

**Village of Point Venture
Village Council Meeting
Monday, May 6, 2002, 7:30 P.M.
Venture Room at Point Venture
555 Venture Boulevard S.
Point Venture, Texas**

MINUTES

- A. Call to Order** – Mayor Hickman called the meeting to order at 7:30 P.M.
- B. Roll Call** – Mayor Hickman acknowledged that the following Council Members were present: Council Members Hestand, Hruby, Nesheim and Strong. Stuart was absent.
- C. Consent Agenda**
- 1. Approval of Minutes – April 1, 2002 Village Council Meeting**
A motion was made by Nesheim and seconded by Hruby to approve the minutes from the April 1, 2002 Village Council Meeting. A vote was taken and the motion passed, 4-0.
- D. Citizen Inquiry** – Jeanne Calvi announced that the tee shirts for the 4th of July had been ordered and will be \$10, with an extra charge for size XXL. Colleen Hickman announced that Carole Thomas will be organizing the Point Venture cleanup day on May 18, 2002. Volunteers should meet at the park at 9AM.
- E. General Business and Action Items:**
- 1. Old Business**
- a. Discussion and Possible Action Regarding Lot Clearing Ordinance/Building Ordinance** – Mayor Hickman stated that the first draft of the lot clearing ordinance came in late that afternoon. Each council member was given a copy and asked to review it after the meeting. This item will be discussed, and possibly acted on, at the next meeting.
- Mayor Hickman explained to the Council that if we were to appoint a building commission, their meetings would have to be held according to the Open Meetings Act which would cause the commission an abundant amount of paperwork, as well as the necessity to take and keep minutes. His main concern was that with all the additional work involved, it might be difficult to find volunteers. The Mayor is considering not having a building commission, but just appointing a building commissioner and have an advisory group report to the commissioner. Mayor Hickman asked the Council to think about this issue and he tabled the item till the next meeting.
- b. Discussion and Possible Action Regarding Anti-Littering Ordinance** – Hruby began the discussion regarding the anti-littering ordinance. Strong stated that once the ordinance was passed, then a letter should be sent to property owners not in compliance with the ordinance. It was discussed that non-resident owners might need more time to comply with the ordinance than builders doing construction in the Village. The Mayor stated that the ordinance is aimed at normal, run of the mill litter, and if there was an immediate safety hazard to the citizens, the Village might need to correct the problem and then bill the property owner for the work. It was not possible to spell out all circumstances in the ordinance regarding every issue that might come

up regarding litter. It was suggested that a burn ban be included in the ordinance, to include no burning of litter on private lots. In addition, on page 2, item 7, this should include brush and tree limbs that were cut down. It was agreed that litter should be removed within 15 days of notification of a violation, unless granted a variance in writing from the Office of the Mayor of Point Venture. On page 4, section V, the last sentence should be removed. A motion was made by Hestand, seconded by Nesheim, to pass an ordinance of the Village of Point Venture, Texas, controlling the presence and disposal of litter and the health and safety of others; providing for the following: findings of fact; a purpose; definitions; prohibitions; administration; and effective date; enforcement clause including injunctive relief and fines and fees; severability; and proper notice and a meeting. A vote was taken and the motion passed, 4-0. (Ordinance number 2002-05-01)

- c. Discussion and Possible Action Regarding Valley Hill Drive and Staghorn Drive** – Strong reported that both property owners on Valley Hill had agreed to close the road to public traffic but leave it open for emergency vehicles. One property owner on Staghorn Drive still had not finalized their paperwork. Mayor Hickman stated that we should move forward with the abandonment of the section of Valley Hill Drive, and a notice will be put in the LOG notifying citizens of a public awareness meeting at 7PM on Monday, June 3, 2002, right before the regularly scheduled council meeting. An ordinance will be prepared to abandon the section of Valley Hill Drive north of Summit Ridge Drive North.
- d. Discussion and Possible Action Regarding Citation Form** – The Mayor informed the Council that he and the Animal Control Officer (ACO) met with Judge Thompson, our municipal court judge, as well as Lt. Reyes, from the Lago Vista Police Department (LVPD) and worked out a procedure for issuing a citation that is enforceable.
- e. Report from Animal Control Officer** – In the absence of Stuart, the ACO, Nesheim gave a report. He stated that 85 dogs have been registered, plus 13 temp registrations have been received. All resident dogs that were registered showed proof of rabies vaccination. He stated that he had designed a database and entered the registration information so that dogs and owners can be cross referenced. Nesheim mentioned many items that Stuart had accomplished. There are still citizens that do not have a clear understanding about the leash requirement in the PVPOA park if within 100 feet of other parties. We are working to educate these people. Nesheim mentioned the backup agreement that Stuart has with Gary Garrett, ACO at LVPD. A citation issuance procedure has been drafted, and Nesheim flowcharted the process and forwarded it to our prosecuting attorney for review and/or approval. He also mentioned the agreement the Village has with Lago Vista PAWS. Lastly, he mentioned that a pickup is needed for animal control use. ACO service requests do not always come after business hours when the PVPOA truck is available to the ACO. Nesheim and Stuart are preparing estimated costs of purchasing and operating a second hand pickup.
- f. Report from Village Treasurer** – Hestand reviewed the Village Treasurer's cash report showing that for this fiscal year there has been receipts of \$56,380.08 (which include \$6,656.37 starting balance carried over from last year), expenditures of

