

**MINUTES OF THE VILLAGE OF POINT VENTURE CITY COUNCIL MEETING HELD ON April 14, 2008 @ 6:30 PM AT THE VENTURE ROOM, 555 VENTURE BLVD. S., POINT VENTURE, TX 78645**

**A. Call to Order** Mayor Shinn called the meeting to order at 6:30 pm.

**B. Roll Call** Village Secretary Chance Chatham called roll. Present are: Mayor Shinn, Mayor ProTem Bob Adolph, Council members, Ron Hruby, Jeff Warneke, Ed Stuart and Bob Helton.

**C. Consent Agenda:** All items under Consent Agenda are considered to be routine by the Village Council and will be enacted on by one motion. If discussion is desired, that item will then be removed from the Consent Agenda and will be considered separately.

1. **Approval of the April 14, 2008 minutes.** Mayor ProTem Bob Adolph made a motion to approve the minutes, Councilman Ed Stuart seconded the motion. Mayor Shinn asked for corrections on the Mayors report and minutes approved.

**D. Special report by PEC Representative.** The representative from PEC Roy, presented The Village with their franchise check in the amount of \$4750.03. Roy also thanked the residents of Point Venture for their patience through all the construction on the under ground cable work. The work is now completed.

**E. Administrative Reports**

1. **Sheriff's Report.** Sheriff's report was given by Councilman Helton. He reported a quite month. Citations written for the month of March were, twelve moving and three none moving, eight of these were resident and five were for non residents.

2. **VOPV/WCID Merger Report.** Councilman Warneke gave the merger report. The merger committee has met twice. The committee is gathering information on the recommendation to either merge with the Village or to remain separate. The committee will meet again on April 19, 2008 at noon. Councilman Warneke will then bring back a report on what the committee recommends to the Council.

3. **Emergency Management Report.** Councilman Warneke reports that the EMC had their first meeting on March 29, 2008 and will have their second meeting on Saturday April 19, 2008. Councilman Warneke will report back to the Council at the next Council meeting on May 5, 2008.

4. **Joint Government Committee Report.** This meeting will address the junk vehicle ordinance and the possibility of adopting part or all of the Property Maintenance Code. The first meeting will be held in June in order that the summer residents may be able to participate.

5. **Treasurer's Report.** Councilman Hruby reported in the Money Market account with Security State bank there is, \$51,750.83, in the operating account at Security State bank there is \$27,269.61. Wachovia Money Market account there is \$60,507.97, Wachovia checking account \$100.00. Certificates of deposit in Security State (12 mos.) at 4.8% \$104,199.98 and CD in Wachovia (5mos) at 5.01% \$57,395.79. Fire Station there is \$40,000.00. Councilman Hruby also reports that Michelle Whorton printed out the financial report this month. Michelle will begin entering the bills for the Village as of the middle of April.

6. **Animal Control Report.** Councilman Stuart reports that there were twenty one animal service incidents during the month of March. One dog impoundment at 539 Demarett with TCSO's assistance. The dog's registrations for the year are 177 dogs for an amount totaling \$955.00. There were reported loose dogs at 510 Demarett which was resolved and an unregistered loose pit bull at 302 Venture blvd. The owners of the pit bull have since moved out of Point Venture. Councilman Stuart reported that there were dogs penned up at 271 S Venture drive. These dogs were moved to a more satisfactory holding area by the owner. A family at 610 Deckhouse was assisted by Councilman Stuart in retrieving their dog after being lost. Councilman Stuart is participating in a program that is designed to address animal education issues along with animal enforcement issues. (ie, Raccoons in the Chimney) Bats are coming in large amount in the Williamson County area and again Councilman Stuart warns residents to call Animal Control center when they see bats and not to touch them they are very dangerous.

