

**Village of Point Venture  
Village Council Minutes  
Monday December 03, 2007 @ 6:30 PM  
Venture Room at Point Venture  
555 Venture Blvd. S.  
Point Venture, Texas**

**Minutes**

**A. Call to Order** - Mayor Sheffer called the meeting to order at 6:30 pm.

**B. Roll Call** - Village Secretary Chance Chatham called roll. Council members present; Ron Hruby, Ed Stuart, Mike Leathers, Jim Hawkins, Bob Adolph and Mayor Sheffer. Also present were new Council members; Bob Helton, Jeff Warneke and New Mayor Rich Shinn.

**C. Consent Agenda:** All items under Consent Agenda are considered to be routine by the Village Council and will be enacted on by one motion. If discussion is desired, that item will then be removed from the Consent Agenda and will be considered separately.

**1. Approval of the November 5, 2007 minutes.** – Councilman Jim Hawkins made a motion to approve the November 5, 2007 minutes. Councilman Bob Adolph seconds the motion. All in favor. Motion carried.

**D. Administrative Reports**

**1. Mayor's Report** - Mayor Sheffer stands as he thanks the community for the time he has served here in The Village of Point Venture as the Mayor. Mike Leathers and Jim Hawkins were also presented with a plaque and thanks from the Mayor as he announced the ending of their terms here in The Village of Point Venture as The Mayor and Council members. Village Secretary Chance Chatham presented Mayor Sheffer with a plaque for his time and dedication to The Village of Point Venture as Mayor. Kevin Sheffer then introduces Rich Shinn as the new Mayor along with new Council members Bob Helton and Jeff Warneke. The meeting was then turned over to the new Mayor Rich Shinn.

**2. Emergency Management Report** – Gary Robertson announced his last day with the Emergency Management Service as the 3<sup>rd</sup> day of December. Kevin Sheffer also presented him with a plaque and thanks for the hard work that he has put into this program for The Village. Gary informed Mayor Shinn that he would be glad to help the new Emergency Management team if needed as they begin. Mayor Shinn thanked Gary for all the hard work and many hours put into this program. Mayor Shinn assigns new Council member Jeff Warneke as the new Emergency Management Coordinator. Councilmen Warneke accepts the position.

**3. Treasurer's Report** – Councilman Ron Hruby gives the financial report. In the operating account total monies \$9418.76, CD (12month) \$104,199.98, CD (9month) \$55,569.37, Money Market monies \$151,445.61, Fire Station \$40,000.00.

**4. Animal Control Report** – Councilman Ed Stuart gives the animal control report. 18 animal incidents for the month. Three dogs were picked up and returned to their owners. Councilmen Stuart is asking residents not to take cats to PAWS or any animals on their own. He asked that they contact him prior to this. Dog data base for registration 2008 has been updated, 196 letters have gone out to pet owners for registration and tags. This work was done by Mary Ann Stuart.

**5. Fire Department Report** – Total of incidents for the month of November were, eleven fire, sixty seven rescue & EMS, six hazardous conditions (no fire), seven service calls, ten good intent calls, three false alarm & false calls and three special type calls. This report is generated every month for Council to review. Councilman Stuart also reminds the residents of The Village of Point Venture to be extra careful on Lohmans, there are several curves and hills that are dangerous and as the weather changes the road may be even more dangerous.

**6. Building Commission Report** – Councilman Ron Hruby. New construction has slowed down in The Village. There are more violations reported on deed restrictions due to building with out permits.

**7. Floodplain Administrator's Report** – Mike Leathers will remain as the FEMA Administrator for The Village of Point Venture. The flood plain level increase to 722' has been delayed for at least another sixty to ninety days. The floodplain administrator will keep the Council posted as the date nears for this level. There were no floods reported for The Village.

