



**VILLAGE OF POINT VENTURE  
411 LOHMANS FORD RD  
POINT VENTURE, TX 78656**

*"Partnership with the community. Foster community pride.  
Preserve and enhance the natural beauty of our environment"*

**NOTICE OF SPECIAL CALLED MEETING  
POINT VENTURE PLANNING & ZONING COMMISSION  
TUESDAY, November 16, 2021 @ 6:30 pm  
at 411 Lohmans Ford Rd, Point Venture, TX**

**Minutes**

**A. Items Opening Meeting**

1. Call to Order – Chair Duane Gatlin called the meeting to order at 6:30 PM.
2. Pledge – Chair Duane Gatlin led Pledge of Allegiance.
3. Roll Call – Vickie Knight called roll: Members Present: Duane Gatlin, Carol Bubak. Curt Webber, Vicky Lockwood and Cody Dumas (videoconference). Quorum was present. Village Engineer Tim Haynie attended via videoconference.

**B. Public Comments**

No public comment received.

**C. Chair comments and announcements**

Chair Duane Gatlin had no comments or announcements.

**D. Business and/or Discussion Items**

1. Approval of minutes for October 7, 2021, Called Meeting.  
**Curt Weber made a motion to approve minutes of the October 7, 2021, meeting as presented. Carol Bubak seconded the motion. Call vote: Vicky Lockwood, Duane Gatlin and Cody Dumas approved. Motion carried.**
2. Review commercial site plan application submittal for 300 Venture Blvd. and provide recommendation for Village Council consideration.
  - 1<sup>st</sup> Review Comments received from Haynie Consulting, Inc. were discussed by members. Discussion of item 1 minimum side yard adjoining residential lot to be 15' applies to structure or main structure. Engineer will review, verify and respond to Ameritex. Item 8 signage plan was not addressed in site plan. Amertiex responded signage plan not included as lease space not yet determined. Members discussed concern at velocity of water flow and Item 24 regarding run-off flow from parking lot into road. There were numerous interruptions and threats from the floor. Members discussed Amertiex had been provided 1<sup>st</sup> review comments. Ameritex is to address each item with their response in writing to be submitted to Haynie Consulting for further review and response. Village engineer offered to speak directly with Ameritex engineer on any items listed. Curt Webber made a motion to approve site plan **with conditions** that each item be addressed line by line and once all addressed resubmitted for review. There was no second to this motion.  
**Cody Dumas recommended disapproval of commercial site plan application as submitted. Duane Gatlin seconded the motion. Members will review commercial site plan when all items on 1<sup>st</sup> review comments are addressed and resubmitted. Call vote: Vicky Lockwood-**

aye; Carol Bubak-aye; Curt Webber-aye. Motion carried.

3. Review amended plat request for lots 878A and 879A.


Property owners of 408 Lakeshore Cir (lot 878A) and 500 Lakeshore Cir (lot 879A) request amend to plats to one property lot (per Travis County recording). Members reviewed documentation presented.

**Duane Gatlin made a motion to approve amend plat for lot 878A and 879A to one lot property. Curt Webber seconded the motion. Call vote: Cody Dumas, Carol Bubak and Vicky Lockwood approved. Motion carried.**

**E. General announcements** – Next P&Z meeting date may adjust to accommodate resubmittal of commercial site plan and P&Z members availability.

**F. Adjourn**

Chair Duane Gatlin adjourned the meeting at **7:51PM**.

  
\_\_\_\_\_  
Vickie Knight, P&Z Secretary

  
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Duane Gatlin, Chair

*\*This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*