



**REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
REGULAR COUNCIL MEETING
Wednesday, February 16, 2022, at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

Agenda

A. Items Opening Meeting

1. Call to Order
2. Pledge
3. Roll Call

B. Consent Agenda

1. Approval of minutes January 19, 2022, Regular Called Meeting.
2. Authorize Mayor Pro Tem, Stephen Perschler, to sign Election Agreement between Travis County and Village of Point Venture for special election to fill vacancies on May 7, 2022.

C. Public Comments

Public comment section to address Council.

Village Council may only make a factual statement or a recitation of existing policy in response to an inquiry regarding subjects not on this agenda.

D. Mayor Pro Tem Report

**E. Travis County Sheriff's Report
Emergency Services Report**

F. Items to Consider

1. Receive for consideration 2nd review comments and Planning and Zoning Commission recommendation for MF-1 site plan Lot 9 511 Palmer Drive 8-unit townhouse project.

G. Council Reports

1. Treasurer's Report
YTD January Financials
2. Building Department
January Building Report.
3. Code Enforcement
Recent activities concerning code enforcement.
4. Animal Control
Recent activities concerning animal control items.
5. Village Services
Recent activities concerning Village Services.
6. Public Works
Recent activities concerning Public Works.

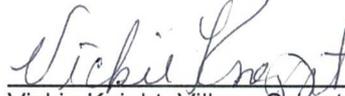
H. Announcements

I. Adjourn



Stephen Porschler, Mayor Pro-Tem Village of Point Venture

I certify that a copy of the above Notice was posted on the Village Office Bulletin Board, in a place convenient to the public, in compliance with Chapter 551 of the Texas Government Code at 2:30 p.m. on 2/11, 2022.



Vickie Knight, Village Secretary
Village of Point Venture

Notes to the Agenda:

1. *Consent Agenda items are considered to be non-controversial and will be voted on in one motion unless a council member asks for separate discussion.*
2. *The Council may vote and/or act upon each of the items listed in this Agenda.*
3. *Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or Village boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the bodies, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.*

****This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.***

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Draft Minutes

A. Items Opening Meeting

1. Call to Order - Mayor Pro Tem Stephen Perschler called the meeting to order at 6:30 PM.
2. Pledge - Mayor Pro Tem Stephen Perschler led the Pledge of Allegiance.
3. Roll Call Village Secretary called roll: Present were: Mayor ProTem Stephen Perschler, Councilmember Steve Hafner and Councilmember Shelly Molina. A quorum was Present. Absent: Councilmember Dan Olson.

B. Consent Agenda

1. Approval of minutes December 8, 2021, Regular Called Meeting.
2. Approval 2022 calendar scheduled Council meetings.
3. Order of Special Election to fill vacancies (Mayor and Council Member) on May 7, 2022. Mayor Pro Tem Stephen Perschler asked if members wished any consent agenda item moved to discussion item. **Councilmember Shelly Molina made a motion to approve consent agenda items as presented. Councilmember Steve Hafner seconded the motion. All present approved. Motion carried.**

C. Public Comments

No comments received.

D. Mayor Pro Tem Report

Mayor ProTem Stephen Perschler greeted attendees, expressed that Village operations seem to be running smoothly and offered reminder to bring in the pets as freezing temperatures on the way.

E. Travis County Sheriff's Report

Detective Greg Pasak reported there have been no recent reports or concerns. Deputy Nick McCaughy will be primary contact for the Village in 2022. There were 5 traffic citations issued in December.

Emergency Services Report – There was no report.

F. Items to Consider

1. Final review for adoption of updates to Village of Point Venture Code of Ordinances Chapter 7 Health and Sanitation amending rules and regulations for environmental nuisances and Firewise community standards Ordinance No. 2022-01-19. **Councilmember Steve Hafner made a motion to adopt Ordinance 2022-01-19. Councilmember Shelly Molina seconded the motion to adopt Ordinance 2022-01-19.** Mayor ProTem read full caption of ordinance to be adopted. **All present approved. Motion carried.**
2. Receive and review Planning and Zoning Commission recommendation for commercial site plan application 300 Venture Blvd N. The Planning and Zoning Commission met in open meeting Tuesday, January 18, 2022, and has submitted recommendation to the Village Council. A vote of 3 for and 2 against, the P&Z Commission has submitted recommendation to approve with

conditions that all 3rd review comments be satisfied, a signed letter of agreement from developer's attorney be submitted in agreement to satisfy 3rd review items within 30 days. The Village Council has received letter of agreement from developer's attorney. Discussion of 3rd review items to be satisfied and importance of item 37 and no increase to flow of water over Venture Blvd. due to construction at this development site at 300 Venture Blvd N.

