



**REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Wednesday, December 20, 2023 at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

Agenda

A. Items Opening Meeting

1. Call to Order
2. Pledge
3. Roll Call

B. Consent Agenda

1. Approval of amend to minutes October 18, 2023, Public Hearing and Regular Council Meeting.
2. Approval of Minutes November 15, 2023, Public Hearing and Regular Council Meeting.
3. Approve 2024 dates for Village Council monthly meetings.
4. Approve 2024 Village observed holiday schedule.

All matters listed under consent agenda are considered to be routine by the Council and will be enacted by one motion. There will not be separate discussion of these items. If so desired, an item may be removed from the consent agenda and considered separately.

C. Public Comments

Public comment section to address Council.

Village Council may only make a factual statement or a recitation of existing policy in response to an inquiry regarding subjects not on this agenda.

D. Mayor Report

1. Culvert/ditch grading projects approved at November 15 meeting have been completed.
2. Mayor's consideration of Councilmember appointments to individual Village services/departments interface/liaison.
3. Mayor's request for councilmembers to consider and report at January meeting for zoning ordinance code items to request P&Z research and possible recommendations for changes or updates.
4. Consider councilmember attendance at the Newly Elected Workshop in San Antonio January 19.
5. Upcoming Council discussions for Council/Admin policy and procedures to include purchasing and social media policy and procedures.

**F. Travis County Sheriff's Report
Emergency Services Report**

G. Items to Consider


1. Nominations and appointment of council member to serve as mayor pro tem through November 2024.
2. Discuss and approve "required two signatures" for Security State Bank operating account.
3. Review and approve update to Security State Bank operating and money market account bank signatories.
4. Review and approve amending TexPool Money Market, Road Fund and Time Warner investment account authorized representatives.
5. Nominations and possible appointment to vacant Council seat for unexpired term through November 2024.
6. Discuss and possible approval of appointment of Anthony Goode, Goode Faith Engineering, as City Engineer.

7. Review and discussion regarding audit of all voting contests performed for city flag. Discussion and possible development of Council resolution and purpose for declaring an official city flag.

H. Council Reports

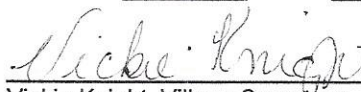
1. Financial Report
November Cash in Banks
CapMetro Funds \$77,973 received for ½ 2023 and rollover funds.
Review FYE 2023 financials for submittal to auditors for YE2023 audit.
2. Building Department
November Building Report
3. Code Enforcement
Discuss implication and costs to enforce lot maintenance non-compliance, to include court costs and abatement/lien filing costs.
4. Animal Control
Animal Control Officer – Anthony Reynolds is 'on boarded'.
November animal control activity
5. Village Services
November Village Services activity
6. Public Works
Crack seal to begin early January.
Staging area for crack sealing equipment needs to be determined.

I. Adjourn



Justin Hamilton, Mayor
Village of Point Venture

I certify that a copy of the above Notice was posted on the Village Office Bulletin Board, in a place convenient to the public, in compliance with Chapter 551 of the Texas Government Code at 3 p.m. on 12/15, 2023.



Vickie Knight, Village Secretary
Village of Point Venture

Notes to the Agenda:

1. The Council may vote and/or act upon each of the items listed in this Agenda.
2. Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or Village boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the bodies, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.
3. The Village Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.
4. This agenda has been reviewed and approved by the Village's legal counsel, and the presence of any subject in any Executive Session portion of the agenda constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting, considering available opinions of courts of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c), and the meeting is conducted by all participants in reliance on this opinion.

***This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.**

**PUBLIC HEARING AND
REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Wednesday, October 18, 2023 at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

**Minutes
(amended 12/20/23)**

A. Items Opening Meeting

1. Call to Order - Mayor ProTem Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor ProTem Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor ProTem Justin Hamilton, Councilmember Mark Maund, Councilmember Shelly Molina, Councilmember Tex Tubbs, and Councilmember Cliff McInnis. A quorum was present.

B. Public Hearing/Items for Consideration

1. Consider testimony and act upon request by owner of the property located at 613 Deckhouse Drive (Lot 383) for a variance to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2(b)(4)(E) pertaining to minimum rear yard requirement.
 - a. Mayor ProTem Justin Hamilton introduced item request for variance to 25' rear yard requirement at 613 Deckhouse Drive for construction of new single-family home. Proposed building plans indicate approximately 9' to 14' rear yard setback.
 - b. Property owners of lot 384 addressed the Council. 25' rear yard requirement appears a typical rear yard requirement, Point Venture is a 'nature' community not developed as a garden home community with small yard requirements, this new construction is two story and approximately 8' from the rear yard property line shared with their lot thus looking directly down on their property, concerned about a decrease in their property's valuation. The builder requesting this variance trespassed upon lot 384 to perform lot clearing at 613 Deckhouse Dr, property owner's wish it is expressed to builder to stay off their property, lot 384. Counsel for property owner 611 Deckhouse Dr, lot 432, addressed the Council with information that there was a current dispute regarding property lines 611 Deckhouse Dr and 613 Deckhouse Dr, expect restraining order to halt any building activity at 613 Deckhouse Dr.
 - c. Mayor ProTem Hamilton discussed this 25' rear yard requirement was adopted in 2020 with the zoning ordinance, possibility that 60-70% of built homes in this inner circle violate the 25' rear yard requirement. Councilmember Maund expressed his discomfort by cutting the 25' rear yard more than half for this building project.
 - d. **Councilmember Tex Tubbs made a motion to deny variance request to 25' rear yard requirement for 613 Deckhouse Dr. Councilmember Mark Maund seconded the motion to variance request to 25' rear yard requirement for 613 Deckhouse Dr. Councilmember Shelly Molina did not support motion and second to deny variance request. Councilmember Cliff McInnis felt he needed additional information. Mayor ProTem Hamilton did not support motion and second to deny variance request. Councilmember Cliff McInnis corrected his response to not support motion and second to deny variance request. Councilmember Shelly Molina made a motion to request additional information and have dialog regarding possible accommodations to the home's placement upon lot with Haven Homebuilders and information regarding lot address shift from Whispering Hollow to Deckhouse Dr. Mayor ProTem Hamilton seconded this motion for dialog with Haven Homebuilders. Councilmember Tex Tubbs did not support motion and second. Councilmember Cliff McInnis and Councilmember Mark Maund agree with motion to enter dialog with Haven Homebuilders regarding home placement.**

Mayor ProTem Hamilton asked representative with Haven Homebuilders to speak to Council. Haven Homebuilders shared with Council this is a custom designed home for this lot, the home cannot be pivoted on this lot. Placement cannot be altered.

