
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
1500 · Accounts Payable	9,471.85	23,547.35
Total Accounts Payable	9,471.85	23,547.35
Credit Cards		
1605 · SSBT MasterCard VKnight	92.00	78.76
1606 · SSBT-MasterCard T Low	412.09	0.00
1610 · SSBT MasterCard LClinton	0.00	582.86
1615 · SSBT MasterCard Eric Love	163.69	1,188.80
Total Credit Cards	667.78	1,850.42
Other Current Liabilities		
2010 · Building Contractors Bond	54,753.00	34,203.00
2100 · Payroll Liabilities	3,916.52	2,566.38
2230 · Deferred Revenue - Taxes	7,132.56	7,132.56
Council Reserved Funds		
2241 · Deferred Revenue - PEG Revenue	27,607.06	23,296.79
2011 · Dedicated Road Fund	554,246.65	486,246.65
Total Council Reserved Funds	581,853.71	509,543.44
Total Other Current Liabilities	647,655.79	553,445.38
Total Current Liabilities	657,795.42	578,843.15
Total Liabilities	657,795.42	578,843.15
Equity		
3000 · Opening Bal Equity	26,368.59	26,368.59
3200 · Retained Earnings	580,740.10	489,316.79
Net Income	256,739.71	225,907.96
Total Equity	863,848.40	741,593.34
TOTAL LIABILITIES & EQUITY	1,521,643.82	1,320,436.49

FY21 VILLAGE FINANCIALS

(5 Fiscal months completed as of February 28th 2021)

PRIMARY SOURCES OF INCOME TO DATE:

- **286,286.89 PROPERTY TAX INCOME**
- **40,520.00 BUILDING INSPECTION FEES**
- **30,314.95 FRANCHISE FEES (Quarterly only)**
- **40,778.62 SALES/BEVERAGE TAX (Quarterly only)**
- **8,548.00 PERMITS (Building/Pet)**

\$406,448.46

MAJOR EXPENDITURES TO DATE:

- **80,116.11 WAGES, BENEFITS & PAYROLL EXPENSES**
- **9,736.00 CAPITAL EXP.**
(Road & Drainage total budget 116,000)
- **6,514.00 PROFESSIONAL EXPENSES (Attorney & Eng.)**
- **11,228.78 INSURANCE EXPENSES (Prop. & Worker Comp.)**
- **21,120.00 CONTRACTED SERVICES (ATS & Sheriff Deputies)**

\$128,714.89

NOTE:

The FY21 Budget expects to receive: \$606,360.00

The FY21 Budget expects to spend: \$601,322.36

**Village of Point Venture
Building Department – February 2021**

In the month of February, there were two (2) permits issued for single family dwelling, two (2) permits for remodel/addition, one (1) permit for lot clearing. There were no certificates of occupancy issued.

NEW HOMES ISSUED PERMITS

2010	8
2011	8
2012	6
2013	12
2014	23
2015	18
2016	36
2017	53
2018	30
2019	31
2020	28
2021	8

CERTIFICATE OF OCCUPANCIES ISSUED

2010	11
2011	6
2012	4
2013	5
2014	15
2015	18
2016	38
2017	33
2018	58
2019	24
2020	34
2021	1