**8. Public Works Report** – Councilman Bob Adolph reports that the first phase of our road improvement project has been completed. After reviewing some of the concerns that he had with River City John Muras and Brad of Viking Industries, Viking will be back in The Village in about two weeks to redo the second half of the S curve on Venture Blvd. South. Viking will also go over the entire area that was slurry sealed with a sweeper to pick up the loose granules that were left. The crack sealing of the roads on the area west of Venture drive and Summit Ridge area were done by Travis County. They should have completed that work on December 3<sup>rd</sup>. A grant request was submitted to CapMetro for FY 2008 and FY2009, we also requested applying the grant to our 2010 Road Project. Councilman Adolph hopes to have an answer by the beginning of January 2008.

**9. Sheriff's Department Report** – The Sheriff's report was given this month by Councilman Hruby. This item has been assigned to Councilman Bob Helton beginning in January 2008. Travis County Sheriff's Jeff Givens and Leo Flores speak again to the residents about no driving at night in the golf carts. These carts must be registered in order to operate on the roads during the evening. Sheriffs also remind the residents that the holiday season is here and in order to have a safer holiday they incourage residents to keep their garage doors down and homes locked when

they are not at home. Travis County will also be doubled up on Lohmans and Highway 1431 to ensure safe driving during the holidays. The Sheriffs department also mentioned having a close check program in Point Venture, Councilmen Jeff Warneke fills that this program will benefit the residents and the officers together here in The Village. This may be tabled for a future Council meeting.

**E. Citizens Inquiry: In accordance with the Open Meetings Act, Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda.** - There were no citizen's inquiry.

**F. General Business and Action Items:**

**Old Business**

**1. Discussion only on the WCID and City committee for future merge.** – Item #1 and #2 will be combined together and tabled for next month as one item.

**2. Discussion on the Village / WCID office space.** – Item #1 and #2 will be combined together and tabled for next month as one item.

**3. Discussion and Possible action regarding law changes for dangerous dogs.** – Item #3 and #4 will be combined together and tabled for next month as one item.

**4. Discussion and Possible action regarding the 2007 law changes.** – Item #3 and #4 will be combined together and tabled for next month as one item.

**New Business**

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**1. Discussion and possible approval to appoint a Mayor Pro Tem & Emergency Management Coordinator.** – Mayor Shinn and Kevin Sheffer thank Ed Stuart for a great job he has done as the Mayor ProTem. This position is generally reviewed yearly as the term ends in order to reappoint the ProTem position. Bob Adoloh was nominated as the new Mayor ProTem. Councilman Hruby seconds the motion, all in favor, motion carried. Other positions open were for the Sheriffs Report and Emergency Management. Councilman Jeff Warneke was appointed to Emergency Management position, and Councilman Bob Helton was appointed to Sheriffs Report position.

**2. Discussion and possible approval to pay the invoice for the first phase of our 2007 Road Project.** – Councilman Adolph goes over the invoice for the first phase of the Road Project 2007. Invoices were approved with a 5% hold back until project was completed.

**3. Discussion and possible approval to conduct another speed survey on Venture Drive up from Mariners Point.** – Due to several mail boxes in this area being hit Councilman Adolph suggest to the council that another survey be conducted. Council agreed. Councilman Adolph will look into placing a sign at this area that shows the speed limit you are traveling and asks Travis County Sheriffs to patrol this area more often. This has been tabled for next month's council meeting in order to gather more information.

**4. Discussion and possible action on abandoning the unfinished section of Staghorn Drive from Summit Ridge to the Point Venture boundary line.** - This item will be sent to the attorney's office for review. Tabled for next month.

**5. Discussion and possible action on the right of way at the top of Valley Hill Drive, between Summit Ridge to the Point Venture boundary line.** – This item will be sent to the attorney's office for review. Tabled for next month.

**6. Discussion and possible amendment on Litter Ordinance.** – This item will be sent to the attorney's office for review. Tabled for next month.

**7. Discussion and possible amendment on Junk Vehicle Ordinance.** – This item will be sent to the attorney's office for review. Tabled for next month.

**G. Adjournment** – Councilman Adolph made a motion to adjourn. Councilman Helton seconds the motion. All in favor. Motion carried. Meeting adjourned at 8:05pm.

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Rich Shinn, Mayor Village of Point Venture

**ATTEST:**

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Chance Chatham, Village Secretary