Resident recognized to speak to Council and expressed that the neighbors have come to express they are opposed to this variance request to Village existing code and this is just too large a home on too small a lot.

Councilmember Tex Tubbs made a motion to deny the variance request to the 25' rear yard requirement for 613 Deckhouse as submitted. Councilmember Mark Maund seconded the motion to deny variance request to the 25' rear yard requirement for 613 Deckhouse Dr. Councilmember Shelly Molina in agreement with motion and second to deny request for variance. Councilmember Cliff McInnis in agreement with motion and second to deny request for variance. Mayor ProTem Hamilton in agreement with motion and second to deny request for variance. Request for variance to 25' rear yard requirement at 613 Deckhouse Dr is denied.

2. Consider testimony and act upon request by owner of the property located at 18606 Champions Circle (Lot 211) for a variance to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2(b)(4)(E) pertaining to minimum rear yard requirement .and Chapter 5 Section 1.1.5.2(b)(4)(F) pertaining to maximum lot coverage requirement.
 - a. Mayor ProTem Hamilton introduced item request for variance to 25' rear yard requirement and % of maximum lot coverage variance for 18606 Champions Circle. This is a cottage lot that backs up to a green belt and then the golf course.
 - b. There were no comments for public hearing.
 - c. Builder and representative for property owners of 18606 Champions Circle discussed this is a one story home, will encroach approximately 11' into the 25' rear yard. This is a 1976 sq ft home on a cottage lot with high point of lot at front and a gradual slope to the backyard to allow natural rainwater flow to back and open green space. Adjacent property owner to 18606 Champions Circle was interested that the rainwater flow from front back green space would not flow to his rear yard. Builder offered assurance the flow would slope to back yard of 18606 Champions Circle. Council had no further discussion.
 - d. **Mayor ProTem Hamilton made a motion to approve variance request to the 25' rear yard requirement and % maximum lot coverage of 51% for new single family home project at 18606 Champions Circle. Councilmember Cliff McInnis seconded the motion to approve variance request as stated at 18606 Champions Circle. Councilmember Shelly Molina in agreement with motion and second to approve variance request. Councilmember Mark Maund in agreement with motion and second to approve variance request. Councilmember Tex Tubbs did not support motion and second to approve this variance request. Variance request to 25' rear yard requirement and % maximum lot coverage is approved.**

C. Mayor ProTem Hamilton conclude Public Hearing and convene into Regular Council meeting at 7:12 PM.

D. Public Comments

Steve Tabaska, resident and chair for the Planning & Zoning Commission thanked the Point Venture community for pulling together and having a wonderful, well attended National Night Out event on Saturday, October 14. Steve Tabaska also addressed Council stating the P&Z members are agreeable to a joint workshop with Village Council to address zoning ordinance updates or changes. The Planning & Zoning Commission needs additional two members appointed as there are only three members at this time. Steve Tabaska request Village Council initiate notice to solicit interest in residents serving on the Planning & Zoning Commission.

E. Mayor ProTem Report

National Night Out was full of fun and was a great event recognizing our First Responders. On October 13, Village Council members, Travis County Deputy and Travis County Fire/ESD No 1 representative met with an elementary school class and talked about what a city council does! The elementary students wrote letters about this discussion with wonderful ideas to have ice cream everyday, everyone be safe and kind, parents need to play with their kids 30 minutes every day.

F. Travis County Sheriff's Report

Deputy Ron Smith attended meeting, expressed appreciation for the enjoyable National Night Out event on October 14. No community concerns to report at this time.

Emergency Services Report

Greg Johnston, Deputy Emergency Management Coordinator, with Travis County EMS District 1, thanked the community for the National Night Out event and recognition to first responders. Firewise lot compliance will have follow-up the week of October 23. Group of twelve volunteers have completed basic training for CERT (Community Emergency Response Team).

G. Items to Consider

1. Approval of Minutes September 28, 2023, Public Hearing and Regular Council Meeting.

Mayor ProTem Hamilton made a motion to approve minutes for September 28, 2023, meeting as presented. Councilmember Shelly Molina seconded the motion. Councilmember Tex Tubbs, Councilmember Mark Maund, and Councilmember Cliff McInnis in agreement. Motion carried.

2. Discuss and possible approval to designate Village of Point Venture official newspaper for posting of public and election notices.

This resolution 2023-10-18 is a mandated annual designation. The Village of Point Venture has had a long running relationship with Hill County News for publishing all required legal public notices.

Mayor ProTem Hamilton made a motion to approve and pass resolution 2024-10-18 to designate Hill Country News as official newspaper for the Village of Point Venture as required by Texas Local Government Code Sec 52.004. Councilmember Shelly Molina seconded the motion. Councilmember Tex Tubbs, Councilmember Mark Maund, and Councilmember Cliff McInnis in agreement. Motion carried.

3. Discuss possible format, agenda and dates for combined workshop with the P&Z Commission regarding zoning code amends/updates.

