

**Village of Point Venture
Village Council Meeting
Monday, February 6, 2006 7:30 P.M.
Venture Room at Point Venture
555 Venture Boulevard St.
Point Venture, Texas**

MINUTES

- A. Call to Order** – The meeting was called to order by Mayor Sheffer at 7:35 P.M.
- B. Roll Call** – Present were Council Members Leathers, Andrews, Mayor Sheffer, Hawkins, Hruby, and Stuart.
- C. Consent Agenda:** All items under Consent Agenda are considered to be routine by the Village Council and will be enacted by on motion. If discussion is desired, that item will then be removed from the Consent Agenda and will be considered separately.
1. **Approval of Minutes** – Stuart made a motion to approve the minutes of the January 2, 2006 Village Council Meeting, Leathers seconded and the motion carried 5 – 0.
 2. **Approval of Minutes** – Stuart made a motion to approve the minutes of the January 23, 2006 Special Call Council Meeting, Andrews seconded and the motion carried 5 – 0.
- D. Administrative Reports**
1. **Treasurer's Report** – Hruby reported a \$301,432 bank balance. Of that figure, \$176,606 is in the MM account, \$24,826 is in the operating account and \$100,000 is in a CD. Hruby announced that in the future all checks will be issued within 15 days of presenting a receipt as he will be generating all computer checks.
 2. **Animal Control Report** – Stuart reported 14 incidents for the month of January. One incident involved registration of a pit bull and has been settled. Stuart reported that 124 dogs have been registered and that 148 second registration letters have been sent. He reported having seven calls today. Stuart also reported that there was a signed contract in place from PAWS. Mayor Sheffer asked that he define what constitutes a call to Animal Control. Stuart stated that if it is a situation such as cruelty to call the Sheriff, but regular animal control incidents such as loose dogs, etc. then call the animal control officer. Stuart said to not call at 2:00 in the morning to report a barking dog because he would not respond to such a call.
 3. **Floodplain Administrator's Report** – No report
 4. **Emergency Management Report** – Roberts reported that a meeting was held on February 1st, 2006 with his emergency management committee. They decided to focus on three areas. One would be to educate Point Venture residents in how to respond to emergency situations. This would be through flyers, newsletters, web pages, etc. Another plan would be how to quickly inform residents of pending disasters through warning sirens, weather radios, calling list. Another discussion was about the need to establish standard operating procedures. This is required by Travis County for Point Venture to be a part of their emergency plan. This deals with how first responders should react to a number of things all the way from dealing with the media, Red Cross, temporary housing, bills if it should be a long term response to a disaster. These things need to be wrapped up into one standard operating procedure so that everyone knows what they are supposed to be doing and there is less confusion. The next meeting is going to be March 1st. Stuart stated that road blocks and hazard signs still need to be purchased.
 5. **Sheriff's Department Report** – Hawkins stated that if there are any issues to be addressed with the sheriff's department feel free to call him. Hawkins reported an incident that happened last weeks involving to kids dressed in black, seen in the neighborhood. The resident got their

license number before they drove off. The sheriff's department did not locate them that night but Friday night, Lago Vista PD caught them and the trunk of the car was full of stolen goods. Hawkins wanted everyone to be aware of the situation in case when these kids get out of jail they decide to play this game again.

- 6. Mayors' Report** – Mayor Sheffer reported that he would be attending the Elected Officials meeting this weekend. He had read that it is a saw that newly elected officials attend a certain number of hours of training and he will getting with the new council members about this. He stated that the Texas Leadership Institute is having other seminars and they are making tapes and online training will be made available.
- E. Citizens Inquiry:** In accordance with the Open Meetings Act, Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda. – Stuart announced that Hugh Farmer had won a place on the Travis County Appraisal Board and thanked everyone for supporting him.
- F. General Business and Action Items:**

Old Business

- a. Discussion and Possible Action Regarding Fire Bay Building Issues** – After Stuart's report on points of action that needed to be taken and various bids there was general discussion, followed by Hawkins motion to proceed with Item 1. d, and based on the letter of intent and a, bid, order the door with the price not to exceed \$2532. Andrews seconded and the motion carried 4 – 0 with 1 abstinence. Concerning item 2.f, Hawkins made a motion to approve funding to start foundation work for \$5240 also backed up by bid from contractor and letter of intent. Andrews seconded and the motion passed 4 – 0 with 1 abstinence. Concerning Item 5c, Hawkins made a motion to spend \$147 and sign the binder based on the letter of intent. Stuart seconded and the motion carried 4 – 0 with one abstinence. Concerning Item 6d, Stuart made a motion to do the 2nd survey and not cost more than \$1000. Hawkins seconded, the motion carried 4 – 0 with 1 abstinence. Hawkins made a motion to authorize the city attorney to rewrite the lease and formulate the letter between us and the POA. Andrews seconded, the motion carried 4 – 0 with one abstinence.

New Business

- a. Discussion and Possible Action Regarding Open Government Training** – Leathers reported that one hour of training is required every year on open records by going online and sit and listen to a very good presentation given by the Attorney General or by watching a DVD. The only way to receive a certificate is to go online and after watching the presentation you will be given a code to take to another link and enter the code and you will receive the certificate. The new law requires that all city officials have a certificate on file within an acceptable amount of time. Since they are just starting we will have a whole year to comply.
- b. Discussion and Possible Action Regarding Public Funds Investment Laws** – Leathers discovered that the village needs to have an investment policy and it must be adopted by ordinance or resolution.
- c. Discussion and Possible Action Regarding the Part Time Animal Control Officer Contract**
There was discussion concerning the deputizing of the Animal Control Officer. Stuart stated that he would like to be the one to deputize. Council agreed. Council will go into executive session at the close of this meeting to discuss this matter.
- d. Discussion and Possible Action Regarding the Extension of Village Dumpster Usage** –
Table until next meeting.
- G. Adjournment** – Mayor Sheffer adjourned the meeting at 9:05 P.M.

EXECUTIVE SESSION

- H. **Call to Order** – Mayor Sheffer called the meeting to order at 9:10 P.M.
 - a. **Discussion and Possible Action Regarding Background Checks on Anyone Carrying a Weapon Under Contract with the Village** - The village is going to proceed with investigation of hiring an individual as an assistant animal control officer.
- I. **Adjournment** – Mayor Sheffer adjourned the meeting at 9:45 P.M.

Kevin Sheffer – Mayor, Point Venture, Texas

ATTEST:

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Jeanine Oglesby, Village Secretary