\$7,741.23, leaving a balance of \$48,638.85. In addition, Hestand reviewed a tax collection/distribution report he prepared and passed out to the Council.

2. New Business

- a. **Travis County Sheriff's Report – Captain Scott Burroughs** – (This item was taken out of order.) Mayor Hickman introduced Captain Scott Burroughs of the Travis County Sheriff's Department, who heads the force that covers the western half of Travis County. Captain Burroughs gave a short synopsis of the interlocal agreement that the Village has with his department. He informed the Council and guests that if there was an emergency in the Village, they should call 911. For non-emergencies, please call 854-9285.
- b. **Introduction of Judge Robert Thompson and Drew Sartin, Municipal Court Clerk** – (This item was taken out of order.) Mayor Hickman introduced Judge Robert Thompson, who was appointed the Village of Point Venture's municipal court judge, and Drew Sartin, who was appointed the municipal court clerk. Both are currently working in Lago Vista and said that it is an honor to be working with us. Both of them are looking forward to working with us in Point Venture. Mayor Hickman reminded the Council that court will be held on the third Wednesday of odd numbered months, so our next court date will be on July 17th. To date we have not issued any citations so there has not been a court session.

Mayor Hickman proposed to the Council that we should purchase workers' compensation insurance through the Texas Municipal League's Intergovernmental Risk Pool in case it is needed now that we have Judge Thompson and Mr. Sartin contracted to work on an as needed basis. The cost for the insurance would be \$118 per year. Hestand made a motion, seconded by Hruby, to purchase workers' compensation insurance. A vote was taken and the motion passed, 4-0.

- c. **Discussion and Possible Action Regarding Traffic Ordinance** – Mayor Hickman tabled this item till the next regularly scheduled Village Council meeting.
- d. **Discussion and Possible Action Regarding LCRA Report and FEMA Ordinance** – Mayor Hickman informed the Council that before we incorporated, we fell under the County's umbrella of flood insurance. Once we incorporated the burden shifted to the Village. There are certain things that must be done to maintain eligibility for our residents to qualify for flood insurance. There is a sample ordinance in the packets and Mayor Hickman wanted to know if the Council wanted to pass the ordinance and resolution required by the Federal Emergency Management Agency (FEMA) now, and we would type it up putting in Point Venture where appropriate, or table the item to the next meeting. These items must be passed in order for residents within the Village limits to qualify for flood insurance. It was decided to table the item till the next meeting.
- e. **Discussion and Possible Action Regarding Summer Office Hours and Summer Village Council Meetings** – Mayor Hickman asked the Council to provide him with dates that they know they will be unavailable this summer. We want to ensure that if we schedule a meeting, we will have a quorum in attendance.

f. Mayor's Report:

- (1) **Road Project Status** – Strong informed the Council that the engineering was finished for the roads in the Summit Ridge area, which would be the last phase of the road project. The engineers are currently working on the plans for the marina area. Once that is completed, they will go out for bids, which they hope can be done in June. He said they are still on schedule and hope to begin the final phase in 2002.
- (2) **Waste Management Franchise Fee** – Nesheim stated that we still have not received a check from Longhorn to correct the amounts received for franchise fees for the fourth quarter of 2001 and the first quarter of 2002. He will contact Longhorn again.
- (3) **Fourth of July** – Mayor Hickman informed the Council that the Fourth of July Committee has had several meetings and the first flyers have been distributed.
- (4) **Southwestern Bell Project** – Southwestern Bell has completed this project as far as the telephone service goes, but there were still some holes and landscape problems that needed to be fixed. Mayor Hickman will contact Brad Hammack.

F. Adjournment – A motion was made by Strong and seconded by Hestand to adjourn the meeting. A vote was taken and the motion passed, 4-0. Mayor Hickman adjourned the meeting at 8:44 P.M.

PASSED AND APPROVED AT THE VILLAGE COUNCIL MEETING HELD ON June 3, 2002

Terry Hickman, Mayor
Village of Point Venture

ATTEST:

Charlotte Banasik, Village Secretary