7. **Fire Department Report.** Councilman Stuart reports that the EMS calls have dropped from 80% to 60%. For the month of March there have been reported 73 rescue and EMS calls, four service calls, twenty five good intent calls, three false alarm calls, and one special type calls. Councilman Stuart reports that there have been several brush fires for the month and reminds the residents that there is a Burn Ban for The Village of Point Venture. The control burn went well in Point Venture Councilman Stuart said. The Village Council approved a wild fire resolution awareness week. The result is an ever increasing urban and wild land interface and provides ideal conditions for severe wildfire risk because of the habitat and prevalent species of plant growth typical for this region.

**8. Building Commission Report.** Councilman Hruby reports that for the month of March there were seven permits issued, two were for decks, one for a carport gate, one for a new roof, one was reissued to the POA for the Marina and two new homes. Ordinance violations there were three, one for cleaning lot with no permit and two for tree litter. Under construction there were twelve homes on the list needing final inspections, building new homes. Addition and remodels there were fifteen, homes on the list for building fences, replacing siding, repair of decks, new roof, carport gate and marina. Deed restrictions there were five homes, four for grass violation and one for parking in the utility easement.

**9. Floodplain Administrator's Report.** Mike Leathers reported that the letter of final determination (LFD) for the updated Travis County FIRMs was issued on March, 2008. This means that the maps will be effective beginning September 26, 2008. Among other uses it is used by agents to determine the rate level of a structure built on a property located within the floodplains. If you own a structure that is located on a lot within the floodplain, the rate level for flood insurance may be changing as of Sept. 26, 2008. Mike Leathers encourages all the residents within the flood plain to check the elevation certificate (EC) for your structure. If the EC shows that your lowest enclosed floor is below 722' msl, and you currently don't have flood insurance through the administration (FEMA), you may want to purchase the insurance now to grandfather the rate level at the current base flood elevation (BFE) which is 716' msl. To purchase NFIP flood insurance, you may consult the agent that writes your homeowners insurance, condo insurance, renters insurance, etc. Remember to grandfather the rate level, you must have your flood insurance in place prior to September 26, 2008 and must maintain continuous coverage with annual renewals. For more information you can visit the web at [vopv.org](http://vopv.org).

**10. Public Works Report.** Mayor ProTem reports that the right of way repairs on Lakeland, between Deckhouse and Cedar have been completed. Adolph is also identifying culverts that are 24" or bigger to have safety ends installed to keep children out. The Low Clearance sign by the WCID tower has been installed. Each council member has been given a copy of the 2008 & beyond public works proposed projects list for review and any addition that are felt necessary. Estimates will be attached to each item & possibly the council can help prioritize the list prior to setting new budgets for 2009. Viking Construction and Village engineer John Muras were both out this month to review the roads that were slurry sealed in 2007. Viking's rep Brad Pearce saw the repairs in question and will have a crew out around the 17<sup>th</sup> weather permitting. Richard Welcher and Bob Adolph attended a seminar in reference to Public Works Projects from Start to Finish in Bastrop presented by LCRA. Mayor ProTem Bob Adolph would like to get together with some of the surrounding cities such as: Lago Vista, Jonestown, Cedar Park and may even Leander to set up classes such as this closer so that more may be able to attend. POA's manager Joe Hannigan also asked the LV POA to join in and they will review the proposal. A meeting with Bill Angelo was done on April 14, 2008 and he and Bob Adolph will try to set up a meeting for all interested parties to get together and decide, hopefully a path forward for these training classes can be determined.

**11. Mayor's Report.** On March 4<sup>th</sup>, 2008 the Mayor attended a dinner by Boterio at the Oasis the Mayor of Lago Vista and Lakeway were also present. The presentation was set up to try to make more cities and towns aware of the impact that our lakes will have if the larger towns such as Austin are permitted to draw water from our lakes. Mayor Shinn's second concern was that as of February 17, 2009 the television networks will be switched to digital capability which means those that do not have cable or adequate equipment for televisions they will not be able to access news and other channels per the television sets.