Mayor ProTem Hamilton opened the item for Council discussion. The Planning & Zoning Commission needs direction from the Village Council on the scope and concerns regarding updates and revisions to the Village zoning ordinance. The P&Z Commission currently have only three members and need two additional members for five-member commission. Mayor ProTem Hamilton request this workshop be planned after the seating of new councilmembers so these new members will have opportunity to participate. Councilmember Tex Tubbs wishes to schedule prior to seating of new councilmembers to allow current Councilmember Shelly Molina to participate. Steve Tabaska, P&Z chair, offered the dates discussed by the P&Z at their October 3 meeting of Tuesday, November 7 and open dates the week of October 23 – 27. Tuesday, October 24, will be considered to establish date for this joint workshop with the Village Council and Planning & Zoning Commission.

4. Review and discussion of Village of Point Venture animal control ordinance, animal control officer duties and responsibilities.

Mayor ProTem Hamilton opened the item for Council discussion. The position of animal control officer has not been filled at this time. Should the Council consider redefining of the role of animal control officer, redefine role to include assist with public works, Village building maintenance, additional manpower for outdoor/field work. Consider if animal control officer position is needed, what options would Village have for dogs at large, sick diseased wildlife pickup.

Councilmember Tex Tubbs made a motion to request staff gather information for discussion at the November 17 Village Council meeting of options without a designated animal control officer. Mayor ProTem Hamilton seconded the motion. Councilmember Shelly Molina, Councilmember Cliff McInnis, and Councilmember Mark Maund in agreement. Motion carried.

H. Council Reports

1. Financial Report

Councilmember Tex Tubbs reported Sept YTD monies in bank:

Security State Bank & Trust – Money Market	\$ 94,846.83
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Security State Bank & Trust – Operating Account	\$763,692.47
TexPool- Money Market	\$305,708.87
TexPool – Road Fund	\$700,181.38
TexPool – Time Warner	\$ 36,028.77
Total cash in banks	\$1,900,458.32

2. Building Department

Councilmember Shelly Molina presented the September Building Report: There no permits issued for single family dwelling. There was one certificate of occupancy issued. There were permits issued for a pool with remodel and a deck staircase addition.

3. Code Enforcement

No further report received.

4. Animal Control

There were two downed deer to be removed in September.

5. Village Services

No report received for September.

6. Public Works

October 26, 2023, drive about Point Venture to note possible areas for culvert clearing and/or ditch grading. This information will be submitted for Village Council review and discussion.

I. Adjourn

Councilmember Shelly Molina made a motion to adjourn. Councilmember Cliff McLinnis seconded the motion. **Mayor ProTem Justin Hamilton adjourned the meeting at 7:48 PM.**

Justin Hamilton, Mayor ProTem
Village of Point Venture

Vickie Knight, Village Secretary
Village of Point Venture

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**PUBLIC HEARING AND
REGULAR MEETING OF THE VILLAGE COUNCIL
VILLAGE OF POINT VENTURE
Wednesday, November 15, 2023 at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
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Draft Minutes

A. Items Opening Meeting

1. Call to Order - Mayor ProTem Justin Hamilton called the meeting to order at 6:30 PM.
2. Pledge - Mayor ProTem Justin Hamilton led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor ProTem Justin Hamilton, Councilmember Mark Maund, Councilmember Shelly Molina, Councilmember Tex Tubbs, and Councilmember Cliff McInnis. A quorum was present.

B. Public Hearing/Items for Consideration

1. Consider testimony and act upon request by Frank & Denise Guzman, owners of the property located at 510 Deckhouse Drive, Point Venture, TX 78645 (Section 2, Lot 437) for a variance to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2.1(5)(a) pertaining to maximum height of structures.
 - a. Mayor ProTem Justin Hamilton introduced item request for variance to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2.1(5)(a) pertaining to maximum height of structures.
 - b. Property owners of lot 437, 510 Deckhouse Drive, addressed the Council. Request 28' height restriction be measured from the floodplain building level of 723' as highest point on this lot is 719.5. Based on limitations of this lot, not allowing this variance to height restriction would restrict property owner ability to build a two-story home. Builder, John Johnson, also addressed Council. This request to measure 28' from floodplain building level will allow 10' ceilings in lieu of 8' ceilings if 28' height is measured from highest point on lot is required.

Resident property owner of lot 438 addressed Council on behalf of three neighboring properties that lake view will be affected if height restriction is not upheld. Development could block last bit of view which also reduces value of these "lakeview" properties. Resident request property owners and developer work to modify height to diminish affect to adjacent properties.

Resident property owner of lots 411 and 403 (both within 200' of development) addressed the Council. Property owner felt information provided in variance request of applicant's submission was misleading and incorrect. Per Village zoning ordinance, variances should only be approved under extraordinary circumstances caused by hardship situations, provided such approval will not adversely affect any adjoining property. Property owner commented on three primary concerns: 1) this variance request and project would undoubtedly adversely affect adjoining properties by blocking view which would have negative impact on affected properties value; 2) there are no extraordinary circumstances to support a hardship; 3) FEMA floodplain at 723' building level in effect since 2006 and Village of Point height restriction of 28' from highest point on lot in effect in 2003. Property owner respectfully urged Council to deny this variance request.

