

**Village of Point Venture  
Village Council Meeting  
Monday December 7, 2009 @ 6:30 PM  
Venture Room at Point Venture  
555 Venture Blvd. S.  
Point Venture, Texas**

**MINUTES**

**A. Call to Order.** Mayor Shinn called the meeting to order at 6:30 pm.

**B. Roll Call.** Village Secretary called roll. Members present; Mayor Shinn, Mayor ProTem Adolph, Councilman Warneke and Councilman Sutton. Members absent; Councilman Helton and Treasurer Hruby.

**1. Action on the Appointment of Mayor and Oath of office for Richard (Rich) Shinn.** Mayor Shinn was sworn in by Judge Thompson.

**2. Action on the 2010 Appointment of Officer and Oath of office renewal for Judge Thompson.** Judge Thompson was then sworn in by Mayor Shinn.

**3. Statement of Appointment of Officer (s) and Oath (s) of Office for Robert (Bob) Helton, Jeff Warneke and Michael Sutton.** Mayor Shinn swore in Councilmen Warneke and Sutton. Helton was absent and will be sworn in at a later time.

**4. Appointment of Mayor ProTem and Committee Chairs.** Mayor Shinn made a motion to approve the Council members to remain in the current chairs. Mayor ProTem Adolph, Emergency Manager Warneke and Sheriff's director Helton. Mayor ProTem motioned to continue holding the positions as Mayor Shinn requested, Councilman Warneke seconded the motion. All were in favor, motion carried – position's approved.

**5. Action on the 2010 renewal for Chance Chatham as Court Clerk.** Mayor Shinn swore in Chance Chatham for 2010 Court Clerk position.

**6. Action on the 2010 renewal for Michelle Whorton as Assistant Court Clerk.** Mayor Shinn swore in Michelle Whorton for 2010 Assistant Court Clerk.

**C. Special Reports outside Representatives. NONE**

**D. Consent Agenda:** All items under Consent Agenda are considered to be routine by the Village Council and will be enacted on by one motion. If discussion is desired, that item will then be removed from the Consent Agenda and will be considered separately.

- 1. Approval of the November 2, 2009 regular meeting minutes.** Councilman Warneke made a motion to approve the November 2, 2009 regular meeting's, Mayor ProTem Adolph seconded the motion. All were in favor – motion carried minutes were approved.

**E. Administrative Reports**

**1. Sheriff's Report.** No report.

**2. Emergency Management Report.** No emergency management report. Councilman Warneke did report that AT&T DSL lines were down briefly but were back up and running at this time.

**3. Treasurer's Report.** Monies in the bank; Security State Money Market \$162,477.55, Security State Operating \$41,727.71, Certificates of Deposits (12months) @ 2.8% \$104,199.98.

**4. Animal Control Report.** Fourteen animal incidents for the month of November. One dog bite to a child, the dog was quarantined to the home. Rabies shots and registration was both up to date. Three deer shot/buried with the assistance of the WCID employees. Approximately 200 dog re-registration letters were sent to owners, also e-mailed residents to remind them of the 2010 registration dead line. Contracted with animal removal service to remove "fox" from Townhouses. Two fine letters were issued for loose dogs. TCSO has had two encounters with loose dogs that are considered dangerous in the Summit Ridge and Champion Cove areas. TCSO warned residents about loose dogs and the law if the dog (s) attacks humans. There is still no new action on recruiting an ACO deputy.

**5. Fire Department Report.** Mike Pietsch was present with Mike Marks for the ISO inspection for Point Venture. Ed Stuart said that he expects to hear back after the Christmas Holidays, he also feels that everything looks very positive for the Village. Volunteers are still needed for the Fire Department, any one interested should contact Ed Stuart. There were several medical calls for the month of November, but no fires. It was a good month.

**6. Building Commission Report.** There were seven fee permits issued for the month of November. These were all within the Floodplain area. There were no new ordinance violations for the month of November. All outstanding ordinances have been resolved. Five homes on the list for building new homes or needing final inspections. For additions and remodels there are twenty two.

**7. Floodplain Administrator's Report.** There have been no reports of flooding in the Village. Office staff is out at this time attending a FEMA course. This will be reported on in next month's Council meeting.

**8. Public Works Report.** Mayor ProTem Adolph reported at this time he is seeking bids for the ribbon cutting to take place in 2010 once this project is completed he feels that it will not need to be done again anytime soon.

