

**MINUTES OF THE VILLAGE OF POINT VENTURE CITY COUNCIL MEETING HELD ON July 7, 2008
@ 6:30 PM AT THE VENTURE ROOM, 555 VENTURE BLVD. S., POINT VENTURE, TX 78645**

- A. Call to Order** Mayor Shinn called the meeting to order at 6:30 pm.
- B. Roll Call** Village Secretary Chance Chatham called roll. Present: Mayor Shinn, Mayor ProTem Adolph, Councilmember's, Hruby, Helton and Stuart, absent Warneke.
- C. Consent Agenda:** All items under Consent Agenda are considered to be routine by the Village Council and will be enacted on by one motion. If discussion is desired, that item will then be removed from the Consent Agenda and will be considered separately.

- 1. Approval of the June 2, 2008 minutes.** Mayor ProTem Adolph made a motion to approve the minutes, Councilman Helton second the motion, all in favor – motion carried.
- 2. Pedernales Electric representative Sonny Ponce with Cooperative's activities in our area. Questions and Answers if any.** PEC's representative Sonny Ponce presented the Council with a franchised check in the amount of \$4945.20. The hours for PEC have changed; the new hours for the location at Cedar Park will be from 8:00 am to noon on Saturday.

D. Administrative Reports

1. Sheriff's Report – Councilman Helton states that for the month of June that there were nineteen violations. These are the results of speeding and running stop signs. Helton also commented on the burgurly's that took place involving boats. The Travis County Sheriff's office now has suspects in custody, further investigation will continue.

2. Emergency Management Report. Councilman Warneke was not present. There was no report. Warneke is still looking for volunteers for the EMC. Mayor Shinn announces that Mim Hruby has volunteered.

3. Treasurer's Report. Treasurer's report, given by Councilman Hruby. Monies in the bank are; Security State Money Market \$51,838.36, Security State Operating Fund \$8,839.80, Wachovia Bank Money Market \$60,969.95, Wachovia Checking \$100.00, Certificates of Deposit: Wachovia (5 mos) @ 5.01% \$57,395.79, Security State (12 mos) @ 2.8% \$104,199.98. Total checking and savings \$283,343.88.

4. Auditor's Results. The results for the financial statement for the Audit was good. The only concern per the auditor was that at the time there was no internal control. This has been changed, internal control now consist of Michelle Whorton entering in payables and printing checks, Chance Chatham reconciling the bank statements, and Councilman Hruby (City Treasure) over seeing these payments. The Village of Point Venture is also in compliance with the Public Funds Act.

5. Animal Control Report. Councilman Stuart stated that there were fourteen (14) incidents for the month of June. Two loose pit bulls, two other dogs running loose that Councilman Stuart took back to owner. Councilman Stuart thanked the WCID again for assisting him in burying a deer.

6. Fire Department Report. For the month of June there were a grand total of 128 incidents. During the month of June CPR was used in a cardiac situation on a resident here in The Village of Point Venture. Unfortunately the resident did not pull through. Councilman Stuart explains to the Council that now the only thing needed to do in a situation requiring CPR is compression rather than mouth to mouth also calling 911 as quickly as possible is also needed with "standbyer CPR". No fires were reported for the month of June however the dry conditions and no rain make it very dangerous and fire chances high. The volunteers for the Fire Department are out on Military duty.

7. Building Commission Report. For the month of June there were two fee permits issued and four no fee permits issued. No new violation for ordinances were issued for June, two new homes were issued building permits. There were twenty one homes on the list for; building fences, garage addition, new pool, new roof, retaining walls, painting homes, driveways and landscaping.

8. Floodplain Administrator's Report. Mike Leathers Floodplain administrator was out, Mayor Shinn announced that Texas Water Development Board would be out in the area July 16, 2008 to go over all records on the homes and lots here in Point Venture that are with in the flood plain area.

