

**Village of Point Venture
Village Council Meeting
Monday, January 2, 2006 7:30 P.M.
Venture Room at Point Venture
555 Venture Blvd. S.
Point Venture, Texas**

MINUTES

- A. Call to Order** – Mayor Sheffer called the meeting to order at 7:33 P.M.
- B. Roll Call** – Oglesby called roll, Council Member Leathers, Council Member Andrews, Mayor Sheffer, Council Member Hawkins, Council Member Hruby, and Council Member Stuart were all present.
- C. Consent Agenda**
- 1. Approval of Minutes** – December 5, 2005 Village Council Meeting – Andrews made a motion to approve the minutes, Hawkins seconded the motion. The motion carried 5 – 0.
- D. Administrative Reports**
- 1. PEC Report** – John Houser of Pedernales Electric Cooperative presented council with a check in the amount of \$4,111.83 for the quarterly franchise fee. Houser reported that new rates and fees went into effect on the 1st of January. Impact fees have risen also. There are some new services such as level billing which will be an average of 12 months billing plus 10 % and another option will be an average of 12 month billing which will not be level. They have gotten to a point where they monitor and read meters once a day and are working on a program whereby they can tell if the lights are on at your house. If a person calls in with a problem they can tell if the lights are on or off.
 - 2. Treasurer's Report** – Hruby reported income for the last three months as being \$57,897. Part of that was Cap Metro money of \$20,089 and \$5855 was property tax with a net income of \$24,418. There is \$282,07 in the bank \$15,588 in the operating account, \$16,643 in the MM account and \$100,00 in a CD.
 - 3. Animal Control Report** – Stuart reported 31 incidents for the month of December. There were two lost dogs that were found dead, 4 deer had to be destroyed, a woman reported being bit to the guard at the front gate but left without giving a name or address, and a court case in which the city won. Stuart thanked Judge Thompson, Officer Jeff Givens and Jeanine Oglesby for their participation in the court process. Stuart announced that there would be open registration of dogs on the 6th and again on the 14th from 9:00 a.m. until noon. Leathers suggested that we need to have an agenda item for next month to to renew the contract with PAWS for this year. Stuart announced that Chris Tessmer had received his certification and insurance for workers compensation on him for the year was \$31.00
 - 4. Emergency Management Report** - Gary Robertson announced that at a class he

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had attended a question was raised as to whether a basic plan had been submitted and it was submitted Dec. 7th. Robertson stated that the burn ban issued by Travis County is in effect for 5 more days but is likely to be extended. If a citizen sees someone burning they should contact Ed or the guard at the front gate and the sheriff's department would be the ones to issue a citation. Robertson is establishing a committee to address the needs of Point Venture in emergency situations. People that he has talked to are Colleen Hickman, Mim Hruby, Roy Ables, Mel Kurth, Bryan Aaron and Ed Stuart. Robertson would like to have two or three more people on the committee and after the first meeting he will be able to see if there are any gaps to be filled. Robertson announced that on January 14th there will be a Sky Warn class sponsored by University of Texas Geography and Environment department, National Weather Service, LCRA, 3M Amateur Radio Club, and Red Cross. It will be an all day affair dealing with severe weather warning and severe weather spotting. Robertson stated that one of the things he hopes to accomplish in the coming year is to educate the citizens of Point Venture in emergency management. Robertson is frustrated in the inability to communicate with citizens in an easy manner. Robertson stated that he would like to submit things to the website from time to time. Robertson would like to see an emergency sign in place at the entrance gate and Mayor Sheffer thought the one the village has will do. General discussion followed concerning reverse 911 process, barricades, emergency siren, exploring the availability of weather radios for all citizens.

5. **Mayor's Report** – Sheffer encouraged everyone to observe the burn ban and if they see anyone violating the ban to please call 911 to report it because there are some bad things happening in this state and other states in regards to fires. Sheffer complimented Robertson on his efforts to bring the entities together to make this a safer place. Sheffer reported that Hruby, Jim Strong, and the Water Company have been discussing how to centralize efforts on mowing issues. Hawkins has taken care of the Interlocal Agreement with the Sheriff's office, it has been signed. Russell Andrews is working with the water board staff right now to get the roads tended to. Andrews reported that there was a couple of road repairs needed now. He and Hruby met with Jim Strong to get some history, background and specs of what materials were used to repair streets. Andrews feels that now that the road contract is completed the patch work could be turned over to the water company as patch repairs are incurred. The Village will be taking care of the two patches now due to a prior agreement, but in the future they will work with the entity that caused the problem to get it fixed. Sheffer related a letter received from the engineering firm redirecting the road being used everyday by the community. The project will be complete in about two weeks and do not anticipate any inconvenience to the residents. Stuart stated that a person should be in charge of contacting the sheriff's office for events so that there would be coverage in the area. It was decided that Hawkins should be the contact person. General discussion followed on the dirt pile behind the water tower.