Resident property owner of lot 412 addressed the Council. Property owner asked that this variance request and project not be allowed as the development would significantly block view from his home at 511 Deckhouse; would significantly reduce the market value of his home and property; FEMA floodplain and Village code in place long before this development was planned, property owners should have already been well aware of floodplain and height restrictions; the original developer and deed restrictions stated no home should be built that blocks view of Lake Travis

- from adjacent properties. Property owner request that this variance be denied.
- c. Council discussion regarding property owners opposition to the request for relief of height restriction based on property (lot 437) limitations by being located completely with FEMA floodplain level and Village code designating building height for single family residents at 28' from highest parapet on lot. Council discussed proposed project should be able to fit within FEMA and Village guidelines. Council reviewed that FEMA floodplain and Village code have been firmly in place for many years.
 - d. **Councilmember Tex Tubbs made a motion to deny variance request to maximum height of structure for single family dwelling project at 510 Deckhouse. Councilmember Mark Maund seconded the motion to deny variance request to maximum height of structure for single family dwelling project at 510 Deckhouse. Councilmember Shelly Molina in agreement with motion and second to deny request for variance. Councilmember Cliff McInnis in agreement with motion and second to deny request for variance. Mayor ProTem Hamilton in agreement with motion and second to deny request for variance. Request for variance to Village Zoning Code Section 1.1.5.2.1(5)(a) pertaining to maximum height for structures is denied for 510 Deckhouse Drive.**
2. Consider testimony and act upon request by Rick Sanchez on behalf of Carlos & Mirna Platero, owners of the property located at 221 Lakefront Drive, Point Venture, TX 78645 (Section 3-1, Lot 481) for a variance to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2(b)(4)(F) pertaining to maximum lot coverage requirement.
 - a. Mayor ProTem Justin Hamilton introduced item request for variance to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2(b)(4)(F) pertaining to maximum lot coverage requirement.
 - b. Rick Sanchez addressed the Council on behalf of owners of property located at 221 Lakefront Drive. Property owner seeking approval to construct a 20'x20' Tuff Shed on this property which would exceed maximum allowable lot coverage specified in Village zoning regulations. This proposed shed would result in lot coverage of 57%. This storage shed is desired for functional storage purposes. Resident property owner lot 483, 213 Lakefront Drive, provided Council pictures to support that maximum lot coverage appears to be closer to 80-85% and not 57%. Resident requested additional impervious coverage to stop at 221 Lakefront.
 - c. Councilmember Tubbs asked owner of property at 221 Lakefront when the concrete was added in the back yard area. Owners believe approximately 3 years ago. Councilmember McInnis asked Rick Sanchez if proposed shed would be installed on already existing concrete pad in the back yard. The proposed shed would be installed on existing concrete, no additional concrete will be poured.
 - d. **Councilmember Tex Tubbs made a motion to deny variance request to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2(b)(4)(F) pertaining to maximum lot coverage requirement. There was no second received. Motion fails. Councilmember Shelly Molina made a motion to approve variance request to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2(b)(4)(F) pertaining to maximum lot coverage requirement for construction of storage shed on existing concrete pad at 221 Lakefront Drive. Councilmember Mark Maund seconded the motion to approve variance request pertaining to maximum lot coverage requirement for construction of storage shed on existing concrete pad at 221 Lakefront Drive. Councilmember Cliff McInnis in agreement with motion and second to approve request for variance. Mayor ProTem Hamilton in agreement with motion and second to approve request for variance. Councilmember Tex Tubbs does not agree or support request for variance to Village Zoning Code Section 1.1.5.2.(b)(4)(F) pertaining to maximum lot coverage requirement. Request for variance to Village Zoning Code Section 1.1.5.2.(b)(4)(F) pertaining to maximum lot coverage requirement is approved for 221 Lakefront Drive.**

C. Mayor ProTem Hamilton concluded Public Hearing and convened into Regular Council Meeting at 7:21 PM.

D. Public Comments

Resident property owner expressed gratitude for residents that chose to run for council positions and residents that chose to get out and vote. Resident addressed the Council that she would love to collaborate with Council to work toward an environment of compliance and unity and move away from neighbor to neighbor conflict and divides that have emerged.

E. Mayor Pro-Tem expressed his sincere thanks to Councilmember Shelly Molina and Councilmember Cliff McInnis for their service to the Village of Point Venture. Councilmember Molina and McInnis have completed their terms of office.

F. Travis County Sheriff's Report – Travis County Sheriff were not able to attend meeting. No report given.

Emergency Services Report – Greg Johnston and Chris Colunga with Travis County Emergency Services District 1 attended the meeting. Deputy Fire Marshal Chris Colunga reported on Point Venture community firewise initiative. From July to August 115 lots were found to be in violation of the firewise community act ordinance Sec 7.05.006 and courtesy letters were sent to all property owners. On November 2 all 115 properties were re-inspected to verify compliance. Of the 115 original properties, 79 were found to still be in violation. A notice of violation letter will be sent to property owners still not in compliance to grant 4-week compliance period for property owners to rectify their individual lots issues of non-compliance. At conclusion of designated time allowance to bring notified properties into compliance a determination will be made regarding compliance and issuance of citations will begin.

G. Items to Consider

1. Approval of Minutes October 18, 2023, Public Hearing and Regular Council Meeting.
Mayor ProTem Hamilton made a motion to approve minutes for October 18, 2023, meeting as presented. Councilmember Cliff McInnis seconded the motion. Councilmember Tex Tubbs, Councilmember Mark Maund, and Councilmember Shelly Molina in agreement. Motion carried.
2. Authorize Mayor ProTem Hamilton to sign on behalf of the Village of Point Venture the Notice to Proceed and contract agreement for Road Improvements 2023-Crack Seal with National Industrial Maintenance, Inc.
Councilmember Shelly Molina made a motion to authorize Mayor ProTem Hamilton to sign notice to proceed and contract agreement with National Industrial Maintenance Inc. for Road Improvement 2023-Crack Seal. Councilmember Cliff McInnis seconded the motion. Councilmember Tex Tubbs, Councilmember Mark Maund, and Mayor ProTem Justin Hamilton in agreement. Motion carried.
3. Discuss and possible approval authorizing Mayor ProTem Justin Hamilton to engage Neffendorf & Blocker, P.C. to perform FY2023 financial audit.
Councilmember Tex Tubbs made a motion to authorize Mayor ProTem Justin Hamilton to authorize and sign letter of engagement with Neffendorf & Blocker, P.C. to perform the fiscal year 2023 financial audit. Mayor ProTem Hamilton seconded the motion. Councilmember Shelly Molina, Councilmember Mark Maund, and Councilmember Cliff McInnis in agreement. Motion carried.
4. Discuss and approve Travis County Hazard Mitigation Action Plan Update per Federal Disaster Mitigation Act of 2000 and FEMA requirements for Point Venture to be eligible for full range of pre-disaster and post-disaster federal funding for mitigation purposes.
An update to hazard mitigation action plan is required every five years. Councilmember Tex Tubbs reminded Council that acceptance of this update also includes mitigation action item responsibilities from our community in the next five years. Copy of the full Hazard Mitigation Update Plan may be viewed at the Village administration office.
Councilmember Cliff McInnis made a motion to approve Travis County Hazard Mitigation Action Plan Update. Councilmember Shelly Molina seconded the motion. Councilmember Mark Maund, Councilmember Tex Tubbs, and Mayor ProTem Justin Hamilton in

