

**Village of Point Venture
Village Council Meeting
Monday, January 7, 2002, 7:30 P.M.
Venture Room at Point Venture
555 Venture Boulevard S.
Point Venture, Texas**

MINUTES

- A. Call to Order** – Mayor Hickman called the meeting to order at 7:32 P.M.
- B. Roll Call** – Mayor Hickman acknowledged that the following Council Members were present: Council Members Hruby, Nesheim, Strong and Stuart. Council Member Hestand was absent. Mayor Hickman introduced Alan Bojorquez and Ryan Willett from the firm of Bickerstaff, Heath, Smiley, Pollan, Kever & McDaniel, L.L.P.
- C. Consent Agenda**
- 1. Approval of Minutes – December 3, 2001 Village Council Meeting**
A motion was made by Nesheim and seconded by Strong to approve the minutes from the December 3, 2001 Village Council Meeting. A vote was taken and the motion passed, 4 – 0.
- D. Citizen Inquiry** – Mayor Hickman spoke for Carroll Hestand and informed the Council of a Community Safety Forum being held on January 9, 2002 at 3800 Hudson Bend Road through the Neighborhood Watch Program.
- E. General Business and Action Items:**
- 1. Old Business**
- a. Discussion and Possible Action Regarding Lot Clearing Ordinance/Building Ordinance** – Mayor Hickman suggested to the Council that development of a lot clearing ordinance would be a preliminary step in the development of a building ordinance for the Village of Point Venture. In the lot clearing ordinance, issues such as lot clearing with or without a building permit and rules for cutting down trees would be addressed.
- b. Discussion and Possible Action Regarding Valley Hill Drive and Staghorn Drive** – The action on this item is still ongoing. Mayor Hickman reviewed past discussions on this issue by summarizing to the Council that a part of Valley Hill Drive and Staghorn Drive are adjacent to the Point Venture/Waterford property border. Only Valley Hill Drive is currently a road. Mayor Hickman’s proposal is to vacate or close the portion of Valley Hill Drive that crosses the border but retain the right of way so emergency vehicles can get through. The Property Owners Association is currently in communication with the adjacent landowners to these two segments of road because they need to petition the Village requesting that those roads be closed.
- c. Discussion and Possible Action Regarding Municipal Court** – Mayor Hickman proposed that the Council establish a municipal court and appoint the following people: Robert Thompson as Judge; Drew Sartin as Court Clerk; and Alan Bojorquez and Ryan Willett as Prosecutors. A bailiff would be assigned by the Travis County Sheriff’s Department on an as needed basis for each court session. Robert Thompson is currently a Judge for the City of Lago Vista. Drew Sartin is currently the

Court Clerk for the City of Lago Vista. Alan Bojorquez and Ryan Willett are attorneys with the firm of Bickerstaff, Heath, Smiley Pollan, Keever & McDaniel, L.L.P. Alan Bojorquez, Village Attorney, recommended that the court be set up as a court of non-record. Discussion followed. A motion was made by Strong and seconded by Stuart to pass an ordinance of the Village of Point Venture, Texas, establishing a municipal court, including providing for the following: findings of fact, purpose, jurisdiction, definitions; appointment of a municipal court judge, appointment of a municipal court clerk; prosecution by the Village Attorney; jurisdiction of the court; procedures for the operation and administration of the court; an effective date; authorization to impose court costs and fees; authorization to collect fines or penalties not to exceed \$2,000; severability; proper notice and meeting. A vote was taken and the motion passed 4 – 0. (Ordinance number 2002-01-01)

A motion was made by Nesheim and seconded by Strong to appoint Robert Thompson as Municipal Court Judge for the Village of Point Venture. A vote was taken and the motion passed, 4 - 0. A motion was made by Nesheim and seconded by Stuart to appoint Drew Sartin as Municipal Court Clerk for the Village of Point Venture. A vote was taken and the motion passed, 4 - 0. A motion was made by Stuart and seconded by Nesheim to appoint Alan Bojorquez and Ryan Willett as Prosecutors for the Village of Point Venture. A vote was taken and the motion passed, 4 - 0.