Councilmember Steve Hafner made a motion to accept recommendation of the Planning and Zoning Commission to conditionally approve the application for the site plan for the Point Venture Retail Building at 300 Venture Blvd. N, conditioned on resolution of the following 3rd Review Comments: 17, 19, 37, 44, 45. Councilmember Shelly Molina seconded the motion. Mayor Pro Tem Stephen Perschler added that written statement will be issued regarding the conditions for conditional approval. **All present approved. Motion carried.**

G. Council Reports

1. Treasurer's Report

FY 2022 first quarter financials were reviewed. Capital Metro 2022 Build Central Texas program funding for Village of Point Venture is \$39,000. The Village of Point Venture also has \$19,500 available from 2021 program funds.

2. Building Department

Councilmember Shelly Molina gave the December Building Report. New home construction has slowed a bit, possibly due to construction supply costs and construction supply chain. In December there were no permits issued for new home construction, two permits issued for remodel/additions, foundation repair, outdoor deck extension and solar panel install.

3. Code Enforcement

No report submitted.

4. Animal Control

No activities or concerns to report,

5. Village Services

Flock Security System access/use procedures were reviewed and discussed. Village staff will adhere to the standard procedures discussed.

Village office cabinet for property lot building plan sets requested by Village Secretary to assure organization and records retention required. Cabinet bid will be accepted.

6. Public Works

Possible dedication as public purpose of 2006 Ford Econ Van to Travis County ESD was discussed. Council wishes Village staff to provide further options, i.e. sale of van, go to auction.

Discuss sharing of purchased equipment Cat Hydraulic Thumb to assist with brush/limb disposal.

Council wishes Village staff to review and provide further possible options.

H. Announcements – No further announcements.

I. Adjourn

Councilmember Shelly Molina made a motion to adjourn. Councilmember Steve Hafner seconded the motion. **Mayor ProTem Stephen Perschler adjourned the meeting at 7:05 PM.**

Stephen Perschler, Mayor Pro-Tem Village of Point Venture

*Attest: Vickie Knight, Village Secretary
Village of Point Venture*

****This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.***

Village of Point Venture
YTD January 2022
Budget to Actual
 October 2021 through January 2022

	<u>Oct '21 - Jan '22</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Cap Metro	0.00	38,000.00	0.0%
Fines	0.00	5,000.00	0.0%
Franchise Fees	34,710.17	74,400.00	46.65%
Inspection Fees	12,070.00	60,000.00	20.12%
Permits	21,138.00	42,500.00	49.74%
Trash and Recycling Service	10,917.11	32,400.00	33.7%
Tax Income			
Property Taxes	290,449.95	306,600.00	94.73%
Other Taxes			
4085 · Mixed Beverage Tax	1,979.36	6,000.00	32.99%
4135 · Sales & Use Tax Revenue	28,037.05	76,000.00	36.89%
Total Other Taxes	<u>30,016.41</u>	<u>82,000.00</u>	<u>36.61%</u>
Total Tax Income	320,466.36	388,600.00	82.47%
Interest Earned - Bank	304.65	800.00	38.08%
Miscellaneous	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Income	<u>399,606.29</u>	<u>641,700.00</u>	<u>62.27%</u>
Gross Profit	399,606.29	641,700.00	62.27%
Expense			
Capital Outlay	0.00	70,000.00	0.0%
Maintenance and Repair	10,257.32	36,500.00	28.1%
Trash and Other Muni Expense	14,293.72	48,650.00	29.38%
Professional Expenses			
Attorney	10,893.41	42,000.00	25.94%
6595 · Engineering	14,777.50	20,000.00	73.89%
6590 · Audit	<u>0.00</u>	<u>5,800.00</u>	<u>0.0%</u>
Total Professional Expenses	25,670.91	67,800.00	37.86%
Education and Training	300.00	2,000.00	15.0%
Insurance Expense	9,011.60	16,400.00	54.95%
Animal Control Costs	1,137.83	6,600.00	17.24%
Administration Expenses	1,560.18	27,300.00	5.72%
Dues Fees and Subscriptions	21,609.59	44,800.00	48.24%
Contracted Services			
Security Expenses			
6105 · Deputy	5,950.00	30,000.00	19.83%
6090 · Contract Deputy Auto	<u>2,380.00</u>	<u>12,000.00</u>	<u>19.83%</u>
Total Security Expenses	8,330.00	42,000.00	19.83%
Other Contracted Services	9,370.00	41,000.00	22.85%
Interlocal Agreement	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Contracted Services	17,700.00	83,000.00	21.33%
Wages, Benefits and Payroll Exp	65,685.49	225,000.00	29.19%
Bank related charges and fees	34.69	500.00	6.94%
Travel	1,269.31	3,700.00	34.31%
Utilities	<u>1,242.47</u>	<u>5,280.00</u>	<u>23.53%</u>
Total Expense	<u>169,773.11</u>	<u>637,530.00</u>	<u>26.63%</u>
Net Ordinary Income	<u>229,833.18</u>	<u>4,170.00</u>	<u>5,511.59%</u>
Net Income	<u><u>229,833.18</u></u>	<u><u>4,170.00</u></u>	<u><u>5,511.59%</u></u>