agreement. Motion carried.

5. Discuss and possible approval for estimates received from S&M Construction Pro for ditch grading at Venture Dr/Demarett and Valley Hill Ln/Southwind Rd.
Rainwater overflow at these two locations has resulted in water flow across roadway and adjacent properties. Rocks placed in right of way by property owners are too small and rainwater flow forces these rocks through culverts creating blockage.
Councilmember Tex Tubbs made a motion to approve estimates for ditch grading at Venture Drive/Demarett with engineers' suggestion to increase river stone size to 5"x8" and approve estimate for Valley Hill Lane/Southwind Road location. Councilmember Shelly Molina seconded the motion. Mayor ProTem Hamilton, Councilmember Mark Maund, and Councilmember Cliff McInnis in agreement. Motion carried.
6. Discuss and possible approval to hire a part time animal control officer.
Interest received to fill the part time/as needed animal control officer. The position has been budgeted for up to 30 hours per week at \$25.00 per hour. The position may also provide additional assistance if needed for public works activities.
Councilmember Cliff McInnis made a motion to approve part time/as needed animal control position and offer position to Anthony Reynolds. Mayor ProTem Justin Hamilton seconded the motion. Councilmember Shelly Molina, Councilmember Mark Maund, and Councilmember Tex Tubbs in agreement. Motion carried.
7. Discuss and approve resolution of appreciation to all those who donated/sponsored National Night Out, October 14, 2023, and declare this event as a public purpose community event.
Mayor ProTem Justin Hamilton made a motion to approve resolution 2023-10-14 to acknowledge donations and sponsors for National Night Out public service event on October 14, 2023. Councilmember Cliff McInnis seconded the motion. Councilmember Shelly Molina, Councilmember Mark Maund, and Councilmember Tex Tubbs in agreement. Motion carried.
8. Discuss and possible approval to establish and approve official City flag for the Village of Point Venture.
Councilmember Tubbs expressed concern about how the flag contest was initiated and conducted and requested a full audit of all contests that were held before any action is considered by the Council. Councilmember Mark Maund was not aware of contests and had not viewed any of the flags received or voted upon. Mayor ProTem Justin Hamilton request the Council table this discussion and consideration of an official city flag until the December Council meeting. Councilmember Cliff McInnis seconded this motion. All in agreement to table for further discussion at December Council meeting.
9. Discuss and approval solicitation for two additional Planning and Zoning Commission members appointment.
Mayor ProTem Justin Hamilton request to speak to both item 9 and 10 together as P&Z Commission requires two additional members for full commission prior to a joint workshop with Council regarding zoning code amends/updates. Councilmember Shelly Molina requested clarification to position of one year or two year term prior to solicitation of new P&Z Commission members.
10. Discuss format, agenda and dates for combined workshop with the P&Z Commission regarding zoning code amends/updates.
Councilmember Cliff McInnis made a motion to table discussion of possible dates for a joint workshop with P&Z Commission regarding zoning code amends/updates to the December Council meeting. Councilmember Tex Tubbs seconded the motion. Councilmember Shelly Molina, Councilmember Mark Maund, and Mayor ProTem Hamilton in agreement. Motion carried.

H. Council Reports

1. Financial Report

Councilmember Tex Tubbs reported October monies in bank:

Security State Bank & Trust – Money Market	\$ 94,854.89
Security State Bank & Trust – Operating Account	\$724,169.38
TexPool- Money Market	\$307,100.23
TexPool – Road Fund	\$703,368.14
TexPool – Time Warner	\$ 36,192.77
Total cash in banks	\$1,865,685.41

Councilmember Tex Tubbs gave brief overview of FYE 2023 budget to actual. The Village of Point Venture was over budget approximately \$96,000 income, largely due to sales tax revenue and interest on cash in banks. The Village of Point Venture was under budget approximately \$100,000, largely due to lower payroll expense (unfilled staff position) and security expense for hours budgeted but not performed and billed by Travis County Sheriff deputy and vehicle.

Village Treasurer has requested required two signatures on Security State Bank operating account. This item will be presented for approval at the December Council meeting with authorization of update to bank signatories.

2. Building Department

Councilmember Shelly Molina presented the October Building Report: There no permits issued for single family dwelling. There were no certificates of occupancy issued. There were permits issued for cowboy pool, inground pool, lot clearing permit and one permit extension.

3. Code Enforcement

No additional reporting.

4. Animal Control

Nine deceased deer picked up, no additional reporting.

5. Village Services

52 drops made at the CCC on Saturday, November 3, 2023.

Acceptable use Community Collection Center discussion that no contractor drops are allowed, homeowner proof of Point Venture address required and homeowner must be present to make a drop at the Community Collection Center.

6. Public Works

Cold patch asphalt street repair at Venture Drive and Lakeland Circle has been completed in-house staff. Councilmember Tex Tubbs request that a discussion of purpose and process to establish priority guidelines for Village of Point Venture right of way culvert/ditch grading be considered in detail at the December Council meeting.