- d. Discussion Regarding Franchise Fees/Taxes** – Nesheim informed the Council that some of the billing statements received by residents of Point Venture from the waste management companies showed that we were paying city taxes for Leander or Lago Vista. He stated that we should be receiving money from the waste management companies later this month. Mayor Hickman stressed the importance of checking your statements to ensure that our Village is listed for the city tax entry and will receive the franchise fees and taxes we are entitled to. In addition, Nancy Leathers stated that she was charged an incorrect amount for the franchise fee so residents should check that also.
- e. Report from Animal Control Officer** – Stuart informed the Council that he has been very active with animal control. He is still in process of dispensing verbal warnings. He presented the Council with a copy of a warning form that he developed and informed the Council that he would begin dispensing written warnings. Upon approval of a citation form by the Village Attorney and the Village Council, he will begin dispensing citations for violations as stated in Ordinance Number 2001-10-01. Stuart informed the Council that he plans on attending the State Animal Control School held in San Marcos from February 26 – 28, 2002.
- f. Report from Village Treasurer** – In Hestand's absence, Charlotte Banasik, Village Secretary, reported that for this fiscal year, to date the Village has had receipts of \$29,541.43 (which includes \$6,656.37 starting balance carried over from last year), expenditures of \$4,325.08, leaving a balance of \$25,216.35. Mayor Hickman informed the Council that we were building a reserve that will be needed when the Village takes over the maintenance for the Village roads, which may happen in about one year.

2. New Business

- a. **Report from Pedernales Electric Cooperative** – (This item was taken out of order after the Consent Agenda.) Mayor Hickman introduced Mike Collins from Pedernales Electric Cooperative who gave a short update on the activities of his organization in our area. Mr. Collins presented Mayor Hickman with a quarterly franchise fee check in the amount of \$2,315.16.

- b. **Discussion and Possible Action Regarding Future Traffic Ordinance/Signs** – Mayor Hickman informed the Council that we received the signed interlocal with the Travis County Sign Shop and they had presented us with some complimentary signs which have been installed. Strong suggested that when we develop a traffic ordinance, it should legalize the signs that are in use in the Village. We need to set up a committee to develop the traffic ordinance, research current sign standards to ensure that signs currently used in Point Venture are up to standards, and to report to the Council what signs need to be replaced and what new signs are needed. Mayor Hickman stated that anyone interested in serving on this committee should contact him.

- c. **Mayor's Report:**
 - (1) **Southwestern Bell Project Status** – Mayor Hickman informed the Council that Southwestern Bell was working diligently to complete the current phase of upgrades by the end of January. The splicing phase was done and now they will be testing the lines.
 - (2) **Interlocal with Travis County Sheriff's Department** – Mayor Hickman informed the Council that the interlocal with the Travis County Sheriff's Department was approved and signed on December 18, 2001. In addition, he informed the Council that eight townhouses were broken into three weeks ago.
 - (3) **Personal Street Address** – Mayor Hickman informed the Council and the citizens that they should check to see how their address was listed with Southwestern Bell. You can do this by checking the Southwestern Bell telephone directory. We have become aware of a problem where certain residents have incorrect addresses showing up on the screen when they dial 911 for an emergency. EMS uses Southwestern Bell's database so if your address is listed incorrectly with them, you might encounter a problem with an incorrect address appearing on the screen when you dial 911.
 - (4) **Computer/Phones** – Mayor Hickman stated that the Council appreciated all of the donations that the Village received when we first incorporated and set up the Village office, but that the phones and computer needed to be replaced. A new computer processor was purchased. The monitor and printer that were donated were still in working order. A new telephone and answering machine were purchased for \$47.

F. Adjournment – A motion was made by Strong and seconded by Hruby to adjourn the meeting. A vote was taken and the motion passed, 4 - 0. Mayor Hickman adjourned the meeting at 8:31 P.M.

PASSED AND APPROVED AT THE VILLAGE COUNCIL MEETING HELD ON February 4, 2002

January 7, 2002
Village Council Meeting Minutes

Terry Hickman, Mayor
Village of Point Venture

ATTEST:

Charlotte Banasik, Village Secretary