E. Citizens Inquiry – None

F. General Business and Action Items:

New Business

- a. **Discussion and Possible Action Regarding Interlocal Agreement with Lower**

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Colorado River Authority Coalition – Hruby made a motion to accept the interlocal agreement with the Lower Colorado River Authority Coalition, Leathers seconded the motion. Motion carried 5 – 0.

b. Discussion and Possible Action Regarding the Need for Expanding the Fire Station – After general discussion about what was needed . Stuart stated there should be a coalition with the water company, POA, Townhouses and Village to see what they can come up with. Hruby made a motion to appoint Stuart as the coalition participant and the city would be a financial participant, Hawkins seconded. The motion carried 5 – 0.

c. Discussion and Possible Action Regarding the Use of TML for Workers Compensation for Part-Time Contract Workers Doing Hazardous Duties for the Village – After general discussion Hawkins made a motion to accept the use of TML for the coverage all contract workers, Hruby seconded. The motion carried 5 – 0. Mayor asked that a contract be drawn up for the Animal Control contract worker.

G. Adjournment – Hawkins made a motion to adjourn, Andrews seconded. The meeting adjourned at 9:20 P.M.

Kevin Sheffer, Mayor Point Venture, Texas

ATTEST:

Jeanine Oglesby, Village Secretary

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3. **Emergency Management Report** – Gary Robertson outlined the five things that he hopes to accomplish this year. They are; putting together standard operation procedures, have educational programs for permanent residents, providing citizens with weather radios, obtaining a warning siren and determining who would be responsible, form a committee to keep him advised of what is needed in the community.
 4. **Mayor's Report** – Sheffer stated that it was a privilege to be sitting with this council and the citizens attending the meeting. Sheffer recognized and thanked Colleen Hickman, Ron Hruby, Ed Stuart and Mike Leathers and asked them to continue in their duties as treasurer, floodplain administrator, ACO, and communications. Sheffer recognized Jim Hawkins and state that Hawkins background will be of great help with interlocal agreements and will be working along those lines. Sheffer also recognized Russell Andrews and stated the Andrews had offered to help in village matters that will be brought up at the next council meeting. Sheffer gave a bio on Gary Robertson and the many qualifications and talents he came to the village with and thanked him for stepping forward to help out.
- E. **Citizens Inquiry** - Colleen Hickman reported on the election and stated that there seventeen citizens taking part in the election and all were volunteers so there was no cost to the city. The volunteers put in 120 hours for training, early voting and election day. If the county had done this they would charge \$8 - \$10 dollars an hour. Hickman named the volunteers as Anna Saben, Bob Adolph, Fran Guerin, John & Liz Franz, Tom & Armor Lee Gardner, Bobby Kuykendall, Patti Magee, Gwen & Joe Kale, Sherry Martinez, Gay Witmer, Tera Laird, Charlene Robertson, Ron Zink, and Nan Knapp (alternate judge). Sheffer asked who recruited all those people and Hickman responded that she had. Sheffer thanked her for all her many hours and hard work.

F. General Business and Action Items

New Business

1. **Discussion and Possible Action Regarding the Selection of Mayor Pro-Tem** – Leathers made a motion to appoint Ed Stuart as Mayor Pro-Tem, Hruby seconded and the motion carried 5 – 0.
2. **Discussion and Possible Action Regarding the Appointment of a Municipal Court Judge** – Hruby made a motion to appoint Robert Thompson the Municipal Court Judge, Leathers seconded; Stuart added to the motion to also pay the judge \$100 per court visit, Hruby seconded, the motion carried 5 – 0.
- c. **Discussion and Possible Action Regarding the Appointment of a Municipal Court Clerk** – Leathers made a motion to appoint Jeanine Oglesby municipal court clerk, Andrews seconded, motion carried 5 – 0.
- d. **Discussion and Possible Action Regarding the Acceptance of Fees and Fines Recommended for the Municipal Court of the Village of Point Venture** – Andrews made a motion to accept the fees and fine recommended for the municipal court of the Village of Point Venture, Hruby seconded and the motion carried 5 – 0.
- e. **Discussion and Possible Action Regarding an Interlocal Agreement with**

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Travis County and an Interlocal Agreement with Travis County Sheriff's Department – Hawkins made a motion to pursue the city attorney getting the interlocals together; Stuart added that one person should be responsible for talking with the city attorney and having Jim Hawkins be that person, Andrews seconded and the motion carried 5 – 0.

- f. **Discussion and Possible Action Regarding the Appointment of Gary Robertson as the Emergency Management Coordinator** – Hawkins made a motion to appoint Gary Robertson as the emergency management coordinator, Andrews seconded and the motion carried 5 – 0.
- g. **Discussion and Possible Action Regarding the Removal of Bill Ratfield and Joel Nesheim From the Authorized Signature Card** – Hruby made a motion to remove Bill Ratfield and Joel Nesheim from the authorized signature card, Hawkins seconded, the motion carried 5 – 0.
- h. **Discussion and Possible Action Regarding the Adding of Kevin Sheffer and Ed Stuart to the Authorized Signature Card** – Hruby made a motion to add Kevin Sheffer and Ed Stuart to the authorized signature card, Hawkins seconded, the motion carried 5 – 0.

G. Adjournment – Hawkins made a motion to adjourn. The meeting adjourned at 9:05 P.M.

Kevin Sheffer, Mayor Point Venture, Texas

ATTEST:

Jeanine Oglesby, Village Secretary