**9. Mayor's Report.** The Village of Point Venture applied for SECO grant to contribute toward energy efficiency on the new Fire Station. Richard Welcher WCID General manager was thanked for all the work he had done to complete the paper work needed. Mayor Shinn contacted Grant Development Services who works with grant writing. He has done research and feels that Point Venture has a lot of potential for grants of up to a quarter million dollars. This will be on the January agenda for further decision.

**F. Citizens Inquiry: In accordance with the Open Meetings Act, Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda. NONE**

**G. General Business and Action Items:**

**H. Old Business**

**1. Discussion only on Parking with in the Village.** The attorney for the POA told Board President Hawkins that if a letter is sent out to the residents that up to 90% would comply. Mayor Shinn would like to give the POA the opportunity to send out the letters and or accepts complaints from residents. This item at this time was only discussed but will be tabled for a future Council meeting.

**I. New Business**

**1. Discussion and possible approval to proceed with our FY2010 Road Project.**

Mayor ProTem confirmed that CapMetro had granted the Village \$40K for road improvements for FY2009, which has not been spent as of now, and that the Village was granted \$29K for FY2010. Both of these grants will be used for the road improvements in FY2010. The road projects for FY2010 are estimated to be approximately \$110,000 and bids will be reviewed by Haynie Consulting on the Villages behalf. Once the Bid Documents are complete an ad will be placed in the Log advertising the road work. Mayor ProTem asked for a motion to approve the FY2010 Road Project. Councilman Warneke made a motion to approve the 2010 Road Project, Councilman Sutton seconded the motion. All were in favor – motion carried 2010 Road Project was approved.

**2. Discussion on Ordinance enforcement by TSCO and possible appointment of Code Enforcement Officer.** City Attorney representative Jason King was present to help explain the enforcement by TSCO and or Code Enforcement Officer. A Code Enforcement Officer can issue a citation however at this time the Village of Point Venture does not have a Code Enforcement person. A resolution or an ordinance could be passed. Once that is done the Code Enforcement Officer could issue citations and Travis County Sheriff's Department could enforce it. An ordinance should be written up and approved by Council in order to expand the duties and responsibilities of the Code Enforcement. Mayor Shinn asked attorney Jason King to draft this ordinance for their review. This item was tabled.

**3. Discussion and possible action on reconsideration of \$25.00 fee permits.** Last months meeting it was voted on to pass a \$25.00 permit fee for administration. This item has been brought to several Council members by the residents asking them to consider revoking this fee. Mayor Shinn asked for a motion to revoke this fee. Mayor ProTem Adolph made a motion to revoke this fee of \$25.00, Councilman Sutton seconded the motion. All were in favor – motion passed.

**4. Discussion and possible action on change of Building Official.** Last year Council approved the Building Commission be closed. Former Building Official Ron Hruby then resigned about five months ago. Secretary Chatham was appointed temporary Building Official position until Council was able to replace this position. At this time Secretary Chatham is unable to continue this position and that this position is given to Courtney Waters. Courtney Waters works with the Village Inspectors and the Builders here in Point Venture he is knowledgeable of the building terms and requirements. The Mayor asked for a motion to appoint Courtney Waters as the Building Official. Mayor ProTem Adolph made a motion to appoint Courtney Waters as the Building Official, Councilman Sutton seconded the motion. All

were in favor – motion carried, Courtney Waters is now appointed the Building Official for the Village of Point Venture.

**5. Discussion only on the discharge of waste water effluent into Lake Travis.** More research on this has brought concerns to the Mayor. The Village of Volente is so concerned about this that they have hired a lobbyist said Mayor Shinn. Mayor Shinn feels that Point Venture needs also to make a stand against the discharge of waste water effluent into Lake Travis. There are so many things that are not able to be filtered out. Mayor Shinn will contact the Mayor of Volente to find out ways that The Village of Point Venture can help. Mayor Shinn will also contact the Travis County WCID in Point Venture and request a letter of opinion from the water board. This item is tabled.

**J. Executive Session. NONE**

**K. Adjournment.** Mayor Shinn adjourned the meeting at 8:01 pm.

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Rich Shinn, Mayor Village of Point Venture

**ATTEST:**

*Chance Chatham*

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Chance Chatham, Village Secretary