**F. Citizens Inquiry:** In accordance with the Open Meetings Act, Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda. **NO CITIZENS INQUIRY**

**G. General Business and Action Items:**  
**Old Business**

**H. New Business**

**1. Discussion and possible action on a fee for any home (s) requiring inspections related to FEMA.** This item was requested by the Building Commission. Mike Leathers (FEMA inspector) spends several hours studying the requirements for FEMA and doing the inspection (s) required. The building commission requested a fee to be added to help compensate for the time and work that is put into this process. Councilman Hruby made a motion to approve the fee; Councilman Warneke seconded the motion – all in favor – motion carried. A fee of \$75.00 was approved by Council. This fee will be assessed to all addition, remodeling and or new homes being built in the floodplain area; this will not apply to any no charge permit that may be issued.

**2. Discussion and possible approval of Wildfire awareness week Resolution.** Councilman Stuart made a motion to approve the Wildfire awareness week Resolution, Councilman Hruby seconded the motion. All in favor – motion carried.

**3. Discussion and possible action on wireless hook up at the POA office area.** No action

was taken at this time.

**4. Discussion and possible approval of guidelines for use and hours of the Village dumpster and the cut tree limb area.** Mayor ProTem Adolph and WCID Operations manager Richard Welcher put together a proposal for the use of the dumpster and tree limb area for the residents. This area will be open to the residents Monday thru Friday from the hours of 8:00 am till 4:00 pm and on the first Saturday of the month from 8:00 am till 4:00 pm. This area is designated for the use of items that are not considered house hold trash but for outside trash that may not normally go into the trash can such as boxes, old lawn chairs, barbeque pits etc. The tree limb area will also be opened the hours and days of the dumpster in order for the residents that are cleaning their yards to dispose of properly. If the resident has an out side company cleaning or clearing the lot they are not allowed to dump with in the Village area dumpsters. This proposal will also be presented to the WCID Board.

**5. Discussion and possible approval for River City Eng. to proceed with documenting right of way improvements required under the CapMetro grant for FY2008.** The River City Eng. contract is to give an evaluation on the work needed for the drainage ditch improvement. To provide the evaluation River City has presented the Village with a contract not to exceed \$4500.00. Once the evaluation is presented to the Village Mayor ProTem then will request bids for the necessary work. Councilman Hruby made a motion to approve the \$4500.00 evaluation amount, Councilman Stuart seconds the motion. All in favor – motion approved.

**6. Discussion and possible approval for Public Works to exceed their budget line item by 7.2% on Right of Way Improvements.** An amount of 11,000.00 has been budgeted for the improvements on the right of ways. In order to complete the right of way improvements on Whispering Hollow Circle, Venture drive and Summit Ridge the budget will exceed \$1800.00. Mayor Shinn expresses the importance of the work and time that Mayor ProTem Adolph has put into this project. Adolph asked that the Council approve the amount in order for the work to be completed and explains that the total budget is still under budgeted. Councilman Hruby makes a motion to approve the \$1800.00 to continue the project, Councilman Warneke seconds the motion. All in favor – motion carried.

**I. Adjourn to Executive Session. The purpose of Executive Session is to consult with Mayor and Council regarding contracted employees Courtney Water, Chance Chatham and Melissa Utpadel.** Mayor Shinn at this time announces that the Council will adjourn to Executive Session. All present that are not in Council with the exception of Carolyn Cook (WCID Board President) are asked to exit and may return when Council returns.

**J. Discussion and possible action regarding contracted employees.** Mayor reopens at 8:50 pm. No action taken.

**K. Adjournment Councilman Hruby makes a motion to adjourn.** Councilman Helton seconds the motion. All in favor – motion carried. Meeting adjourned at 8:55 pm.

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Rich Shinn, Mayor Village of Point Venture

**ATTEST:**

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Chance Chatham, Village Secretary