

ORDINANCE NO. 2002-01-01

AN ORDINANCE OF THE VILLAGE OF POINT VENTURE, TEXAS, ESTABLISHING A MUNICIPAL COURT, INCLUDING PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT, PURPOSE, JURISDICTION, DEFINITIONS; APPOINTMENT OF A MUNICIPAL COURT JUDGE, APPOINTMENT OF A MUNICIPAL COURT CLERK; PROSECUTION BY THE VILLAGE ATTORNEY; JURISDICTION OF THE COURT; PROCEDURES FOR THE OPERATION AND ADMINISTRATION OF THE COURT; AN EFFECTIVE DATE; AUTHORIZATION TO IMPOSE COURT COSTS AND FEES; AUTHORIZATION TO COLLECT FINES OR PENALTIES NOT TO EXCEED \$2,000; SEVERABILITY; PROPER NOTICE AND MEETING

WHEREAS, the Village Council of the Village of Point Venture (“Village”) seeks to provide for the enforcement of its municipal ordinances in order to protect the public health, safety and welfare; and

WHEREAS, the Village Council finds that the enactment of this ordinance is necessary for the good government, peace and order of the municipality and proper for carrying out the power granted by law to the municipality; and

WHEREAS, the Village Council determines that the creation of a municipal court is necessary to provide an efficient disposition of cases arising in the municipality; and

WHEREAS, the Village Council finds that the office of municipal court judge must be established; and

WHEREAS, the Village Council finds that the appointment of a municipal court clerk is necessary; and

WHEREAS, the Village Council is authorized to establish a municipal court by virtue of the Texas Government Code, Chapter 29.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Point Venture, Travis County, Texas:

SECTION 1
FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the Village of Point Venture and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2
PURPOSE

This Ordinance is adopted so that the Village Council may promote the public health, safety, morals and general welfare within the Village through the enforcement of the Village of Point Venture's ordinances.

SECTION 3
ESTABLISHMENT OF MUNICIPAL COURT

A. Scope.

The provisions of this section govern the creation, establishment, operation, and jurisdiction of the municipal court within the Village, including the judges of the court.

B. Creation of the Municipal Court.

There is hereby established one (1) municipal court within the Village, with the designation of "Municipal Court of the Village of Point Venture."

C. Jurisdictional Limits of Court.

The municipal court has the jurisdiction provided by general law for municipal courts contained in Section 29.003, Texas Government Code and Article 4.14, Texas Code of Criminal Procedure, including concurrent jurisdiction with justice courts as provided by Section 29.003.

The municipal court also has jurisdiction over cases arising within the Village's corporate boundaries (i.e., city limits) under ordinances authorized by law.

D. Judges of Court.

- (1) The municipal court shall be presided over by a judge, who shall be known as the "municipal judge." The judge shall be appointed by ordinance of the Village Council for a term of two (2) years and shall be entitled to a salary set by the Village Council. The amount of the judge's salary may not be diminished during the judge's term of office, The salary may not be based directly or indirectly on fines, fees, or costs collected by the court.
- (2) The judge must:
 - (a) Be a citizen of the United States;
 - (b) Be a resident of this state;
- (3) A person may not serve as a municipal judge if the person is otherwise employed by the municipality. A municipal judge who accepts other employment with the municipality vacates the judicial office.
- (4) If a vacancy occurs in the office of municipal judge, the Village Council shall adopt an ordinance appointing a qualified person to fill the office for the remainder of the unexpired term.
- (5) There shall also be as many as three (3) alternate judges appointed by the Village Council, subject to the same qualifications, who shall have all the powers and shall discharge all the duties of a municipal judge while serving as municipal judge. Each alternate judge shall be appointed for a term of two years. If the regular municipal judge is temporarily absent due to illness, family death, continuing legal or judicial education programs, or any other reason, he shall select one of the alternate judges to serve during his absence.
- (6) The municipal judges may exchange benches and act for each other in any proceeding pending in the court. An act performed by any of the judges is binding on all parties to the proceeding.
- (7) The municipal judge shall take judicial notice of state law and the ordinances and corporate limits of the municipality.
- (8) A municipal judge is a magistrate and may issue administrative search warrants.
- (9) A municipal judge may be removed from office by the Village Council at any time for incompetency, misconduct, malfeasance, or disability.

E. Writ Power.

The judges of the municipal court may grant writs of mandamus, injunction, attachment, and other writs necessary to the enforcement of the jurisdiction of the municipal court and may issue writs of habeas corpus in cases in which the offense charged is within the jurisdiction of the municipal court.