Village of Point Venture
YTD by Department
October 2021 through January 2022

	Animal Control	Building Admin	Code Enforce	General Admin	General Fund	Public Works	Sheriff's	Short Term Rental Reg	TOTAL
Income									
Franchise Fees	0.00	0.00	0.00	0.00	34,710.17	0.00	0.00	0.00	34,710.17
Inspection Fees	0.00	12,070.00	0.00	0.00	0.00	0.00	0.00	0.00	12,070.00
Permits	178.00	4,760.00	0.00	0.00	0.00	0.00	0.00	16,200.00	21,138.00
Trash and Recycling Service	0.00	0.00	0.00	0.00	0.00	10,917.11	0.00	0.00	10,917.11
Tax Income	0.00	0.00	0.00	0.00	320,466.36	0.00	0.00	0.00	320,466.36
Interest Earned - Bank	0.00	0.00	0.00	0.00	304.65	0.00	0.00	0.00	304.65
Total Income	178.00	16,830.00	0.00	0.00	355,481.18	10,917.11	0.00	16,200.00	399,606.29
Expense									
Maintenance and Repair	602.30	0.00	129.99	6,861.94	0.00	2,663.09	0.00	0.00	10,257.32
Trash and Other Muni Expense	0.00	0.00	0.00	0.00	0.00	14,293.72	0.00	0.00	14,293.72
Professional Expenses	0.00	15,745.00	0.00	7,303.80	0.00	855.00	0.00	1,767.11	25,670.91
Education and Training	175.00	0.00	0.00	125.00	0.00	0.00	0.00	0.00	300.00
Insurance Expense	0.00	0.00	0.00	9,011.60	0.00	0.00	0.00	0.00	9,011.60
Animal Control Costs	1,125.94	0.00	0.00	11.89	0.00	0.00	0.00	0.00	1,137.83
Administration Expenses	0.00	0.00	0.00	1,560.18	0.00	0.00	0.00	0.00	1,560.18
Dues Fees and Subscriptions	94.95	0.00	75.00	7,776.31	2,165.46	0.00	0.00	11,497.87	21,609.59
Contracted Services	0.00	9,370.00	0.00	0.00	0.00	0.00	8,330.00	0.00	17,700.00
Wages, Benefits and Payroll Exp	0.00	0.00	0.00	65,685.49	0.00	0.00	0.00	0.00	65,685.49
Bank related charges and fees	0.00	0.00	0.00	34.69	0.00	0.00	0.00	0.00	34.69
Travel	585.80	0.00	0.00	0.00	0.00	683.51	0.00	0.00	1,269.31
Utilities	0.00	0.00	0.00	1,242.47	0.00	0.00	0.00	0.00	1,242.47
Total Expense	2,583.99	25,115.00	204.99	99,613.37	2,165.46	18,495.32	8,330.00	13,264.98	169,773.11