I. Adjourn

Councilmember Shelly Molina made a motion to adjourn. Councilmember Cliff McInnis seconded the motion. **Mayor ProTem Justin Hamilton adjourned the meeting at 8:23 PM.**

Justin Hamilton, Mayor ProTem
Village of Point Venture

Vickie Knight, Village Secretary
Village of Point Venture

**This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*

Village of Point Venture

Village Council regularly scheduled Council meetings for 2024.

Meetings regularly scheduled for the third Wednesday of each month.

- January 17, 2024
- February 21, 2024
- March 20, 2024
- April 17, 2024
- May 15, 2024
- June 19, 2024
- July 17, 2024
- August 21, 2024
- September 18, 2024
- October 16, 2024
- November 20, 2024
- December 18, 2024

VILLAGE OF POINT VENTURE

2024 Observed Holidays

New Year's Day	Monday, January 1, 2024
Martin Luther King Jr Birthday	Monday, January 15, 2024
President's Day	Monday, February 19, 2024
Memorial Day	Monday, May 27, 2024
Independence Day	Thursday, July 4, 2024
Labor Day	Monday, September 2, 2024
Columbus Day	Monday, October 14, 2024
Veteran's Day	Monday, November 11, 2024
Thanksgiving	Thursday, November 28, 2024
Christmas Day	Wednesday, December 25, 2024

Federal holiday, no USPS, no banking, no Village staff on duty and no construction.

12/16/23
Accrual Basis

Village of Point Venture
Cash In Banks
As of November 30, 2023

	<u>Nov 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Banks	
1010 · Security State - Money Market	94,862.69
1015 · Security State - Operating Fund	730,402.05
1030 · TexPool - Money Market	308,456.29
1046 · TexPool - Road Fund	706,474.00
1047 · TexPool TimeWarner	36,352.58
Total Banks	<u>1,876,547.61</u>
Total Checking/Savings	<u>1,876,547.61</u>
Total Current Assets	<u>1,876,547.61</u>
TOTAL ASSETS	<u><u>1,876,547.61</u></u>
LIABILITIES & EQUITY	0.00

Village of Point Venture
Profit & Loss Budget vs. Actual
October 2022 through September 2023

	<u>Oct '22 - Sep 23</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Cap Metro			
4010 · Capital Metro Income	77,973.00	73,464.00	106.1%
Total Cap Metro	77,973.00	73,464.00	106.1%
Fines			
4025 · Fines	750.00	600.00	125.0%
4016 · Court Fines	228.00	300.00	76.0%
Total Fines	978.00	900.00	108.7%
Franchise Fees			
4140 · Sanitation Franchise	25,987.50	26,000.00	100.0%
4020 · Electric Franchise	36,254.25	28,800.00	125.9%
4015 · Communication Franchise	698.37	800.00	87.3%
4000 · Cable Franchise	20,240.07	21,000.00	96.4%
Total Franchise Fees	83,180.19	76,600.00	108.6%
Inspection Fees			
4159 · BC Inspection Fee	14,840.00	25,000.00	59.4%
4152 · BC Admin Fee	0.00	0.00	0.0%
Total Inspection Fees	14,840.00	25,000.00	59.4%
Permits			
4095 · Building			
4100 · Remodel	6,380.00	7,200.00	88.6%
4096 · FEMA	1,500.00	1,800.00	83.3%
4095 · Building - Other	9,700.00	10,400.00	93.3%
Total 4095 · Building	17,580.00	19,400.00	90.6%
4110 · Pet Registration	1,202.00	1,800.00	66.8%
4101 · STR Registration	27,900.00	30,000.00	93.0%
Total Permits	46,682.00	51,200.00	91.2%
Trash and Recycling Service			
4150 · Trash Service	32,914.39	33,000.00	99.7%
Total Trash and Recycling Service	32,914.39	33,000.00	99.7%
Tax Income			
Property Taxes			
4125 · Current Year Taxes	366,671.61	356,000.00	103.0%
4130 · Prior Years Taxes	1,439.79	500.00	288.0%
Total Property Taxes	368,111.40	356,500.00	103.3%
Other Taxes			
4085 · Mixed Beverage Tax	9,428.69	6,000.00	157.1%
4135 · Sales & Use Tax Revenue	108,069.26	84,000.00	128.7%
Total Other Taxes	117,497.95	90,000.00	130.6%
Total Tax Income	485,609.35	446,500.00	108.8%
Interest Earned - Bank			
4062 · Interest Income - Banks etc	45,152.43	2,500.00	1,806.1%
Total Interest Earned - Bank	45,152.43	2,500.00	1,806.1%

Village of Point Venture
Profit & Loss Budget vs. Actual
October 2022 through September 2023