9. Public Works Report. Mayor ProTem Adolph reports that he has submitted a proposed Public Works budget for FY 2009 for the Council's consideration and will probably have to increase the line item for mowing by and estimate amount of \$6000.00 to cover incidentals that the WCID does for the Village. The 2009 budget includes two right of way projects. The first is sharing the cost of constructing a wall just outside the front entrance with the POA, the second is improving Venture Blvd. South from Lakeland Drive right before the POA parking lot. The contract for section 1&2 of the CapMetro projects has been issued and work should be completed on these within two weeks. The last section will follow

right behind this work. All should be completed prior to the end of August 2008. Street sweeping will begin this week as planned and will be closer to \$1000.00 than the original quoted price of \$600.00. Adolph spoke to Richard Welcher of the WCID and he felt that the WCID would be able to do the crack sealing this fall, if for some reason they are unable to do so Adolph will ask Travis County to do the work. Next month we will have more information on FY 2009 CapMetro Grant. Adolph had submitted a plan to use that grant towards our 2010 Road Improvement Project. His concern is that the project finishes outside the FY of the grant and he wants to ensure that the grant money will be there when the project is completed. Mayor Shinn stated that if needed the Village can hire out contract labor to do the crack sealing work.

10. Mayor's Report. Mayor Shinn wanted to recognize the POA and the Lion's Club for the work and effort they put towards the July 4th celebration, there was a lot of work put into the day and everyone had a great time together.

E. Citizens Inquiry: In accordance with the Open Meetings Act, Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda. **There was no citizen's inquiry.**

F. General Business and Action Items:

G. Old Business

1. Discussion and possible action on amending or repealing the swimming pool and restaurant inspection ordinance. This item has been brought to Council before. Reviewing the ordinance it reads that the inspection has to be done by Austin. This was discussed with the City Attorney, the Attorney stated that this ordinance could be amended or repealed on both ordinances. Mayor Shinn along with Council felt that to repeal the ordinances would be the best action to take for The Village of Point Venture. Councilman Stuart expressed his concerns to the Council on the sanitation of this request. His worry is about ECOLA virus and would like to see the restaurant inspected more than once a year, as for the swimming pool his concern is that residents using the pool as a bathroom and would like it to be cleaned and inspected several times as well. Councilman Stuart voted against this. Mayor ProTem Adolph made a motion to repeal both ordinances, Councilman Helton second the motion. Motion carried.

2. Discussion and possible change on Ordinance number 2002-12-02 on abandonment of property. This item was tabled.

3. Discussion and possible action on adopting a policy regarding the selection of assigning a senior and junior Council member to future committees formalized. Councilman Hruby made a motion to approve this item, Councilman Helton second the motion. All in favor – motion passed with the exception that this could only be over ridden by a majority vote. A special resolution request will be sent to the Attorney's office, and then back to Council for Mayor Shinn's signature.

4. Discussion on FY 08/09 Budget. Mayor Shinn is asking the Council to be more detailed on the budget, an example is for travel. Mayor Shinn would like to see items listed as; **Travel and then a sub account under travel as Room and another as Mileage.** Mayor Shinn also requested a month to date financials report each month.

H. New Business

1. Discussion and possible approval to Appoint Michelle Whorton as Assistant City Secretary/ Assistant Court Clerk. This item was requested by the City Secretary Chance Chatham. In order for the Council to have meetings there must be the Secretary. Most of your cities have a City and an Assistant City Secretary and Court Clerk. This is put in place in case one is out due to illness or time off and allows the City / Court to continue the normal duties. Councilman Helton made a motion to approve this item, Councilman Hruby second the motion, all in favor – motion passed. City Secretary will administer the Oath of Office when Michelle Whorton returns from TMCEC's court clerk class on Monday July 14, 2008.

2. Discussion and possible approval for Point Venture to pay a monthly fee of \$150.00 to have a recycling center located in the Village. Mayor ProTem Adolph requested the approval for a recycle center to come into Point Venture and maintain the recycles. Point Venture has become very involved in recycling Mayor ProTem states and therefore it has grown largely. The center that had been used in the past is unable to except the large amounts of materials that the Village has, and the closest center to us would be Round Rock. Mayor ProTem requested every three weeks for the center to come in and take the recycles out. The estimated budget requested for this is \$2600.00 yearly. There is no activity to move the recycle area at this time. Mayor ProTem makes a motion to approve a budget amount not to exceed \$2600.00 yearly for this item, Councilman Hurby seconds the motion, all in favor – motion passed.

3. Discussion and possible action on individual authority of councilmember's expend Village

resources with out approval from Council. This item is tabled until all Council members can be present.

- I. Adjournment.** Mayor ProTem Adolph makes a motion to adjourn. Councilman Hruby seconds the motion. All in favor – motion passed. Meeting adjourned at 7:20 pm.

Rich Shinn, Mayor Village of Point Venture

ATTEST:

Chance Chatham, Village Secretary