Village of Point Venture
Statement of Financial Position
As of January 31, 2022

	<u>Jan 31, 22</u>	<u>Jan 31, 21</u>
ASSETS		
Current Assets		
Checking/Savings		
Banks		
1010 · Security State - Money Market	94,689.25	94,594.60
1015 · Security State - Operating Fund	648,135.46	488,123.34
1030 · TexPool - Money Market	290,153.92	290,087.12
1046 · TexPool - Road Fund	582,011.28	558,880.17
1047 · TexPool TimeWarner	29,930.17	25,697.80
Total Banks	<u>1,644,920.08</u>	<u>1,457,383.03</u>
Total Checking/Savings	1,644,920.08	1,457,383.03
Accounts Receivable		
1100 · Accounts Receivable	5,987.34	24,748.84
Total Accounts Receivable	<u>5,987.34</u>	<u>24,748.84</u>
Other Current Assets		
Accounts Receivable - Misc		
1105 · A/R - Taxes	8,103.48	8,103.48
Total Accounts Receivable - Misc	<u>8,103.48</u>	<u>8,103.48</u>
1499 · Undeposited Funds	9,780.00	2,345.00
Total Other Current Assets	<u>17,883.48</u>	<u>10,448.48</u>
Total Current Assets	<u>1,668,790.90</u>	<u>1,492,580.35</u>
TOTAL ASSETS	<u><u>1,668,790.90</u></u>	<u><u>1,492,580.35</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
1500 · Accounts Payable	17,035.91	8,654.53
Total Accounts Payable	<u>17,035.91</u>	<u>8,654.53</u>
Credit Cards		
1605 · SSBT MasterCard VKnight	247.35	782.12
1615 · SSBT MasterCard Elove		26.82
1606 · SSBT-MasterCard T Low	95.94	412.26
Total Credit Cards	<u>343.29</u>	<u>1,221.20</u>
Other Current Liabilities		
2010 · Building Contractors Bond	52,703.00	47,253.00
2100 · Payroll Liabilities	4,591.42	3,669.71
2230 · Deferred Revenue - Taxes	8,103.48	8,103.48
Council Reserved Funds		
2241 · Deferred Revenue - PEG Revenue	30,714.03	26,475.43
2011 · Dedicated Road Fund	581,679.49	558,679.49
Total Council Reserved Funds	<u>612,393.52</u>	<u>585,154.92</u>
Total Other Current Liabilities	<u>677,791.42</u>	<u>644,181.11</u>
Total Current Liabilities	<u>695,170.62</u>	<u>654,056.84</u>
Total Liabilities	695,170.62	654,056.84
Equity		
3000 · Opening Bal Equity	26,368.59	26,368.59
3200 · Retained Earnings	717,418.51	571,973.09
Net Income	229,833.18	240,181.83
Total Equity	<u>973,620.28</u>	<u>838,523.51</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,668,790.90</u></u>	<u><u>1,492,580.35</u></u>

FY22 VILLAGE FINANCIALS

(4 Fiscal months completed as of January 31, 2022)

PRIMARY SOURCES OF INCOME TO DATE:

- **290,449.95 PROPERTY TAX INCOME**
- **12,070.00 BUILDING INSPECTION FEES**
- **34,710.17 FRANCHISE FEES (Quarterly only)**
- **30,016.41 SALES/BEVERAGE TAX (Quarterly only)**
- **21,138.00 PERMITS (Building/Pet)**

\$399,606.29 YTD Total

MAJOR EXPENDITURES TO DATE:

- **65,685.45 WAGES, BENEFITS & PAYROLL EXPENSES**
- **0.00 CAPITAL EXP.**
(Road & Drainage total budget 70,000)
- **25,670.91 PROFESSIONAL EXPENSES (Attorney & Eng.)**
- **9,011.60 INSURANCE EXPENSES (Prop. & Worker Comp.)**
- **17,700.00 CONTRACTED SERVICES (ATS & Sheriff Deputies)**

\$169,773.11 YTD Total

NOTE:

The FY22 Budget expects to receive: \$641,700.00

The FY22 Budget expects to spend: \$637,530.00

**Village of Point Venture
Building Department – January 2022**

In the month of January, there were no permits issued for single family dwelling. There were permits issued for outdoor cargo lift, pergola and a pool. There were three (3) certificates of occupancy issued.

NEW HOMES ISSUED PERMITS

2010	8
2011	8
2012	6
2013	12
2014	23
2015	18
2016	36
2017	53
2018	30
2019	31
2020	28
2021	27

CERTIFICATE OF OCCUPANCIES ISSUED

2010	11
2011	6
2012	4
2013	5
2014	15
2015	18
2016	38
2017	33
2018	58
2019	24
2020	34
2021	20