	Oct '22 - Sep 23	Budget	% of Budget
Miscellaneous			
4076 · Refund Travis Co Transportation	14,945.88	0.00	100.0%
4156 · Donations	3,000.00		
4077 · Small Equipment Tools	0.00	0.00	0.0%
4078 · Travis County Misc receipts	184.59		
Total Miscellaneous	18,130.47	0.00	100.0%
Total Income	805,459.83	709,164.00	113.6%
Gross Profit	805,459.83	709,164.00	113.6%
Expense			
Capital Outlay			
6405 · Capital/Road Expenditures Fund	50,000.00	50,000.00	100.0%
6419 · Street Culvert improve/repair	74,350.00	75,000.00	99.1%
6625 · Equipment/Vehicle	0.00	0.00	0.0%
Total Capital Outlay	124,350.00	125,000.00	99.5%
Maintenance and Repair			
6615 · Building	657.26	4,000.00	16.4%
6416 · Crack Seal	0.00	0.00	0.0%
6180 · Equipment & Supplies	1,413.47	6,000.00	23.6%
6605 · General Repairs/Maintenance	64.99	1,500.00	4.3%
6450 · Signs & Repairs	480.81	2,000.00	24.0%
6610 · Vehicle Maintenance	868.85	2,500.00	34.8%
Total Maintenance and Repair	3,485.38	16,000.00	21.8%
Trash and Other Muni Expense			
6170 · Dumpster	14,210.39	20,000.00	71.1%
6171 · Recycling	174.24	500.00	34.8%
6172 · Brush Removal/Grinding	37,103.50	6,000.00	618.4%
6470 · Trash Service Expense	28,566.68	28,000.00	102.0%
Total Trash and Other Muni Expense	80,054.81	54,500.00	146.9%
Professional Expenses			
Attorney			
6600 · Attorney Fees	29,724.02	40,000.00	74.3%
Total Attorney	29,724.02	40,000.00	74.3%
6595 · Engineering	16,577.50	22,000.00	75.4%
6590 · Audit	6,500.00	6,000.00	108.3%
Total Professional Expenses	52,801.52	68,000.00	77.6%
Education and Training			
6465 · Training/Schools	1,925.00	2,000.00	96.3%
Total Education and Training	1,925.00	2,000.00	96.3%
Insurance Expense			
6520 · Property/GL/WC Insurance	7,934.24	10,000.00	79.3%
6045 · Treasurer Bond	400.00	600.00	66.7%
Total Insurance Expense	8,334.24	10,600.00	78.6%
Animal Control Costs			
6396 · Animal Extraction	900.00	3,000.00	30.0%
6370 · Dog Tags Blanks	0.00	120.00	0.0%
6397 · Rabies Testing Fees	817.40	1,600.00	51.1%
6385 · Food Supplies	31.60	500.00	6.3%
6395 · Veterinarian Fees	403.00	1,500.00	26.9%
Total Animal Control Costs	2,152.00	6,720.00	32.0%

Village of Point Venture
Profit & Loss Budget vs. Actual
 October 2022 through September 2023

	Oct '22 - Sep 23	Budget	% of Budget
Administration Expenses			
General Office Expense			
6331 · Office Cleaning	1,620.00	2,400.00	67.5%
6332 · Furniture & Fixtures	0.00	1,400.00	0.0%
6330 · Office Supplies & Equip	4,505.33	6,000.00	75.1%
6335 · Postage	507.85	1,000.00	50.8%
6651 · Coop Fund/Haz Mitigation	500.00	0.00	100.0%
6576 · Discretionary	623.41	1,500.00	41.6%
Total General Office Expense	7,756.59	12,300.00	63.1%
Printing and Publication Expens			
6580 · Printing and Reproduction	85.79	1,000.00	8.6%
6340 · Legal Notices and Filings	2,945.28	1,500.00	196.4%
Total Printing and Publication Expens	3,031.07	2,500.00	121.2%
Other General Expense			
6050 · Books and Publications	320.61	1,000.00	32.1%
6500 · Election Expense	1,966.66	1,500.00	131.1%
6098 · National Night Out	9,322.14	1,500.00	621.5%
6577 · Uniforms	26.99	1,000.00	2.7%
Total Other General Expense	11,636.40	5,000.00	232.7%
Total Administration Expenses	22,424.06	19,800.00	113.3%
Dues Fees and Subscriptions			
6160 · Court Fees	228.00	300.00	76.0%
6485 · TravisCounty Tax Collection Fee	2,419.04	2,600.00	93.0%
6165 · Dues/Memberships/Publications	712.68	2,500.00	28.5%
6015 · Appraisal District Service Fees	1,596.00	2,000.00	79.8%
6065 · Certification/Subscription	32,845.00	38,000.00	86.4%
Total Dues Fees and Subscriptions	37,800.72	45,400.00	83.3%
Contracted Services			
Security Expenses			
6105 · Deputy	18,575.00	30,000.00	61.9%
6090 · Contract Deputy Auto	7,190.00	12,000.00	59.9%
Total Security Expenses	25,765.00	42,000.00	61.3%
Other Contracted Services			
6345 · Admin Services	0.00	2,000.00	0.0%
6103 · Grounds	0.00	0.00	0.0%
6056 · Inspection Fee	18,942.50	22,000.00	86.1%
Total Other Contracted Services	18,942.50	24,000.00	78.9%
Interlocal Agreement			
6301 · TC ESD/Fire ILA	4,000.00	5,000.00	80.0%
Total Interlocal Agreement	4,000.00	5,000.00	80.0%
Total Contracted Services	48,707.50	71,000.00	68.6%
Wages, Benefits and Payroll Exp			
6700 · Salaries	164,830.40	211,000.00	78.1%
6720 · Benefits	29,251.23	39,700.00	73.7%
6730 · P/R Tax Expense	12,218.67	16,100.00	75.9%
6675 · Payroll Expenses	3,363.36	4,000.00	84.1%
6740 · Personnel costs	29.95	0.00	100.0%
Total Wages, Benefits and Payroll Exp	209,693.61	270,800.00	77.4%

12/16/23
Accrual Basis

Village of Point Venture
Profit & Loss Budget vs. Actual
October 2022 through September 2023