F. Court Rules.

The Code of Criminal Procedure and the Texas Rules of Appellate Procedure govern the trial of cases before the municipal court. The court may make and enforce all rules of practice and procedure necessary to expedite the trial of cases before the court that are not inconsistent with law.

G. Clerk of Court.

The municipal court clerk shall be appointed by ordinance of the Village Council for a term of two (2) years and shall be entitled to a salary set by the Village Council. A municipal court clerk may be removed from office by the Village Council at any time for incompetency, misconduct, malfeasance, or disability.

The clerk of the municipal court may hire, direct and remove the personnel authorized in the Village's annual budget for the clerk's office. The clerk or the clerk's deputies shall keep the records of the municipal court, issue process, and generally perform the duties for the court that a clerk of the county court at law exercising criminal jurisdiction is required by law to perform for that court. In addition, the clerk or the clerk's deputies shall maintain an index of all court judgments in the same manner as county clerks are required by law to prepare for criminal cases arising in county courts. The clerk shall perform the duties in accordance with statutes and ordinances of the Village.

H. Preserving Court Record.

For the purpose of recording the proceedings and preserving a record in all cases tried before the municipal court, minutes of the proceedings of court shall be kept. The court clerk, deputy clerk, or court reporter may use written notes, transcribing equipment, video or audio recording equipment, or a combination of these methods to record the proceedings of the municipal court. The court clerk, deputy clerk, or court reporter shall keep the record for a twenty (20) day period beginning the day after the last day of the court proceeding, trial or denial of motion for new trial, or until any appeal is final, whichever occurs last.

I. Court Facilities and Seal.

- (1) The Village Council shall provide courtrooms, jury rooms, offices, office furniture, libraries, law books, and other facilities and supplies that the Village Council determines necessary for the proper operation of the municipal court.
- (2) The Village Council shall provide the municipal court with a seal that contains the phrase "Municipal Court of the Village of Point Venture, Texas." The seal's use must conform to Article 45.012 of the Code of Criminal Procedure.

J. Complaints and Pleadings.

Complaints and pleadings must substantially conform to the relevant provisions of Chapters 27 and 45 of the Code of Criminal Procedure.

K. Prosecution.

Prosecution in the municipal court shall be conducted as provided by Article 45.201, Code of Criminal Procedure. All prosecutions in municipal court shall be conducted by the village attorney or by a deputy village attorney, as designated by the village attorney.

L. Jury.

- (1) A person who is brought before the municipal court and who is charged with an offense is entitled to be tried by a jury of six (6) persons. Trial by jury, including the summoning of jurors, must substantially conform to Chapter 45, Code of Criminal Procedure.
- (2) The court clerk shall supervise the selection of persons for jury service.

M. Appeal from Judgment of Conviction in Municipal Court.

- (1) A defendant has the right of appeal from a judgment or conviction. The State of Texas has the right to appeal as provided by Article 44.01 Code of Criminal Procedure.
- (2) All appeals shall be conducted pursuant to the Texas Code of Criminal Procedure.

14. Fees and Fines.

(1) The municipal court clerk shall collect and administer all fees and fines authorized by state law and Village ordinances. Fees and fines shall be in the amounts established by state law, the municipal court judge, and fee schedules adopted by the Village Council, as may be amended.

(2) A fine or penalty imposed in municipal court for violation of an ordinance of the Village may not exceed five hundred dollars (\$500), unless the fine or penalty is for violation of a rule or ordinance or police regulation that governs fire safety, zoning or public health and sanitation, including dumping and refuse, in which case the fine or penalty may not exceed two thousand dollars (\$2000).

SECTION 4 **JURISDICTION**

The provisions of this ordinance shall apply within the Village's corporate boundaries (i.e., city limits) as prescribed by state law.

SECTION 5 **EFFECTIVE DATE**

This Ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

SECTION 6 **SEVERABILITY**

It is hereby declared to be the intention of the Village Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance be severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance, and the remainder of this Ordinance shall be enforced as written.

SECTION 7 **PROPER NOTICE AND MEETING**

It is hereby officially found that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED AND APPROVED this 7th day of January, 2002, by a 4 to 0 to 0 vote of the Village Council of the Village of Point Venture, Texas.

VILLAGE OF POINT VENTURE

By: _____
Terry Hickman, Mayor

ATTEST:

Charlotte Banasik, Village Secretary

APPROVED AS TO FORM:

Alan J. Bojorquez, Village Attorney

Attachments Upon Passage:

- Meeting Agenda
- Meeting Minutes
- Public Places Posted