	<u>Oct '22 - Sep 23</u>	<u>Budget</u>	<u>% of Budget</u>
Bank related charges and fees			
6030 · Check Order	430.55	500.00	86.1%
6040 · Service Charges	31.26	400.00	7.8%
Total Bank related charges and fees	461.81	900.00	51.3%
Travel			
6290 · Fuel	2,098.31	3,000.00	69.9%
6635 · Lodging	1,054.91	3,000.00	35.2%
6640 · Mileage and Travel	121.99	1,000.00	12.2%
6650 · Meals	185.29	1,000.00	18.5%
Total Travel	3,460.50	8,000.00	43.3%
Utilities			
6082 · Electric Expense	2,468.95	2,700.00	91.4%
6070 · Communications			
6078 · Mobile/Cell Apps & Service	157.40	600.00	26.2%
6080 · Telephone Service	1,552.49	1,500.00	103.5%
6081 · TV/Internet Service	1,136.24	1,000.00	113.6%
Total 6070 · Communications	2,846.13	3,100.00	91.8%
Total Utilities	5,315.08	5,800.00	91.6%
Total Expense	600,966.23	704,520.00	85.3%
Net Ordinary Income	204,493.60	4,644.00	4,403.4%
Net Income	<u>204,493.60</u>	<u>4,644.00</u>	<u>4,403.4%</u>

Village of Point Venture
Statement of Financial Activities
 October through November 2023

	Oct - Nov 23
Ordinary Income/Expense	
Income	
Franchise Fees	
4140 · Sanitation Franchise	6,725.95
4015 · Communication Franchise	4,650.34
Total Franchise Fees	11,376.29
Inspection Fees	
4159 · BC Inspection Fee	2,800.00
Total Inspection Fees	2,800.00
Permits	
4095 · Building	
4100 · Remodel	1,080.00
4096 · FEMA	0.00
4095 · Building - Other	0.00
Total 4095 · Building	1,080.00
4110 · Pet Registration	12.00
4101 · STR Registration	2,700.00
Total Permits	3,792.00
Trash and Recycling Service	
4150 · Trash Service	5,427.94
Total Trash and Recycling Service	5,427.94
Tax Income	
Property Taxes	
4125 · Current Year Taxes	7,990.32
4130 · Prior Years Taxes	61.84
Total Property Taxes	8,052.16
Other Taxes	
4085 · Mixed Beverage Tax	1,502.26
4135 · Sales & Use Tax Revenue	20,468.00
Total Other Taxes	21,970.26
Total Tax Income	30,022.42
Interest Earned - Bank	
4062 · Interest Income - Banks etc	9,504.37
Total Interest Earned - Bank	9,504.37
Miscellaneous	
4156 · Donations	5,000.00
Total Miscellaneous	5,000.00
Total Income	67,923.02
Gross Profit	67,923.02
Expense	
Capital Outlay	
6419 · Street Culvert improve/repair	4,000.00
6625 · Equipment/Vehicle	1,098.00
Total Capital Outlay	5,098.00

Village of Point Venture
Statement of Financial Activities
 October through November 2023

	Oct - Nov 23
Maintenance and Repair	
6605 · General Repairs/Maintenance	284.82
6450 · Signs & Repairs	109.47
Total Maintenance and Repair	394.29
Trash and Other Muni Expense	
6170 · Dumpster	2,546.44
6171 · Recycling	29.04
6172 · Brush Removal/Grinding	900.00
6470 · Trash Service Expense	4,654.80
Total Trash and Other Muni Expense	8,130.28
Professional Expenses	
6595 · Engineering	3,492.50
Total Professional Expenses	3,492.50
Education and Training	
6465 · Training/Schools	650.00
Total Education and Training	650.00
Insurance Expense	
6520 · Property/GL/WC Insurance	9,765.70
Total Insurance Expense	9,765.70
Administration Expenses	
General Office Expense	
6331 · Office Cleaning	360.00
6330 · Office Supplies & Equip	615.93
Total General Office Expense	975.93
Printing and Publication Expens	
6580 · Printing and Reproduction	25.73
6340 · Legal Notices and Filings	220.50
Total Printing and Publication Expens	246.23
Other General Expense	
6098 · National Night Out	823.35
6577 · Uniforms	149.24
Total Other General Expense	972.59
Total Administration Expenses	2,194.75
Dues Fees and Subscriptions	
6165 · Dues/Memberships/Publications	9.98
6065 · Certification/Subscription	6,150.96
Total Dues Fees and Subscriptions	6,160.94
Contracted Services	
Security Expenses	
6105 · Deputy	2,800.00
6090 · Contract Deputy Auto	1,120.00
Total Security Expenses	3,920.00
Other Contracted Services	
6103 · Grounds	5,500.00
6056 · Inspection Fee	3,015.00
Total Other Contracted Services	8,515.00
Total Contracted Services	12,435.00

12/16/23
Accrual Basis

Village of Point Venture
Statement of Financial Activities
October through November 2023

	<u>Oct - Nov 23</u>
Wages, Benefits and Payroll Exp	
6700 · Salaries	23,537.08
6720 · Benefits	2,013.12
6730 · P/R Tax Expense	1,800.97
6675 · Payroll Expenses	532.07
6740 · Personnel costs	29.95
	<hr/>
Total Wages, Benefits and Payroll Exp	27,913.19
Travel	
6290 · Fuel	33.44
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Total Travel	33.44
Utilities	
6082 · Electric Expense	301.71
6070 · Communications	
6080 · Telephone Service	255.92
6081 · TV/Internet Service	196.04
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Total 6070 · Communications	451.96
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Total Utilities	753.67
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Total Expense	77,021.76
	<hr/>
Net Ordinary Income	-9,098.74
	<hr/>
Net Income	-9,098.74
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Village of Point Venture Building Department – November 2023

In the month of November, there was one permit issued for single family dwelling. There were two certificates of occupancy issued. There were permits issued for a driveway apron, driveway repair, one permit extension. The WCID water treatment permit and a suite 120 finish out for the Venture Mart.

NEW HOMES ISSUED PERMITS

2010	8
2011	8
2012	6
2013	12
2014	23
2015	18
2016	36
2017	53
2018	30
2019	31
2020	28
2021	27
2022	33
2023	4

CERTIFICATE OF OCCUPANCIES ISSUED

2010	11
2011	6
2012	4
2013	5
2014	15
2015	18
2016	38
2017	33
2018	58
2019	24
2020	34
2021	17
2022	23
2023	16